



Connect Transit will livestream the Board of Trustees meetings when a YouTube link is provided on the agenda. Anyone who attends the meeting or addresses a public meeting during Public Comment time will be heard and may be seen on the livestream. Any audio and video captured will be in the recording.

If you are experiencing COVID-19 symptoms, please do not attend the meeting.

AGENDA

Connect Transit Board of Trustees, Annual Meeting

April 25, 2023 – 4:15 P.M.

Connect Transit Board Room, 351 Wylie Drive, Normal, IL 61761

YouTube Link: https://youtube.com/live/ebwJVNA_pFO?feature=share

- A. Call to Order
- B. Roll Call
- C. Receive nominations for the following officers:
 - a. Chair
 - b. Vice-Chair
 - c. Secretary
- D. Close nominations
- E. Election of Officers (Roll Call Vote)
- F. Adjournment of Annual Meeting (Regular Meeting immediately follows)



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AGENDA

Connect Transit Board of Trustees, Regular Session

April 25, 2023 – 4:30 P.M.

Connect Transit Board Room, 351 Wylie Drive, Normal, IL 61761

YouTube Link: https://youtube.com/live/ebwJVNA_pFO?feature=share

- A. Call to Order
- B. Roll Call
 - a. Attendance by Other Means/Virtual – Roll Call Vote
- C. Pledge of Allegiance
- D. Public Comments
- E. Consent Agenda
 - a. Approval of Strategic Plan Informational Session Minutes for March 28, 2023
 - b. Approval of Regular Session Minutes for March 28, 2023
 - c. Approval of Financial Information for March 2023
 - d. Monthly Statistical Reports for March 2023
 - e. Cardinal Infrastructure Federal Report
 - f. Cornerstone – Illinois Weekly Update
- F. New Business
 - a. Recommendation for Financial Auditing Services – Roll Call Vote
 - b. Recommendation for Federal Lobbying Services – Roll Call Vote
 - c. Recommendation for Sapphire Route Realignment – Roll Call Vote
 - d. Recommendation for FY24 Budget – Roll Call Vote
 - e. Return to Weekend Service – Informational
 - f. Managers on Board - Informational
- G. Chairman’s Report
- H. General Manager’s Report
- I. Executive Session
- J. Trustee Comments
- K. Adjournment

Mission:

Connect Transit provides safe, reliable transportation and access to opportunity to strengthen and enrich individual lives, our community, the economy, and the environment.



March 2023

Financial Reports



**Connect Transit
Cash Disbursement Report
March 2023**

| Name | Check Number | Date | Amount | Description |
|---|--------------|-----------|--------------|---|
| 1st Ayd Corporation | 00056973 | 24-Mar-23 | \$391.47 | Cleaning Supplies |
| A.T.U. - C.O.P.E. | 00056955 | 10-Mar-23 | \$141.85 | Payroll Deduction |
| A-1 Haney Plumbing | 00056974 | 24-Mar-23 | \$119.00 | Plumbing |
| ABC Bus Companies | 00056909 | 10-Mar-23 | \$33.91 | Bus Parts |
| ABC Bus Companies | 00056975 | 24-Mar-23 | \$5,784.42 | Bus Parts |
| Advance Auto Parts | 00056910 | 10-Mar-23 | \$936.41 | Maintenance Supplies |
| Advance Auto Parts | 00056976 | 24-Mar-23 | \$1,421.13 | Maintenance Supplies |
| Airgas USA, LLC | 00056977 | 24-Mar-23 | \$263.40 | Welding Supplies |
| All About Eyes | 00056911 | 10-Mar-23 | \$70.00 | Employee Uniform Reimbursement |
| Amalgamated Transit Union Local 752 | 00056956 | 10-Mar-23 | \$6,979.40 | Payroll Deduction |
| Amalgamated Transit Union Local 752 | 00056978 | 24-Mar-23 | \$150.00 | Payroll Deduction |
| Amazon Capital Service | 00056912 | 10-Mar-23 | \$275.61 | Office Supplies |
| Amazon Capital Service | 00056980 | 24-Mar-23 | \$3,817.44 | Bus Parts, Cleaning Supplies, Computer Hardware, Garage Equipment, Materials & Supplies, Office Supplies & Shop Tools |
| Ancel, Glink, Diamond, Bush, DiCianni & | 00056981 | 24-Mar-23 | \$205.00 | Legal Service |
| Anthony Hayes | 00056982 | 24-Mar-23 | \$138.55 | Uniform Reimbursement |
| Aramark Uniform Services | 00056913 | 10-Mar-23 | \$348.42 | Cleaning Uniforms & Rugs |
| Aramark Uniform Services | 00056983 | 24-Mar-23 | \$1,054.13 | Cleaning Uniforms & Rugs |
| Assurance Agency, Ltd. | 00056914 | 10-Mar-23 | \$11,220.00 | Insurance |
| Assurance Agency, Ltd. | 00056984 | 24-Mar-23 | \$170,520.00 | Insurance |
| Bellas Landscaping | 00056915 | 10-Mar-23 | \$800.00 | Snow Removal |
| Bellas Landscaping | 00056985 | 24-Mar-23 | \$1,975.00 | Snow Removal |
| Blue Cross and Blue Shield of Illinois | 00057041 | 29-Mar-23 | \$138,355.79 | Insurance |
| Blue Springs, Inc | 00056986 | 24-Mar-23 | \$180.00 | Portable Restrooms |
| Bridgestone Americas | 00056987 | 24-Mar-23 | \$5,685.69 | Tires |
| Brink's Incorporated | 00056916 | 10-Mar-23 | \$290.22 | Armored Services |
| Cardinal Infrastructure, LLC | 00056988 | 24-Mar-23 | \$6,000.00 | Consulting |
| Carle | 00056917 | 10-Mar-23 | \$471.00 | Drug Screening & Pre-employment Physicals |
| CDM Smith Inc. | 00056989 | 24-Mar-23 | \$7,450.92 | Transfer Center |
| Central Illinois Trucks Inc. | 00056918 | 10-Mar-23 | \$3,172.95 | Bus Parts |
| Central Illinois Trucks Inc. | 00056990 | 24-Mar-23 | \$5,813.24 | Bus Parts |
| Checkr, Inc. | 00056957 | 10-Mar-23 | \$374.90 | New Hire Background Checks |
| CIRBN, LLC | 00056991 | 24-Mar-23 | \$147.13 | Internet |
| City of Bloomington | 00056919 | 10-Mar-23 | \$1,168.75 | Utilities |
| City of Bloomington | 00056992 | 24-Mar-23 | \$134.19 | Utilities |
| Clean Exhaust Specialist | 00056920 | 10-Mar-23 | \$813.00 | Bus Parts |
| Clean Exhaust Specialist | 00056993 | 24-Mar-23 | \$1,332.00 | Bus Parts |
| Commerce Bank | ACH | 01-Mar-23 | \$0.10 | Bank Fees |
| Corn Belt Energy Corp. | 00056994 | 24-Mar-23 | \$7,024.87 | Utilities |
| Cornerstone Government Affairs | 00056921 | 10-Mar-23 | \$3,958.33 | Consulting |
| Cummins Sales and Service | 00056995 | 24-Mar-23 | \$306.84 | Bus Parts |
| DH Pace Company, Inc. | 00056996 | 24-Mar-23 | \$1,210.20 | Door Repair |
| Discount Tire | 00056922 | 10-Mar-23 | \$412.00 | Tires |
| Don Owen Tire Service, Inc. | 00056997 | 24-Mar-23 | \$620.00 | Bus Parts |
| Dovetail, Inc. | 00056923 | 10-Mar-23 | \$3,395.00 | Marketing Consultant |
| Eagle Automotive | 00056924 | 10-Mar-23 | \$68.94 | Bus Parts |
| Eagle Automotive | 00056998 | 24-Mar-23 | \$393.17 | Bus Parts |
| Evergreen FS | 00056925 | 10-Mar-23 | \$586.58 | Fuel |
| Evergreen FS | 00056999 | 24-Mar-23 | \$1,318.42 | Fuel |
| Fastenal Company | 00056926 | 10-Mar-23 | \$3.37 | Bus Parts |
| Fastenal Company | 00057000 | 24-Mar-23 | \$12.62 | Bus Parts |
| Fasteners Etc. | 00057001 | 24-Mar-23 | \$56.62 | Maintenance Supplies |
| Frontier | 00057002 | 24-Mar-23 | \$47.83 | Telephone |
| Galls, LLC | 00056927 | 10-Mar-23 | \$145.23 | Driver's Uniforms |
| Galls, LLC | 00057003 | 24-Mar-23 | \$327.35 | Driver's Uniforms |
| Gary Bachman | 00056928 | 10-Mar-23 | \$21.62 | Uniform Reimbursement |
| Gary Bachman | 00057004 | 24-Mar-23 | \$106.57 | Uniform Reimbursement |
| Genfare, LLC | 00057005 | 24-Mar-23 | \$1,806.08 | Software and Hardware |
| Getz Fire Equipment | 00056929 | 10-Mar-23 | \$1,643.90 | Building Maintenance |
| Getz Fire Equipment | 00057006 | 24-Mar-23 | \$443.60 | Outside Repair |
| Gillig LLC | 00056930 | 10-Mar-23 | \$527.56 | Bus Parts |
| Gillig LLC | 00057007 | 24-Mar-23 | \$1,034.69 | Bus Parts |
| Great Plains Media | 00056931 | 10-Mar-23 | \$1,600.00 | Radio Advertising |
| Houck Transit Advertising | 00057008 | 24-Mar-23 | \$6,500.00 | Bus Wrap |
| Illinois Department of Revenue | 00056958 | 10-Mar-23 | \$0.00 | Payroll Deduction |
| Illinois Department of Revenue | 00056965 | 10-Mar-23 | \$16,169.87 | Payroll Deduction |
| Illinois Department of Revenue | 00056967 | 10-Mar-23 | \$0.00 | Payroll Deduction |
| Illinois Department of Revenue | 00057009 | 24-Mar-23 | \$16,271.15 | Payroll Deduction |
| Illinois Dept of Revenue Wage Levy Unit | 00056966 | 10-Mar-23 | \$380.87 | Payroll Deduction |
| Illinois Dept of Revenue Wage Levy Unit | 00057010 | 24-Mar-23 | \$362.18 | Payroll Deduction |
| Illinois State Disbursement Unit | 00056959 | 10-Mar-23 | \$627.31 | Payroll Deduction |
| Illinois State Disbursement Unit | 00057011 | 24-Mar-23 | \$1,261.39 | Payroll Deduction |
| James Jennings | 00056932 | 10-Mar-23 | \$200.00 | Tool Reimbursement |
| Joan Dennis | 00056933 | 10-Mar-23 | \$52.04 | Uniform Reimbursement |
| Joan Dennis | 00057012 | 24-Mar-23 | \$94.54 | Uniform Reimbursement |
| Ken's Oil Service, Inc | 00056934 | 10-Mar-23 | \$23,966.41 | Bus Parts, Fuel & Lubricants |
| Ken's Oil Service, Inc | 00057013 | 24-Mar-23 | \$54,486.96 | Bus Parts, Fuel & Lubricants |



**Connect Transit
Cash Disbursement Report
March 2023**

| Name | Check Number | Date | Amount | Description |
|---|--------------|-----------|-----------------------|--------------------------------|
| Kirby Risk Corporation | 00057014 | 24-Mar-23 | \$86.51 | Bus Parts |
| Kirk's Automotive, Inc | 00057015 | 24-Mar-23 | \$495.00 | Bus Parts |
| Lewis, Yockey & Brown, Inc | 00057016 | 24-Mar-23 | \$148.00 | Legal |
| Magaldi and Magaldi, Inc. | 00057017 | 24-Mar-23 | \$769.73 | Bus Parts |
| Marsha L Combs-Skinner | 00056960 | 10-Mar-23 | \$715.00 | Payroll Deduction |
| Marsha L Combs-Skinner | 00057018 | 24-Mar-23 | \$715.00 | Payroll Deduction |
| McLean County Chamber of Commerce | 00057019 | 24-Mar-23 | \$467.50 | Advertising- Promotions |
| McLean County Recorder | 00056961 | 10-Mar-23 | \$38.00 | Bus Shelters |
| Menards | 00057020 | 24-Mar-23 | \$37.77 | Bus Washer |
| Michelin North America, Inc | 00056935 | 10-Mar-23 | \$237.41 | Tires |
| Midwest Transit Equipment, Inc. | 00057021 | 24-Mar-23 | \$441.20 | Bus Parts |
| Miller Janitor Supply | 00057022 | 24-Mar-23 | \$712.15 | Maintenance Supplies |
| MissionSquare | ACH | 09-Mar-23 | \$34,166.50 | Retirement Trust Payment |
| MissionSquare | ACH | 23-Mar-23 | \$33,930.61 | Retirement Trust Payment |
| Mohawk Mfg. & Supply Co. | 00056936 | 10-Mar-23 | \$166.98 | Bus Parts |
| Morris Avenue Garage | 00056937 | 10-Mar-23 | \$105.00 | Vehicle Inspection |
| Morris Avenue Garage | 00057023 | 24-Mar-23 | \$385.00 | Vehicle Inspection |
| Motion Industries, Inc. | 00057024 | 24-Mar-23 | \$503.51 | Bus Parts |
| Mutual of Omaha | 00057042 | 29-Mar-23 | \$18,431.95 | Life, AD&D, STD & LTD |
| Napa Auto Parts | 00056938 | 10-Mar-23 | \$8.99 | Bus Parts |
| Nicor Gas | 00056939 | 10-Mar-23 | \$8,883.01 | Utilities |
| Oberlander Alarm Systems, Inc. | 00056940 | 10-Mar-23 | \$2,018.40 | Security Alarm Service Fee |
| Oberlander Alarm Systems, Inc. | 00057025 | 24-Mar-23 | \$230.00 | Security Alarm Service Fee |
| OSF Medical Group - Occupational Health | 00056941 | 10-Mar-23 | \$330.00 | Drug Testing |
| Pat Boylan | 00057026 | 24-Mar-23 | \$189.21 | Uniform Reimbursement |
| Payroll | ACH | 09-Mar-23 | \$261,993.06 | |
| Payroll | ACH | 23-Mar-23 | \$266,569.47 | |
| Piercy Auto Body | 00056942 | 10-Mar-23 | \$5,952.05 | Outside Repair |
| Premier Staffing Solution, LLC | 00056962 | 10-Mar-23 | \$4,644.61 | Staffing |
| Premier Staffing Solution, LLC | 00057027 | 24-Mar-23 | \$2,696.65 | Staffing |
| Proterra, Inc. | 00056963 | 10-Mar-23 | \$2,034,640.00 | Buses |
| Proterra, Inc. | 00057028 | 24-Mar-23 | \$312.30 | Bus Parts |
| Purchase Power | 00056943 | 10-Mar-23 | \$320.99 | Postage |
| Purchase Power | 00057029 | 24-Mar-23 | \$320.99 | Postage |
| Republic Services # 368 | 00056944 | 10-Mar-23 | \$576.93 | Garbage Disposal |
| Ross & White Co. | 00057030 | 24-Mar-23 | \$259.66 | Bus Washer |
| Safelite Auto Glass | 00056945 | 10-Mar-23 | \$98.99 | Outside Repair |
| Sam Leman | 00056946 | 10-Mar-23 | \$188.24 | Outside Repair |
| Sam Leman | 00057031 | 24-Mar-23 | \$764.76 | Outside Repair |
| Secretary of State | 00056969 | 23-Mar-23 | \$163.00 | Registration |
| Secretary of State | 00056970 | 23-Mar-23 | \$163.00 | Registration |
| Secretary of State | 00056971 | 23-Mar-23 | \$163.00 | Registration |
| Secretary of State | 00056972 | 23-Mar-23 | \$163.00 | Registration |
| Snap On Industrial | 00057032 | 24-Mar-23 | \$10,678.09 | Computer Software & Shop Tools |
| Southtown Wrecker Service, Inc. | 00057033 | 24-Mar-23 | \$330.00 | Towing |
| Stratus Networks | 00056947 | 10-Mar-23 | \$3,305.91 | Internet |
| SumnerOne, Inc. | 00057034 | 24-Mar-23 | \$1,066.82 | Copier Lease |
| Sunny Communications, Inc. | 00057035 | 24-Mar-23 | \$2,477.34 | Handheld Radios |
| Supreme Radio Communications, Inc | 00057036 | 24-Mar-23 | \$25,176.00 | Annual Radio Maintenance Fees |
| The Aftermarket Parts Company LLC | 00056948 | 10-Mar-23 | \$443.57 | Bus Parts |
| The Aftermarket Parts Company LLC | 00057038 | 24-Mar-23 | \$6,754.77 | Bus Parts |
| The Copy Shop | 00056949 | 10-Mar-23 | \$266.55 | Printing |
| The Copy Shop | 00057039 | 24-Mar-23 | \$138.99 | Printing |
| Town of Normal | 00056950 | 10-Mar-23 | \$777.12 | Utilities |
| TRAVELERS | 00056951 | 10-Mar-23 | \$2,390.00 | Property Damage |
| United States Treasury | ACH | 14-Mar-23 | \$87,499.63 | Federal Tax Payment |
| United States Treasury | ACH | 28-Mar-23 | \$87,436.24 | Federal Tax Payment |
| UPS | 00056952 | 10-Mar-23 | \$27.50 | Shipping |
| Verizon Wireless | 00056953 | 10-Mar-23 | \$3,416.43 | Mobile Data Terminals for 55 |
| VISA-Commerce Bank | 00056964 | 10-Mar-23 | (\$172.42) | Cash Back Rebate |
| VISA-Commerce Bank | 00056964 | 10-Mar-23 | \$1,871.35 | Advertising- Employment |
| VISA-Commerce Bank | 00056964 | 10-Mar-23 | \$320.57 | Office Supplies |
| VISA-Commerce Bank | 00056964 | 10-Mar-23 | \$717.16 | Software Licensing |
| VISA-Commerce Bank | 00056964 | 10-Mar-23 | \$1,663.70 | Dues & Subscriptions |
| VISA-Commerce Bank | 00056964 | 10-Mar-23 | \$9,054.72 | Travel & Meetings |
| VISA-Commerce Bank | 00056964 | 10-Mar-23 | \$114.75 | Employee Recognition |
| VISA-Commerce Bank | 00056964 | 10-Mar-23 | \$2,974.89 | Advertising- Promotions |
| VISA-Commerce Bank | 00056964 | 10-Mar-23 | \$524.43 | Safety & Training |
| VSP of Illinois, NFP | 00057043 | 29-Mar-23 | \$1,089.82 | Vision Insurance |
| WGLT | 00056954 | 10-Mar-23 | \$400.00 | Radio Advertising |
| Wherry Machine and Welding, Inc | 00057040 | 24-Mar-23 | \$29.13 | Outside Repair |
| Total | | | \$3,460,455.32 | |

Bloomington Normal Public Transit

Balance Sheet

Division: 99 Board Reports

As of: 3/31/2023

Fiscal Year: 2023 Period: 9 Mar-2023

Assets

Current Assets

| | |
|-------------------------|----------------|
| Checking and Savings | \$8,094,178.29 |
| Accounts Receivable | \$335,598.22 |
| Inventory Asset - Fuel | \$63,307.62 |
| Inventory Asset - Parts | \$319,008.30 |
| Inventory Asset - Tires | \$0.00 |
| Other Current Assets | \$451,507.46 |

Total Current Assets \$9,263,599.89

Fixed Assets \$26,353,919.03

Total Assets \$35,617,518.92

Liabilites & Equity

Liabilities

| | |
|-------------------------------|----------------|
| Accounts Payable | \$254,599.66 |
| Payroll Liabilities | \$1,233,557.03 |
| Contracts | \$0.00 |
| Due to Illinois Funds Account | \$0.00 |
| Deferred Revenue | \$168,543.24 |
| Deficit Funding Advance | \$0.00 |

Total Liabilities \$1,656,699.93

EQUITY

| | |
|-------------------------------|-----------------|
| Fixed Asset Equity | \$12,483,532.77 |
| Unreserved Fund Equity | \$6,750,412.62 |
| Underground Petroleum Storage | \$20,000.00 |

Total Equity \$19,253,945.39

Retained Earnings \$14,706,873.60

Total Liabilities & Equity \$35,617,518.92

Bloomington Normal Public Transit Income Statement With Approved Budget

| From Fiscal Year: 2023 Thru Fiscal Year: 2023 | From Period 9 Thru Period 9 | Division: 98 Operating Profit/Loss | | As of: 3/31/2023 | | |
|--|--------------------------------|------------------------------------|--------------|------------------------|-----------------|------------------------|
| | | Mar-2023 | | Jul-2022 Mar-2023 | Approved Budget | |
| Operating Revenue | | | | | | |
| Passenger Fares | | \$55,205.71 | 10.52% | \$415,456.54 | 79.13% | \$525,000.00 |
| ISU Contract Fare | | \$48,670.68 | 8.17% | \$438,036.12 | 73.54% | \$595,678.00 |
| Other Contract Fares | | \$21,021.08 | 12.08% | \$159,070.90 | 91.42% | \$174,000.00 |
| Advertising Revenue | | \$8,250.00 | 7.17% | \$117,801.17 | 102.44% | \$115,000.00 |
| Miscellaneous Revenue | | \$12.62 | 0.50% | \$6,298.82 | 251.95% | \$2,500.00 |
| Total Operating Revenue | | \$133,160.09 | 9.43% | \$1,136,663.55 | 80.49% | \$1,412,178.00 |
| Operating Expenses | | | | | | |
| Operators Wages | | \$595,985.73 | 7.97% | \$5,612,910.00 | 75.08% | \$7,475,429.00 |
| Maintenance Wages | | \$112,361.61 | 7.31% | \$925,427.95 | 60.23% | \$1,536,370.00 |
| Administration Wages | | \$88,757.63 | 7.39% | \$767,276.23 | 63.87% | \$1,201,253.00 |
| Employer Payroll Tax Expense | | \$73,877.79 | 8.89% | \$613,841.46 | 73.87% | \$831,015.00 |
| Retirement Plan | | \$31,474.16 | 6.16% | \$285,657.50 | 55.94% | \$510,654.00 |
| Group Insurance | | \$140,857.32 | 7.02% | \$1,290,946.00 | 64.34% | \$2,006,474.00 |
| Uniform Expense | | \$1,866.35 | 3.02% | \$17,052.10 | 27.59% | \$61,800.00 |
| Professional Services | | \$32,826.33 | 10.80% | \$265,820.46 | 87.44% | \$304,000.00 |
| Outside Repair-Labor | | \$5,996.25 | 6.15% | \$49,320.43 | 50.59% | \$97,500.00 |
| Contract Maintenance Services | | \$57,967.55 | 31.68% | \$138,846.41 | 75.88% | \$182,976.00 |
| Custodial Services | | \$1,622.95 | 11.35% | \$15,025.58 | 105.07% | \$14,300.00 |
| Employee Recruiting/Testing/Temp Help | | \$11,643.00 | 51.52% | \$127,794.00 | 565.46% | \$22,600.00 |
| Fuel | | \$89,896.78 | 5.66% | \$827,428.41 | 52.09% | \$1,588,418.00 |
| Lubricants | | \$3,169.97 | 3.50% | \$29,388.06 | 32.41% | \$90,675.00 |
| Tires | | \$3,085.54 | 5.37% | \$35,367.41 | 61.58% | \$57,436.00 |
| Bus Repair Parts | | \$32,276.15 | 7.65% | \$355,835.43 | 84.37% | \$421,751.00 |
| Other Materials & Supplies | | \$5,107.20 | 6.23% | \$47,624.29 | 58.08% | \$82,000.00 |
| Shelters/Signs/Shop Tools | | \$97.20 | 0.49% | \$6,143.64 | 30.72% | \$20,000.00 |
| Computer and Office Supplies | | \$23,155.68 | 9.00% | \$166,315.59 | 64.66% | \$257,213.00 |
| Utilities | | \$18,674.94 | 10.22% | \$140,342.41 | 76.81% | \$182,720.00 |
| Corporate Insurance | | \$41,257.88 | 9.65% | \$364,513.59 | 85.27% | \$427,480.00 |
| Dues/Subscriptions/Fees | | \$4,293.89 | 9.65% | \$31,164.71 | 70.03% | \$44,500.00 |
| Printing/Marketing/Training | | \$16,562.68 | 4.78% | \$211,928.88 | 61.16% | \$346,535.00 |
| Total Operating Expenses | | \$1,392,814.58 | 7.84% | \$12,325,970.54 | 69.39% | \$17,763,099.00 |
| Operating Assistance | | | | | | |
| Operating Deficit Before Subsidies and Grants | | (\$1,259,654.49) | 7.70% | (\$11,189,306.99) | 68.43% | (\$16,350,921.00) |
| City of Bloomington Operating Assistance | | \$63,333.33 | 8.33% | \$569,999.97 | 75.00% | \$760,000.00 |
| Town of Normal Operating Assistance | | \$49,166.66 | 8.33% | \$442,499.94 | 75.00% | \$590,000.00 |
| Illinois Downstate Operating Assistance | | \$898,856.00 | 7.78% | \$7,928,683.00 | 68.67% | \$11,546,014.00 |
| FTA 5307 Operating Assistance | | \$237,171.00 | 6.86% | \$2,100,661.00 | 60.80% | \$3,454,907.00 |
| Total Operating Assistance | | \$1,248,526.99 | 7.64% | \$11,041,843.91 | 67.53% | \$16,350,921.00 |



Fixed Route

| March 2023 | | Current Month | Prior Month | % Change | Month in Prior Year | % Change | Year to Date | Prior YTD | % Change |
|--------------------------------------|---------------------------------------|----------------------|--------------------|-----------------|----------------------------|-----------------|---------------------|------------------|-----------------|
| | Total Ridership | 181678 | 185036 | -1.81% | 167300 | 8.59% | 1562781 | 1322475 | 18.17% |
| | Total Service Hours | 9554 | 8673 | 10.16% | 9177 | 4.11% | 82307 | 77425 | 6.30% |
| | Total Service Miles | 115133 | 104233 | 10.46% | 112192 | 2.62% | 1002875 | 955405 | 4.97% |
| | # Operations Employees | | | | | | | | |
| | Operators | | | | | | | | |
| | Operators In Training | | | | | | | | |
| | # Maintenance Employees | | | | | | | | |
| | Mechanics | | | | | | | | |
| | # Administrative Employees | | | | | | | | |
| | # Revenue Vehicles | 36 | 39 | -7.69% | 38 | -5.26% | 40 | 42 | -4.76% |
| | Total Miles/Revenue Vehicle | 3198 | 2673 | 19.66% | 2952 | 8.32% | 25072 | 22748 | 10.22% |
| | | | | | | | | | |
| SYSTEM: EFFICIENCIES | | | | | | | | | |
| | Percent Farebox Recovery | 9.70% | 8.64% | 12.31% | 10.78% | -10.00% | 9.12% | 10.18% | -10.35% |
| | Subsidy/Passenger | \$5.31 | \$5.13 | 3.52% | \$4.66 | 14.09% | \$5.50 | \$5.66 | -2.81% |
| | Work Compensation Hours | | | | | | | | |
| | | | | | | | | | |
| TRANSPORTATION: EFFICIENCIES | | | | | | | | | |
| | Operator Pay Hours/Service Hours | | | | | | | | |
| | Percent Operator Overtime | | | | | | | | |
| | Percent Unscheduled Operator Absences | | | | | | | | |
| | | | | | | | | | |
| TRANSPORTATION: EFFECTIVENESS | | | | | | | | | |
| | Percent On-Time Trips | 91% | 92% | -1.09% | 93% | -2.15% | 93% | 94% | -0.83% |
| | Valid Complaints per 100K Passengers | 1.65 | 1.08 | 52.77% | 0.00 | * | 1.28 | 0.83 | 53.86% |
| | Passenger Accidents/100K Passengers | 2.75 | 1.08 | 154.62% | 0.00 | * | 1.28 | 1.74 | -26.41% |
| | Vehicle Collisions/100,000 Miles | 3.47 | 7.68 | -54.73% | 2.67 | 29.93% | 3.69 | 2.83 | 30.55% |
| | | | | | | | | | |
| MAINTENANCE: EFFICIENCIES | | | | | | | | | |

| March 2023 | | Current Month | Prior Month | % Change | Month in Prior Year | % Change | Year to Date | Prior YTD | % Change |
|-----------------------------------|---|----------------------|--------------------|-----------------|----------------------------|-----------------|---------------------|------------------|-----------------|
| | Vehicle Maintenance Expense/Total Miles | \$0.97 | \$1.26 | -23.07% | \$0.91 | 6.67% | \$1.04 | \$0.93 | 12.06% |
| | Percent Maintenance Overtime | | | | | | | | |
| | Parts Expense/Total Miles | \$0.26 | \$0.35 | -25.98% | \$0.27 | -2.93% | \$0.33 | \$0.25 | 31.78% |
| | | | | | | | | | |
| MAINTENANCE: EFFECTIVENESS | | | | | | | | | |
| | Miles/Road Call | 2135.83 | 1756.50 | 21.60% | 1803.55 | 18.42% | 2436.44 | 2882.54 | -15.48% |
| | Actual/Scheduled Inspections | 100.00% | 100.00% | 0.00% | 100.00% | 0.00% | 100.00% | 100.00% | 0.00% |
| | Average Bus Cleanliness Score | | | | | | | | |
| | | | | | | | | | |
| GREEN TECHNOLOGY | | | | | | | | | |
| | Solar Energy Created (MWh) | | | | | | | | |
| | Facility Electric Usage (MWh) | | | | | | | | |
| | Facility Electric Costs | | | | | | | | |

Some data required for this field has not been
* finalized at this time, or the formula in this field
produces an error. (Normally divide by zero
error)



Connect Mobility

| March 2023 | | Current Month | Prior Month | % Change | Month in Prior Year | % Change | Year to Date | Prior YTD | % Change |
|--------------------------------------|---------------------------------------|----------------------|--------------------|-----------------|----------------------------|-----------------|---------------------|------------------|-----------------|
| | Total Ridership | 9160 | 8115 | 12.88% | 7524 | 21.74% | 74591 | 54299 | 37.37% |
| | Total Service Hours | 4079 | 3480 | 17.21% | 3769 | 8.22% | 33038 | 26864 | 22.98% |
| | Total Service Miles | 49547 | 43828 | 13.05% | 42223 | 17.35% | 401178 | 306429 | 30.92% |
| | # Operations Employees | | | | | | | | |
| | Operators | | | | | | | | |
| | Operators In Training | | | | | | | | |
| | # Maintenance Employees | | | | | | | | |
| | Mechanics | | | | | | | | |
| | # Administrative Employees | | | | | | | | |
| | # Revenue Vehicles | 19 | 18 | 5.56% | 19 | 0.00% | 19 | 19 | 0.00% |
| | Total Miles/Revenue Vehicle | 2608 | 2435 | 7.10% | 2222 | 17.35% | 21115 | 16128 | 30.92% |
| | | | | | | | | | |
| SYSTEM: EFFICIENCIES | | | | | | | | | |
| | Percent Farebox Recovery | 6.50% | 5.91% | 9.83% | 4.81% | 35.00% | 5.10% | 4.19% | 21.87% |
| | Subsidy/Passenger | \$32.16 | \$34.75 | -7.44% | \$31.51 | 2.07% | \$34.78 | \$42.46 | -18.08% |
| | Work Compensation Hours | | | | | | | | |
| | | | | | | | | | |
| TRANSPORTATION: EFFICIENCIES | | | | | | | | | |
| | Operator Pay Hours/Service Hours | | | | | | | | |
| | Percent Operator Overtime | | | | | | | | |
| | Percent Unscheduled Operator Absences | | | | | | | | |
| | | | | | | | | | |
| TRANSPORTATION: EFFECTIVENESS | | | | | | | | | |
| | Percent On-Time Trips | 98% | 98% | 0.00% | 99% | -1.01% | 98% | 98% | 0.00% |
| | Valid Complaints per 100K Passengers | 43.67 | 36.97 | 18.12% | 0.00 | * | 17.43 | 3.68 | 373.17% |
| | Passenger Accidents/100K Passengers | 0.00 | 0.00 | * | 26.58 | -100.00% | 4.02 | 16.57 | -75.73% |
| | Vehicle Collisions/100,000 Miles | 6.05 | 6.84 | -11.54% | 4.74 | 27.83% | 4.24 | 3.59 | 18.05% |
| | | | | | | | | | |
| MAINTENANCE: EFFICIENCIES | | | | | | | | | |

| March 2023 | | Current Month | Prior Month | % Change | Month in Prior Year | % Change | Year to Date | Prior YTD | % Change |
|-----------------------------------|---|----------------------|--------------------|-----------------|----------------------------|-----------------|---------------------|------------------|-----------------|
| | Vehicle Maintenance Expense/Total Miles | \$0.84 | \$0.88 | -4.05% | \$0.66 | 28.09% | \$0.86 | \$0.96 | -10.47% |
| | Percent Maintenance Overtime | | | | | | | | |
| | Parts Expense/Total Miles | \$0.06 | \$0.05 | 20.30% | \$0.03 | 149.61% | \$0.09 | \$0.07 | 22.58% |
| | | | | | | | | | |
| MAINTENANCE: EFFECTIVENESS | | | | | | | | | |
| | Miles/Road Call | 10915.40 | 44132.00 | -75.27% | 43022.00 | -74.63% | 16517.60 | 61682.80 | -73.22% |
| | Actual/Scheduled Inspections | 100.00% | 100.00% | 0.00% | 100.00% | 0.00% | 100.00% | 100.00% | 0.00% |
| | Average Bus Cleanliness Score | | | | | | | | |
| | | | | | | | | | |
| GREEN TECHNOLOGY | | | | | | | | | |
| | Solar Energy Created (MWh) | | | | | | | | |
| | Facility Electric Usage (MWh) | | | | | | | | |
| | Facility Electric Costs | | | | | | | | |

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error)



System Totals

| March 2023 | | Current Month | Prior Month | % Change | Month in Prior Year | % Change | Year to Date | Prior YTD | % Change |
|--------------------------------------|---------------------------------------|----------------------|--------------------|-----------------|----------------------------|-----------------|---------------------|------------------|-----------------|
| | Total Ridership | 190838 | 193151 | -1.20% | 174824 | 9.16% | 1637372 | 1376774 | 18.93% |
| | Total Service Hours | 13633 | 12153 | 12.18% | 12946 | 5.31% | 115345 | 104289 | 10.60% |
| | Total Service Miles | 164680 | 148061 | 11.22% | 154415 | 6.65% | 1404053 | 1261834 | 11.27% |
| | # Operations Employees | 128 | 126 | 1.59% | 113 | 13.27% | 145 | 126 | 15.08% |
| | Operators | 108 | 106 | 1.89% | 96 | 12.50% | 122 | 107 | 14.02% |
| | Operators In Training | 12 | 16 | -25.00% | 5 | 140.00% | 34 | 19 | 78.95% |
| | # Maintenance Employees | 23 | 23 | 0.00% | 16 | 43.75% | 33 | 24 | 37.50% |
| | Mechanics | 8 | 8 | 0.00% | 7 | 14.29% | 12 | 9 | 33.33% |
| | # Administrative Employees | 14 | 14 | 0.00% | 11 | 27.27% | 15 | 15 | 0.00% |
| | # Revenue Vehicles | 55 | 57 | -3.51% | 57 | -3.51% | 59 | 61 | -3.28% |
| | Total Miles/Revenue Vehicle | 5806 | 5108 | 13.67% | 5175 | 12.20% | 46187 | 38876 | 18.81% |
| SYSTEM: EFFICIENCIES | | | | | | | | | |
| | Percent Farebox Recovery | 8.97% | 8.02% | 11.75% | 9.45% | -5.09% | 8.22% | 8.83% | -6.93% |
| | Subsidy/Passenger | \$6.60 | \$6.38 | 3.53% | \$5.81 | 13.57% | \$6.83 | \$7.11 | -3.88% |
| | Work Compensation Hours | 0 | 0 | * | 0 | * | 56 | 1784 | -96.86% |
| TRANSPORTATION: EFFICIENCIES | | | | | | | | | |
| | Operator Pay Hours/Service Hours | 139.24% | 142.38% | -2.21% | 123.86% | 12.41% | 136.91% | 138.52% | -1.16% |
| | Percent Operator Overtime | 2.12% | 4.91% | -56.73% | 1.56% | 36.17% | 5.82% | 3.82% | 52.39% |
| | Percent Unscheduled Operator Absences | 2.38% | 3.87% | -38.57% | 3.78% | -36.98% | 4.08% | 6.31% | -35.27% |
| TRANSPORTATION: EFFECTIVENESS | | | | | | | | | |
| | Percent On-Time Trips | | | | | | | | |
| | Valid Complaints per 100K Passengers | 3.67 | 2.59 | 41.70% | 0.00 | * | 2.02 | 0.94 | 113.45% |
| | Passenger Accidents/100K Passengers | 2.62 | 1.04 | 153.03% | 1.14 | 129.02% | 1.40 | 2.32 | -39.56% |
| | Vehicle Collisions/100,000 Miles | 4.25 | 7.43 | -42.79% | 3.24 | 31.27% | 3.85 | 3.01 | 27.71% |
| MAINTENANCE: EFFICIENCIES | | | | | | | | | |

| March 2023 | | Current Month | Prior Month | % Change | Month in Prior Year | % Change | Year to Date | Prior YTD | % Change |
|-----------------------------------|---|----------------------|--------------------|-----------------|----------------------------|-----------------|---------------------|------------------|-----------------|
| | Vehicle Maintenance Expense/Total Miles | \$0.93 | \$1.14 | -18.53% | \$0.84 | 11.03% | \$0.99 | \$0.94 | 5.37% |
| | Percent Maintenance Overtime | 7.75% | 6.73% | 15.01% | 5.62% | 37.79% | 7.51% | 4.83% | 55.43% |
| | Parts Expense/Total Miles | \$0.19 | \$0.26 | -23.86% | \$0.20 | -0.97% | \$0.26 | \$0.21 | 25.02% |
| MAINTENANCE: EFFECTIVENESS | | | | | | | | | |
| | Miles/Road Call | 2,905.96 | 2,526.96 | 15.00% | 2,545.31 | 14.17% | 3,266.70 | 3,773.45 | -13.43% |
| | Actual/Scheduled Inspections | 100.00% | 100.00% | 0.00% | 100.00% | 0.00% | 100.00% | 100.00% | 0.00% |
| | Average Bus Cleanliness Score | * | 0.00% | * | 90.12% | * | * | 88.46% | * |
| GREEN TECHNOLOGY | | | | | | | | | |
| | Solar Energy Created (MWh) | 27.66 | 21.27 | 30.04% | 20.09 | 37.68% | 212.41 | 48.24 | 340.32% |
| | Facility Electric Usage (MWh) | 60.37 | 47.71 | 26.54% | 40.3 | 49.80% | 414.953 | 254.8 | 62.85% |
| | Facility Electric Costs | 11622.98 | 7024.87 | 65.45% | 5489.06 | 111.75% | 71733.41 | 30713.25 | 133.56% |

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601 Pennsylvania Avenue NW, Suite 900, Washington, DC 20004 (202) 434-8266 cardinalinfrastructure.com
2000 Duke Street, Alexandria, VA 22315

Monthly Federal Update for Connect Transit

Prepared by Cardinal Infrastructure

Prepared April 21, 2023

Congressional Update

Congress took a two-week district work period in observance of Easter and Passover. The Speaker of The House, Kevin McCarthy has declared there will be no increase in the Federal debt limit without some concessions from Congressional Democrats and the White House on federal spending. The White House continues to object to increasing the debt ceiling with conditions attached. The exact date when the debt ceiling will be breached remains unclear, but will certainly occur by the 4th quarter of 2023.

The proposal from House Republicans was released in the afternoon on April 19th, and still needs to be vetted for changes that could impact Connect Transit, but some notable items from the “Limit, Save, Grow Act of 2023” are below. Any potential changes will be alerted to Connect leadership as soon as possible.

Discretionary Spending Caps would likely reduce CIG appropriations and possibly FTA formula funds below IJA authorized levels. Advanced appropriations are law, but Congress could rescind them in future appropriations to meet the budget caps set by “Limit, Save, Grow”.

Unobligated Covid Aid is rescinded immediately. We know FTA regional offices are reaching out to agencies asking them what they can obligate in the next 30 days. We should assume if OMB determines the impact is going to be minimal, they will concede on this point.

Repeal of Dozens of Green Tax Benefits - Repeal of hydrogen tax benefits, commercial clean vehicle tax credits, and alternative fuel tax credits. Recission of these tax benefits would negatively impact clean-energy producers, agencies with zero-emission fleets, bus OEMs, and transit agencies using alternative fuel tax credits.

Critical Mineral Mining Reform. Removing environmental reviews to expedite critical mineral mining could help increase battery manufacturing.

Despite the lack of progress toward the debt ceiling agreement, both the Senate and House Appropriations Committees have begun hearings on the FY 2024 spending bills. Secretary Buttigieg appeared before the Senate THUD Sub-committee on March 23 and is scheduled to testify April 20th before the House Sub-Committee on THUD to discuss the administration’s spending proposals. Appropriators continue to work toward passage of individual bills prior to the September 30th end of the fiscal year, however, if history is any guide Congress will need to pass a Continuing Resolution to fund federal agencies until spending levels are agreed to later in the year.

CIG Program Funding Challenge

There is a growing consensus over the challenges facing the Transportation, HUD Appropriations bill this year. With interest rates at a 10-year high, costs of the housing portion of the bill are expected to jump. This will result in less spending available for the Transportation section of the bill. The IJA provided advance appropriations for the CIG program of only \$1.6 billion of the \$3 billion authorized this fiscal year. This shortfall means the program must rely on additional funds in the annual THUD appropriations bill. Congressman Earl Blumenauer led a Dear Colleague letter to the House and Senate Appropriators asking that they maintain funding for the CIG program. In the letter signed by the Democratic Members of the Arizona Delegation and nearly all Democratic Members of the House they urge the Committees to fully fund CIG as they did in FY 2023 at the fully authorized level.

Grants

U.S. DOT Announces Safe Streets for America

Funds for the fiscal year (FY) 2023 SS4A grant program will support planning, infrastructure, behavioral, and operational initiatives to prevent death and serious injury on roads and streets involving all roadway users, including pedestrians; bicyclists; public transportation, personal conveyance, and micro-mobility users; motorists; and commercial vehicle operators. Roadways that experience a high frequency of accidents are the best candidates for funding. Applications must be submitted by 5:00 PM EDT on Monday, July 10, 2023.

This notice makes available up to **\$1,177,213,000 for FY 2023** grants under the SS4A program. For Planning and Demonstration projects, the minimum award is \$100,000 and the maximum is \$10,000,000. For Implementation projects, the minimum award is \$2,500,000 and the maximum is \$25,000,000.

Dept of Labor Grant for Workforce Training

The U.S. Department of Labor (DOL) announced the availability of \$80 million through the Building Pathways to Infrastructure Jobs Grant Program, which supports workforce training programs in manufacturing, information technology, transportation and other sectors. Transit agencies are encouraged to apply for this funding to train transit maintenance workers and mechanics.

The grants will enable organizations to provide learning opportunities for several occupations, including those involved in the design, construction, modernization, and maintenance of the nation's infrastructure. Nonprofits, labor organizations, public and state institutions of higher education, economic and workforce entities, and state, county and local governments may apply for grants ranging from \$500,000 to \$5 million. Unions, community-based organizations, community colleges, and workforce boards that help transit agencies recruit and train workers are also eligible applicants.

With the Building Pathways to Infrastructure Jobs Grant Program, successful applicants will develop strategies that provide training and supportive services for careers in infrastructure-related industries, with emphasis on programs serving people from rural or historically marginalized, underserved, and underrepresented communities. Applications are due July 7, 2023.

FHWA Seeking Input on Environmental Reviews to Include Transit Projects

FHWA [seeks public input](#) on the implementation of section 60505: Environmental Review Implementation Funds, of the Inflation Reduction Act (IRA).

Background:

Section 60505 of IRA provides \$100 million to facilitate the development and review of documents for the environmental review process for proposed surface transportation projects and for administrative expenses of FHWA. This could include identifying new strategies that would mitigate environmental impacts and thereby reduce timeframes for environmental reviews.

While improvements to the environmental review and permitting process may not directly address these challenges, FHWA is seeking evidence-based solutions that can both increase the efficiency of environmental reviews and potentially mitigate the primary sources of delay.

Request:

This RFI is intended to solicit information on potential opportunities and challenges for implementing section 60505 of the IRA, including: (i) suggestions as to how FHWA might implement this section; (ii) necessity for additional guidance, tools, training, templates, or program changes; (iii) program areas requiring new and continued research.

While Congress has specified that these funds will be administered by FHWA, the purpose of the funds is broadly to support environmental reviews of surface transportation projects, which may include rail projects funded by the Federal Railroad Administration and public transportation projects funded by the Federal Transit Administration. FHWA specifically requests comments on how these funds may be used to support this broader group of projects, including those that do not have FHWA involvement.

TO: Connect Transit Board of Directors
FROM: Cornerstone Government Affairs – Illinois Team
SUBJECT: Legislative Update
DATE: April 25, 2023

Summary

This month, our team has continued conversations with House budget staff regarding Connect’s budget request. We also spoke with the key House member who carried the Statement of Economic Interest reforms for the potential to amend the language. She informed us that Rep. West would be the best member to work with moving forward, so we will work with him after session on potential changes. We also followed up with the Illinois Association School Boards regarding the SEI concerns, and they indicated that they would be willing to engage on further reforms this summer.

Bill Tracking

Please note only active bills are included below.

Abbreviated Bill List

| Bill Number | Sponsors | Title | Date of Last Action | Current Chamber | Last Action |
|-------------|---------------------------------------|--------------------------------|---------------------|-----------------|--|
| HB148 | Emanuel "Chris" Welch | \$EX IG AG-TECH | 3/16/2023 | House | Held on Calendar Order of Second Reading - Short Debate ** |
| HB1342 | Eva-Dina Delgado/ (Ram Villivalam) | TRANSIT RIDING PRIVILEGES/FARE | 3/21/2023 | Senate | Referred to Assignments |
| HB1363 | Will Guzzardi/ (Karina Villa) | GENDER VIOLENCE-EMPLOYER DUTY | 4/19/2023 | Senate | Placed on Calendar Order of 2nd Reading April 20, 2023 |
| HB2033 | Brad Stephens/ (Andrew S. Chesney) | LOCAL GOV BONDS-ORDINANCE | 4/20/2023 | Senate | Placed on Calendar Order of 2nd Reading April 25, 2023 |
| HB2068 | Theresa Mah | TRANSPORTATION BENEFIT PROGRAM | 4/11/2023 | House | Placed on Calendar Order of 3rd Reading - Short Debate |

| | | | | | |
|---|--|-------------------------------------|-----------|--------|--|
| HB2437 | Camille Y. Lilly/ (Emil Jones, III) | CTA-YOUTH PROGRAM TRANSPORT | 4/12/2023 | Senate | Assigned to Appropriations- Public Safety and Infrastructure |
| HB2459 | Martin J. Moylan | EPA-ELECTRIC TRUCK VOUCHERS | 2/28/2023 | House | Assigned to Appropriations- General Services Committee |
| HB2493 | Aaron M. Ortiz/ (Robert Peters) | VICTIM ECON SECURITY&SAFET Y | 4/18/2023 | Senate | Assigned to Executive |
| HB2813 | Camille Y. Lilly | GOMB-FINANCIAL ASSIST ALERTS | 2/28/2023 | House | Assigned to Appropriations- General Services Committee |
| HB3093 | Barbara Hernandez/ (Karina Villa) | MENSTRUAL HYGIENE PRODUCTS | 3/23/2023 | Senate | Referred to Assignments |
| HB3129 | Mary Beth Canty/ (Cristina H. Pacione-Zayas) | EQUAL PAY ACT- PAY SCALE | 4/18/2023 | Senate | Assigned to Executive |
| **** HB 3129 Executive Hearing Apr 26 2023 1:30PM Capitol 212 Springfield, IL | | | | | |
| HB3301 | Terra Costa Howard/ (Michael W. Halpin) | UNEMPLOYMENT INS-DIRECTORY | 4/12/2023 | Senate | Assigned to Labor |
| **** HB 3301 Labor Hearing Apr 26 2023 11:00AM Capitol 212 Springfield, IL | | | | | |
| HB3370 | Dave Vella/ (Cristina Castro) | PREVAILING WAGE-POWER WASHING | 4/12/2023 | Senate | Assigned to Labor |
| **** HB 3370 Labor Hearing Apr 26 2023 11:00AM Capitol 212 Springfield, IL | | | | | |
| HB3516 | Nabeela Syed/ (Ram Villivalam) | EMPLOYEE ORGAN DONATION | 4/18/2023 | Senate | Assigned to Labor |
| **** HB 3516 Labor Hearing Apr 26 2023 11:00AM Capitol 212 Springfield, IL | | | | | |
| HB3646 | Marcus C. Evans, Jr./ (Napoleon Harris, III) | PEN CD-CHI MUNI- SERVICE CREDIT | 4/18/2023 | Senate | Assigned to Senate Special Committee on Pensions |
| HB3720 | Elizabeth "Lisa" Hernandez/ (Karina Villa) | MWBE-GOALS & REPORTS | 4/18/2023 | Senate | Assigned to Executive |
| HB3733 | Kevin John Olickal/ (Ram Villivalam) | LABOR-WORK- RELATED NOTICES | 4/12/2023 | Senate | Assigned to Labor |
| **** HB 3733 Labor Hearing Apr 26 2023 11:00AM Capitol 212 Springfield, IL | | | | | |
| SB133 | Linda Holmes | PUBLIC CONSTRUCTION BONDS | 3/29/2023 | Senate | Placed on Calendar Order of 3rd Reading March 30, 2023 |

| | | | | | |
|---|--|---------------------------------------|-----------|--------|--|
| SB214 | Ram Villivalam/ (Daniel Didech) | DISABILITY ILLNESS | 4/20/2023 | House | Placed on Calendar 2nd Reading - Short Debate |
| SB325 | Bill Cunningham/ (Daniel Didech) | FOIA-RECORDS OF ATTORNEY GEN | 4/19/2023 | House | Placed on Calendar 2nd Reading - Short Debate |
| SB734 | Napoleon Harris, III/ (Justin Slaughter) | PUBLIC EMPLOYEE BENEFITS-TECH | 4/18/2023 | House | Assigned to Personnel & Pensions Committee |
| SB1429 | Ram Villivalam | \$CMAP-VARIOUS FUNDING | 2/14/2023 | Senate | Assigned to Appropriations- Public Safety and Infrastructure |
| SB1515 | Javier L. Cervantes/ (Eva-Dina Delgado) | WORKPLACE PRIVACY- VERIFICATION | 4/18/2023 | House | Assigned to Labor & Commerce Committee |
| **** SB 1515 Labor & Commerce Committee Hearing Apr 26 2023 2:00PM Capitol Building Room 114 Springfield, IL | | | | | |
| SB1555 | David Koehler | PACKAGING & PAPER STEWARDSHIP | 3/9/2023 | Senate | Placed on Calendar Order of 2nd Reading March 10, 2023 |
| SB1711 | David Koehler | REVENUE- HYDROGEN FUEL CREDIT | 3/28/2023 | Senate | Placed on Calendar Order of 3rd Reading March 29, 2023 |
| SB1715 | Suzy Glowiak Hilton/ (Jenn Ladisch Douglass) | PLUMBING LICENSE-BOTTLE FILL | 4/18/2023 | House | Assigned to Public Health Committee |
| SB1769 | Rachel Ventura | GOVT ZERO EMISSION VEHICLES | 3/28/2023 | Senate | Placed on Calendar Order of 3rd Reading March 29, 2023 |
| SB1892 | Mike Simmons/ (Hoan Huynh) | RTA- CONTINUATION OF BENEFITS | 4/18/2023 | House | Assigned to Transportation: Regulations, Roads & Bridges |
| **** SB 1892 Transportation: Regulations, Roads & Bridges Hearing Apr 25 2023 2:00PM Capitol Building Room 118 Springfield, IL | | | | | |
| SB1960 | David Koehler/ (Marcus C. Evans, Jr.) | VEH CD-ELECTRIC SCOOTERS | 4/18/2023 | House | Assigned to Transportation: Vehicles & Safety |
| **** SB 1960 Transportation: Vehicles & Safety Hearing Apr 26 2023 10:00AM Capitol Building Room 115 Springfield, IL | | | | | |
| SB2014 | Mike Simmons/ (Kam Buckner) | IDOT-SAFETY IMPROVEMENTS | 4/11/2023 | House | Assigned to Transportation: Vehicles & Safety |
| **** SB 2014 Transportation: Vehicles & Safety Hearing Apr 26 2023 10:00AM Capitol Building Room 115 Springfield, IL | | | | | |
| SB2034 | Karina Villa/ (Maurice A. West, II) | CHILD EXTENDED BEREAVEMENT | 4/11/2023 | House | Assigned to Labor & Commerce Committee |

**** SB 2034 Labor & Commerce Committee Hearing Apr 26 2023 2:00PM Capitol Building Room 114
Springfield, IL

| | | | | | |
|-------|-------------|----------------------------------|-----------|--------|---|
| HR4 | Kam Buckner | FIX CHICAGO TRANSIT SYSTEM | 3/23/2023 | House | Placed on Calendar Order of Resolutions |
| SR50 | Win Stoller | URGES-SUPPORT RAILS-TO-TRAILS | 3/22/2023 | Senate | Placed on Calendar Order of Secretary's Desk Resolutions March 23, 2023 |
| SJR18 | Win Stoller | URGES-SUPPORT RAILS-TO-TRAILS | 3/7/2023 | Senate | Assigned to Transportation |

Top Bills

HB 1342

Short Description: TRANSIT RIDING PRIVILEGES/FARE

House Sponsors

Rep. Eva-Dina Delgado-Matt Hanson, Angelica Guerrero-Cuellar, Brad Stephens, Gregg Johnson, Mary Beth Canty, Jaime M. Andrade, Jr., Margaret Croke, Terra Costa Howard and Travis Weaver

Senate Sponsors

(Sen. Ram Villivalam and Robert F. Martwick)

Synopsis As Introduced

Amends the Metropolitan Transit Authority Act. Provides that the powers of the Chicago Transit Board include the power to pass ordinances or adopt rules and regulations concerning the suspension of riding privileges or confiscation of fare media. Amends the Local Mass Transit District Act and the Regional Transportation Authority Act. Provides that a local mass transit district's board and the Suburban Bus Board may adopt all ordinances and make all rules proper or necessary to regulate the use, operation, and maintenance of its property and facilities, and to carry into effect the powers granted to each board with any necessary fines or penalties, including ordinances, rules, or regulations concerning the suspension of riding privileges or confiscation of fare media, as each board deems proper. Includes similar provisions for the Chief of Police of the Metra Police Department.

Last Action

| Date | Chamber | Action |
|-----------|---------|-------------------------|
| 3/21/2023 | Senate | Referred to Assignments |

HB 2068

Short Description: TRANSPORTATION BENEFIT PROGRAM

House Sponsors

Rep. Theresa Mah-Will Guzzardi-Matt Hanson-Kam Buckner-Hoan Huynh, Joyce Mason, Aaron M. Ortiz, Mark L. Walker, Daniel Didech, Eva-Dina Delgado, Lilian Jiménez and Jaime M. Andrade, Jr.

Synopsis As Introduced

Creates the Transportation Benefits Program Act. Requires all covered employers to provide a program that allows a covered employee to elect to exclude from taxable wages and compensation the employee's commuting costs incurred for the purchase of a transit pass to use public transit or for the purchase of qualified parking, up to a maximum level allowed by federal tax law. Provides that all transit agencies shall market the existence of this program and the Act to their riders in order to inform affected employees and their employers. Provides that nothing in the Act shall be deemed to interfere with, impede, or in any way diminish the right of employees to bargain collectively with their employers or affect the validity or change the terms of bona fide collective bargaining agreements in force on the effective date of the Act. Defines terms. Effective January 1, 2024.

Last Action

| Date | Chamber | Action |
|-----------|---------|--|
| 4/11/2023 | House | Placed on Calendar Order of 3rd Reading - Short Debate |

HB 2437

Short Description: CTA-YOUTH PROGRAM TRANSPORT

House Sponsors

Rep. Camille Y. Lilly

Senate Sponsors

(Sen. Emil Jones, III)

Synopsis As Introduced

Amends the Metropolitan Transit Authority Act. Provides that the Chicago Transit Authority shall, no later than July 1, 2022, establish a program, similar to the U-Pass program, for allowing persons 18 or younger to use the Authority's buses and trains for transportation to youth programs or youth services. Amends the State Mandates Act to require implementation without reimbursement from the State. Effective immediately.

House Floor Amendment No. 1

Changes a reference to the year 2022 to 2024.

Last Action

| Date | Chamber | Action |
|------|---------|--------|
|------|---------|--------|

SB 1960

Committee Hearing:

Transportation: Vehicles & Safety Hearing Apr 26 2023 10:00AM Capitol Building Room 115
Springfield, IL

Short Description: VEH CD-ELECTRIC SCOOTERS

Senate Sponsors

Sen. David Koehler, Sally J. Turner-Tom Bennett, Javier L. Cervantes and Patrick J. Joyce

House Sponsors

(Rep. Marcus C. Evans, Jr. and Barbara Hernandez-Sharon Chung)

Synopsis As Introduced

Amends the Illinois Vehicle Code. Defines "low-speed electric scooter". Makes changes to the definitions of "motor vehicle" and "vehicle". Provides that a person may not operate a low-speed electric scooter without a driver's license, instruction permit, or State identification card and unless he or she is 16 years of age or older. Provides that a person may operate a low-speed electric scooter where the operation of bicycles are permitted, and shall have all of the rights and shall be subject to all of the duties applicable to the rider of a bicycle. Provides requirements for lamps and reflectors for use at nighttime. Prohibits the equipping or use of sirens, with the exception of scooters that are police vehicles or fire department vehicles. Provides a requirement for brakes. Restricts an entity from operating a low-speed electric scooter business within a municipality unless the municipality authorizes such by local ordinance. Effective immediately.

Senate Committee Amendment No. 1

Provides that a person may operate a low-speed electric scooter where the operation of bicycles are permitted, including, but not limited to, bicycle lanes and bicycle paths, unless the municipality, county, or local authority with jurisdiction prohibits the use of low-speed electric scooters or a specific class of low-speed electric scooters on that path, and shall have all of the rights and shall be subject to all of the duties applicable to the rider of a bicycle under this Code, except as otherwise provided, and except for provisions that by their nature can have no application.

Senate Floor Amendment No. 2

Replaces everything after the enacting clause. Reinserts the provisions of the introduced bill with the following changes: Provides that a municipality or park district may authorize and regulate the operation of low-speed electric scooters within the unit of local government on any or all highways, sidewalks, trails, or other public right of way where the operation of bicycles are permitted (rather than a person may operate a low-speed electric scooter where the operation of bicycles are permitted, including, but not limited to, bicycle lanes and bicycle paths, and shall have all of the rights and shall be subject to all of the duties applicable to the rider of a bicycle under the Code, except in specified situations). Provides

that the use of low-speed electric scooters within any municipality or park district is allowed only if authorized by the municipality or park district. Provides that an authorization or regulation by a county or park district shall apply only in the unincorporated area of that county or on park district property. Provides that a person may not operate a low-speed electric scooter on a highway with a posted speed limit in excess of 35 mph (rather than a person may not operate a low-speed electric scooter without a driver's license, instruction permit, or State identification card). Provides that a person may not operate a low-speed electric scooter unless he or she is 16 (rather than 18) years of age or older. Provides that a person may not operate a low-speed electric scooter while carrying any package, bundle, or article that prevents the operator from keeping at least one hand upon the handlebars. Removes provisions of the Code concerning vehicles and motor vehicles. Removes language providing that an entity may not operate a low-speed electric scooter business within a municipality unless the municipality authorizes the operation of low-speed electric scooters within the municipal limits. Adds provisions relating to use of low-speed electric scooters, low-speed electric scooters in rights-of-way, and operation of low-speed electric scooters under the influence of alcohol or any drug. Exempts low-speed electric scooters from title, registration, and driver's licenses requirements. Effective immediately.

Senate Floor Amendment No. 3

Provides that the restrictions regarding low-speed electric scooters also applies to a forest preserve district and conservation district. Establishes that any authorization or regulation by a park district, forest preserve district, or conservation district applies only on property owned, managed, or leased by the park district, forest preserve district, or conservation district. Provides that every low-speed electric scooter shall be well-maintained and in good operating condition.

Last Action

| Date | Chamber | Action |
|-----------|---------|---|
| 4/18/2023 | House | Assigned to Transportation: Vehicles & Safety |

General Legislative Updates

103rd ILLINOIS GENERAL ASSEMBLY:

The Illinois General Assembly returned from a two-week spring break with both chambers convening session Tuesday through Thursday of this week. Both chambers return to Springfield for four days of session starting Tuesday, April 25. Friday, April 28 is the committee deadline for substantive legislation to pass out of the second chamber. Four weeks remain in the spring legislative session; adjournment is scheduled for May 19.

Chicago Mayor-elect Brandon Johnson visited Springfield this week. Johnson addressed a joint session of the General Assembly on Wednesday and met privately with several caucuses including the Black, Asian, Progressive, and Latino caucuses.

“I am excited to join our dedicated leaders in Springfield and discuss how we can invest in people to lift up all of our communities,” said Johnson. “Building a better, stronger, safer Chicago will take all of us, and I look forward to establishing a strong foundation for collaboration.”

Johnson promised Chicago will continue its strong relationship with labor and protect reproductive-rights, and called for increasing funding for Chicago Public Schools, providing a nurse and a social worker at each school, and boosting state funding for the Local Government Distributive Fund.

Of note this week:

- Legislation to codify and clean up the Governor’s COVID-19 Executive Orders regarding healthcare and the healthcare workforce – [HB 559](#) (Morgan/Glowiak Hilton) – passed the Senate unanimously, as amended, and now heads back to the House for concurrence. The legislation was expedited since the public health emergency is ending on May 11.
- [HB 3957](#) (Syed) which prevents “price gouging” of generic medications received an extended Third Reading Deadline in the House and was returning to the order of Postponed Consideration. HB 3957 previously failed on the House Third Reading deadline day. The measure is now pending again before the full House.
- [HB 2248](#) (Cassidy/Peters) increases the baseline financial penalty for civil rights violations. Specifically, the legislation would allow state claims for violations of federal civil rights acts to be heard in any court with jurisdiction. The measure also provides that Illinois courts may award no less than \$4,000 in damages. Passed the Senate Judiciary Committee 6-3 and is now pending before the full Senate.
- [SB 76](#) (Rezin/Yednock), which lifts the ban on new nuclear construction, passed the House Public Utilities Committee 20-1 and is now pending before the full House.
- [HB 3524](#) (Faver Dias) creates the Air Quality in Schools Task Force to study and make recommendations: on air quality goals for K – 12 schools; on processes to assess current ventilation systems in schools; on processes to improve ventilation after assessment; and on potential State and federal funding sources to improve school air quality in the State. Passed the House 88-24 and now heads to the Senate.
- [HB 2189](#) (Guzzardi/Murphy) which lowers the co-pay cap for insulin from \$100/month to \$35/month passed the Senate Insurance Committee unanimously.
- [SB 1561](#) (Morrison/Lilly) which adds e-cigarettes to the Indoor Smoking Act -- effectively banning the use of e-cigarettes in public indoor spaces -- passed the House Public Health Committee 7-0 and now heads to the full House.

Representative Will Davis was involved in a traffic accident following an unspecified medical emergency according to an announcement from his family. No word yet on the nature of the medical

emergency or when Representative Davis will return to session. Davis is chair of the House Appropriations – Elementary and Secondary Education Committee.

Note: the House Energy and Environment Committee, the House Public Utilities Committee, the Senate Energy and Public Utilities Committee and the Senate Energy and Conservation Committee will hold a virtual joint subject matter hearing on April 24 at 11am to discuss carbon capture and storage in Illinois.

The House Executive Committee will hold a virtual subject matter hearing on April 24 at 1pm to discuss the creation of the new Chicago Elected Representative School Board districts.

COGFA Three-Year Budget Forecast: The Commission on Government Forecasting and Accountability issued its mandated three-year budget forecast. The report offers an examination of the State of Illinois’ General Funds revenues and expenditures over the last 20 years, considers threats and opportunities to Illinois’ budget, and provides three-year budget results based upon scenario analysis. Capitol News offers an analysis [here](#). Read the full report [here](#).

2023 Key Dates:

- April 28: Deadline – Substantive Bills Out of Committee in both chambers
- May 11: Deadline – Third Reading Substantive House Bills in Senate
- May 12: Deadline – Third Reading Substantive Senate Bills in House
- May 19: Adjournment

GOVERNOR’S HIGHLIGHTS:

Gubernatorial Appointments: Governor Pritzker made the following appointments:

- Nina Harris will serve as the Chair of the Illinois Commission on Equity and Inclusion.
- Eddie Arroyo will serve as a Member of the Illinois Racing Board.
- Joseph Gagliardo will continue to serve as a Judge on the Court of Claims.
- Rob Karr will continue to serve as a Member on the Workers’ Compensation Advisory Board.
- Memuna Lee will serve as a Member of the Clean Energy Jobs and Justice Fund.
- Stacey Brown will serve as Member on the Labor Advisory Board.

awarded \$127.9 million through the Illinois Transportation Enhancement Program (ITEP) to expand travel options and enhance quality of life in communities throughout the state. The [72 projects selected](#) include biking and walking paths, trails, streetscape beautification and other projects designed to encourage safe travel across the various modes of transportation at the local level.

Department of Insurance Consumer Complaint System Revamped: Replacing a decades old system, the Illinois Department of Insurance is now utilizing a new [IDOI Help Center](#) for consumer complaints. The updated system will help IDOI better serve the nearly 15,000 Illinois insurance consumers annually that file complaints against insurance companies, including life insurance companies, property and

casualty insurers for home and auto, health insurers, health maintenance organizations (HMOs), insurance agents and other entities regulated by IDOI.

Improvements include:

- A cleaner design and more intuitive interface to help consumers navigate the complaint process
- Instructions and FAQs on the login page to explain the steps of the complaint process
- Increased transparency enabling consumers to login to track where they are in the process
- An option allowing consumers to submit general questions before creating an account
- Increased data protection for consumers' private information, including multi-factor authentication

DOI says health care providers will also benefit from the new system. To the extent allowed under Illinois law, the consumer complaint staff can assist health care providers who file complaints when they believe health coverage claims are delayed, denied, or unsatisfactorily settled by insurance companies and HMOs.

Public Transportation Grants Available: The Illinois Department of Transportation is now accepting applications for a competitive grant program to expand safe, equitable access to public transportation throughout the state. Selected projects will feature transit opportunities while furthering the goals of IDOT's [Illinois Long-Range Transportation Plan](#).

Approximately \$2.5 million in grants will fund studies on planning and preliminary engineering issues regarding public multimodal, intermodal, and non-motorized transportation. Awards will average \$200,000 and require 20% non-federal match. Applicants can request IDOT to provide this match, particularly if the study benefits a historically disadvantaged community. Governmental entities such as counties, metropolitan planning agencies, municipalities, state agencies, public transit agencies and state universities are urged to apply.

Applications must be submitted to IDOT by 5 p.m. on May 24. Awards will be announced this summer.

OTHER NEWS:

2024 Election: Former State Representative and current Chicago Treasurer Melissa Conyears-Ervin is forming a federal committee to explore a run for Congress in Illinois' 7th Congressional District. Congressman Danny Davis has represented the district for 26 years. Davis has filed paperwork for reelection.

Lawsuit Filed Against Insulin Manufacturers and Sellers: The Lake County State's Attorney filed a lawsuit against insulin manufacturers and pharmacy benefit managers (PBMs) alleging that they illegally conspired to artificially increase insulin prices in violation of the Illinois's Consumer Fraud and Deceptive Business Practices Act.

The lawsuit argues that manufacturers Eli Lilly, Novo Nordisk, and Sanofi, and PBMs CVS Caremark, Express Scripts, and OptumRx, have leveraged their market power to increase profits at the expense of Lake County and the payors who need the lifesaving medication.

Read the complete filing [here](#).

Chicago Mayor-elect Johnson Staff Announcement: Mayor-elect Brandon Johnson named Rich Guidice as his Chief of Staff and Senator Cristina Pacione-Zayas as his First Deputy Chief of Staff. Guidice most recently served as Executive Director of Chicago's Office of Emergency Management and Communications and Dr. Pacione-Zayas currently serves as Illinois State Senator for the 20th District.

Attorney General Calls for Recall of Kia and Hyundai Vehicles: Attorney General Kwame Raoul, as part of a coalition of 18 states, called for a federal recall of Hyundai and Kia vehicles following the companies' continued failure to take adequate steps to address the alarming rate of vehicle thefts.

The letter, sent to the National Highway Traffic Safety Administration (NHTSA), encourages the NHTSA to recall unsafe Hyundai and Kia vehicles manufactured between 2011 and 2022 that have easily bypassed ignition switches and lack engine immobilizers that make the vehicles vulnerable to theft.

In a letter issued in March 2023, Raoul and a coalition of attorneys general urged the companies to take stronger steps to address the safety concerns caused by vehicles' vulnerability to theft. Because the companies have failed to address safety issues, Raoul and the coalition are now calling on the NHTSA to step in. The attorneys general argue that the vehicles' systems remain out of compliance with federal standards and pose an unreasonable risk to public safety.

Democratic National Convention: Chicago was selected to host the Democratic National Convention next year - August 19-22, 2024. Mayor-Elect Brandon Johnson responded to the news by saying "Chicago is a world-class city that looks like America and demonstrates the values of the Democratic Party. We are unmatched when it comes to hosting events of this scale."



MEMO

DATE: April 25, 2023

TO: Board of Trustees

FROM: Brady Lange, Procurement Director

CC: David Braun, General Manager

Subject: Contract for Financial Auditing Services

Recommendation:

Authorize the General Manager to execute a contract with Lauterbach & Amen, LLP. for financial auditing services for a term of five years.

Background:

Connect Transit is required by the Federal Transit Administration, Illinois Department of Transportation, and internal Connect Transit policies to complete an annual financial audit including the federally required single audit. For the past nine years we have been under contract with CliftonLarsonAllen, LLP (CLA) for these services. That contract has a single option year left, but CLA has indicated they no longer have sufficient staff to complete the audit requirements.

Discussion:

We released a Request for Proposals (RFP) for financial auditing services on January 11, 2023, and received no proposals in response. The RFP was sent directly to ten firms and was advertised publicly. Upon debriefing with potential proposers, all firms cited either insufficient staff or inability to complete government audits as the reason they were unable to submit a proposal.

We re-issued an RFP for auditing services on February 20, 2023 and adjusted the required timeline for requested services in hopes that it might provide some firms that had insufficient staff greater flexibility. As a result, we received a single proposal in response to the second issuance of the RFP.

As the single proposer, we are recommending that Lauterbach & Amen, LLP be awarded a five-year contract for financial auditing services. Lauterbach & Amen provides similar audit services for hundreds of municipalities and government agencies, including the Town of Normal, who highly recommends them. In addition, the price provided by Lauterbach & Amen has been determined to be fair and reasonable, averaging \$27, 578 per year while we have historically paid approximately \$25,000 per year.

Recommendation
Contract for Contract for Financial Auditing Services
April 25, 2023
Page 2 of 2

Financial Impact:

This five-year contract provides for annual financial audits, which will be included as an operating expense totaling \$105,590. The contract also provides annual Single Audits each year, as required by Federal Transit Administration, totaling \$32,300 which will be funded with local funds. The total cost of this contract will be \$137,890 to be invoiced over the five-year term of the contract.



MEMO

DATE: April 25, 2023

TO: Board of Trustees

FROM: Brady Lange, Procurement Director

CC: David Braun, General Manager

Subject: Contract for Federal Lobbying Services

Recommendation:

Authorize the General Manager to execute a single-year contract extension with Cardinal Infrastructure to provide federal representation in Washington, DC.

Background:

Connect Transit has contracted with Cardinal Infrastructure for seven years to provide federal representation in Washington, DC. Federal lobbying services help increase our return on federal dollars through grant programs, legislation, and regulatory actions. Lobbying services also helps Connect Transit maintain and develop relationships with our Congressional Delegation and federal agencies to promote and protect the interests of Connect Transit.

Discussion:

Over the past several years Cardinal Infrastructure has helped Connect Transit build strategic relations with our Congressional Delegation and the Federal Transit Administration. In addition, they have provided valuable insight into the priorities of the current administration to assist Connect Transit's ability to create competitive discretionary grant applications. Cardinal Infrastructure has been instrumental in our success with federal discretionary grants which have provided over \$31.73 million in capital funding coming back to Bloomington-Normal.

Financial Impact:

This single-year contract extension will cost \$78,000. This is the same annual fee as our current contract. Due to federal and state regulations, local funds must be utilized for this contract.



Memo

Date: April 25, 2023
To: Board of Trustees
From: Jacob Smith, Transportation Planner
CC: David Braun, General Manager
Subject: Sapphire Express Realignment

Background:

To recap our discussion from the March meeting of the Board of Trustees, the Sapphire Route had been slowly gaining ridership but lacked overall productivity due to the number of hours and miles operated daily between the four buses needed to operate the route. Our system average is 23 boardings per hour, while the Sapphire averages 4.5 boardings per hour. In the month since that meeting, staff has held both internal and external engagement sessions, tested and timed the route, and explored all options for the proposed Sapphire Express from Walmart to Rivian.

Discussion:

Anytime changes are considered or proposed for a route, engagement sessions are held internally and externally to ensure that additional perspectives on those changes are available. To further explore the Sapphire Express, staff held five public engagement sessions and three internal engagement sessions. During internal engagement sessions, we received an overwhelmingly positive response to the change, with a primary request to avoid the left turn from Wylie Drive west onto College Avenue due to the high amounts of traffic.

Public engagement sessions were held in multiple locations, with two on the fourth floor of Uptown Station, two at Mid America Insurance's community meeting room in Downtown Bloomington, and one on-route for the entire day of service on the Sapphire Route. At the two meetings at Uptown Station, no members of the public attended. At the two meetings in Downtown Bloomington, one member of the public attended the second session and provided positive feedback. During the on-route engagement session, members of staff rode all four Sapphire buses engaging with approximately 240 riders. Reception to this change was mostly positive, with many eager to hear that service would be available all day, and that sustainable choices were made. The primary concern received on-route was that employees may have difficulty making it to Rivian for 6:00 a.m. shift starts.

With feedback primarily positive, the following route change is recommended based on received feedback.

Recommendation:

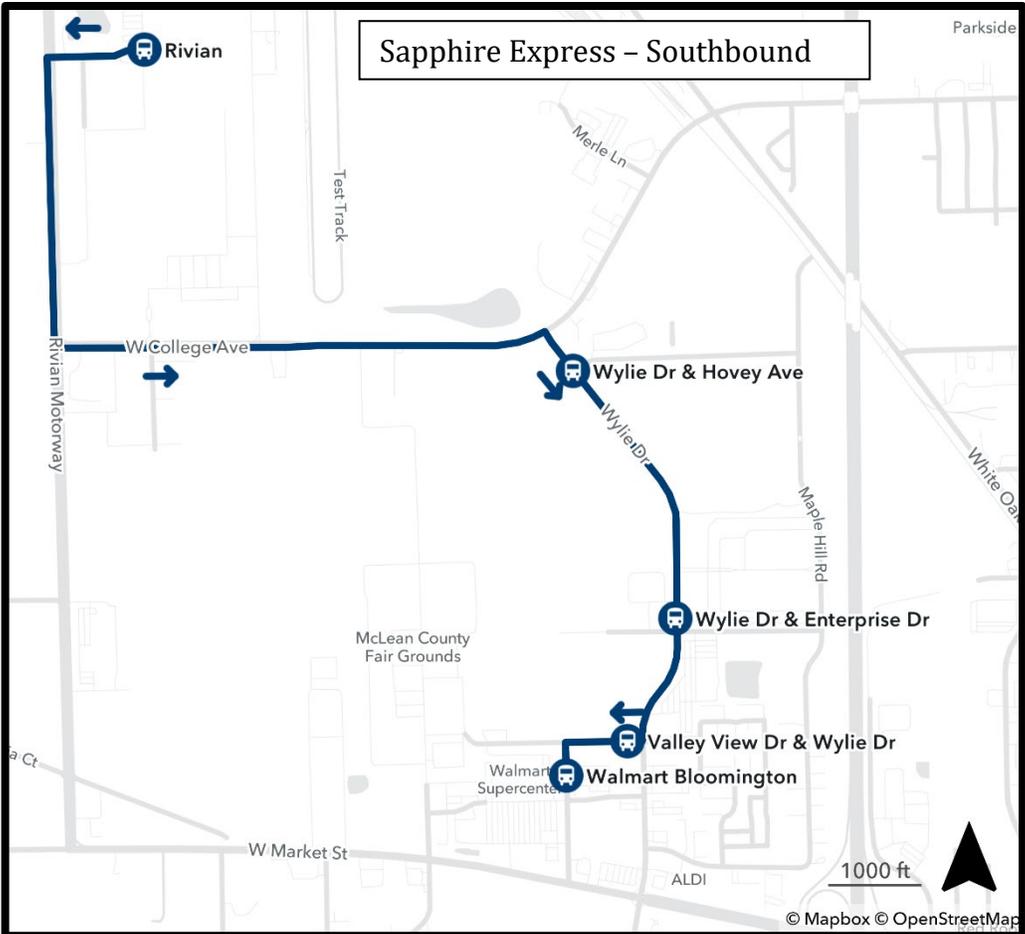
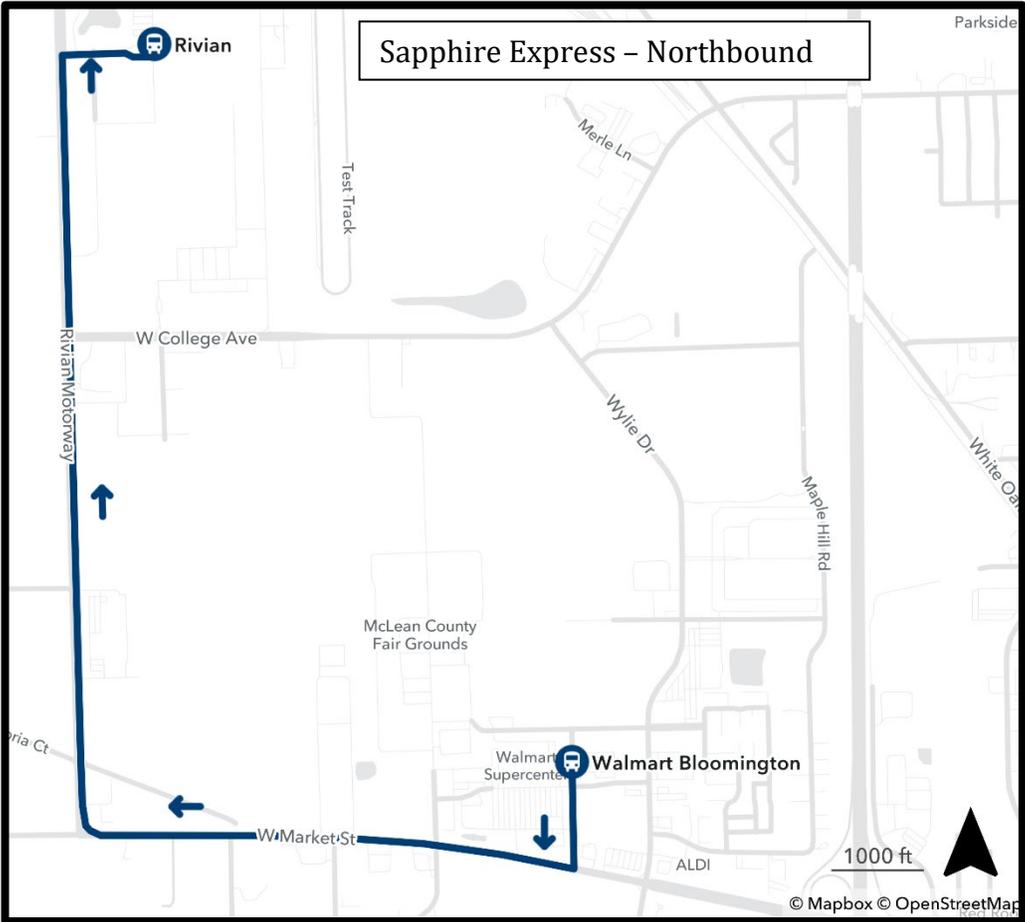
Staff recommends that the Board approve a service reduction on the existing Sapphire Route and introduce the Sapphire Express to serve passengers traveling to Rivian and other points in west Bloomington-Normal from 5:45 a.m. to 9:45 p.m.

Staff recommends that the Sapphire Express Route begin its northbound trip at Bloomington Walmart and depart to the west on Market Street, then heading north on Rivian Motorway to arrive at Rivian. The Sapphire Express will then begin its southbound trip, leaving the Rivian facility heading south on Rivian Motorway, then east on College Avenue, south on Wylie Drive, and finally arriving at Walmart in Bloomington. Please see route maps for the northbound and southbound trips on the next page of this memo.

In addition to changes to the Sapphire Route, staff recommends the addition of one trip to the beginning of the Lime Route, which departs Uptown Station at 5:10 a.m. and Downtown Bloomington at 5:20 a.m. direct to Rivian to assist with 6:00 a.m. shift start times. The Lime Route currently starts at the Bloomington Walmart heading towards Downtown Bloomington at 5:40 a.m. and starts at Cardinal Court heading to Uptown Station at 5:52 a.m..

Financial Impact:

This change will reduce resource utilization on this route by 52%, and saves 8,269 service hours and 85,650 service miles.





April 25, 2023

TO: Board of Trustees
FROM: Patrick Kuebrich, Finance Director
Subject: Recommendation of FY24 Operating and Capital Budget

RECOMMENDATION:

That the Fiscal Year 2024 Operating and Capital Budget be adopted.

BACKGROUND:

Our Draft FY24 Budget was presented for your review and consideration at the Connect Transit Board of Trustees March meeting.

DISCUSSION:

The FY24 budget includes 127,532 revenue hours for fixed route service (up 7.2% from FY23) and includes 13,608 hours for new microtransit services. The FY24 budget also includes 40,483 revenue hours for Connect Mobility (up 21.8% from FY23) and assumes an increase of 12.5% increase in the number of Connect Mobility trips.

FINANCIAL IMPACT:

The total FY24 budget of \$18,946,747 is 6.7% higher than the FY23 budget.



FY24
Final
Budget
Presentation
to the Connect Transit
Board of Trustees
April 25, 2023

connect
T R A N S I T



50th
ANNIVERSARY

Services Budgeted

○ Current Fixed Routes

○ Expanded Connect Mobility Service

- 12.5% increase in ridership anticipated

○ Microtransit Service

- Starting late spring 2023 – Full fiscal year of service

○ Continued Vanpool Service

Total Operating Budget Changes

○ 2024 Draft Budget to 2024 Final Budget Comparison

| Expenses: | 2024 Budget DRAFT | 2024 Budget FINAL | \$ Difference | % Diff |
|----------------------------|----------------------|----------------------|---------------|--------|
| Labor and Benefits | \$ 14,540,244 | \$ 14,433,921 | \$ (106,323) | -0.7% |
| Fuel and Lubricants | \$ 1,708,886 | \$ 1,694,261 | \$ (14,625) | -0.9% |
| Bus Repair and Maintenance | \$ 1,002,476 | \$ 974,441 | \$ (28,035) | -2.8% |
| Insurance | \$ 527,725 | \$ 527,725 | \$ - | 0.0% |
| Professional Services | \$ 288,000 | \$ 327,500 | \$ 39,500 | 13.7% |
| IT Expenses | \$ 433,618 | \$ 460,613 | \$ 26,995 | 6.2% |
| Utilities | \$ 129,000 | \$ 129,000 | \$ - | 0.0% |
| Marketing/Training/Misc. | \$ 437,435 | \$ 399,285 | \$ (38,150) | -8.7% |
| Total | \$ 19,067,384 | \$ 18,946,747 | \$ (120,637) | -0.6% |

Staff Changes

Functional Detail

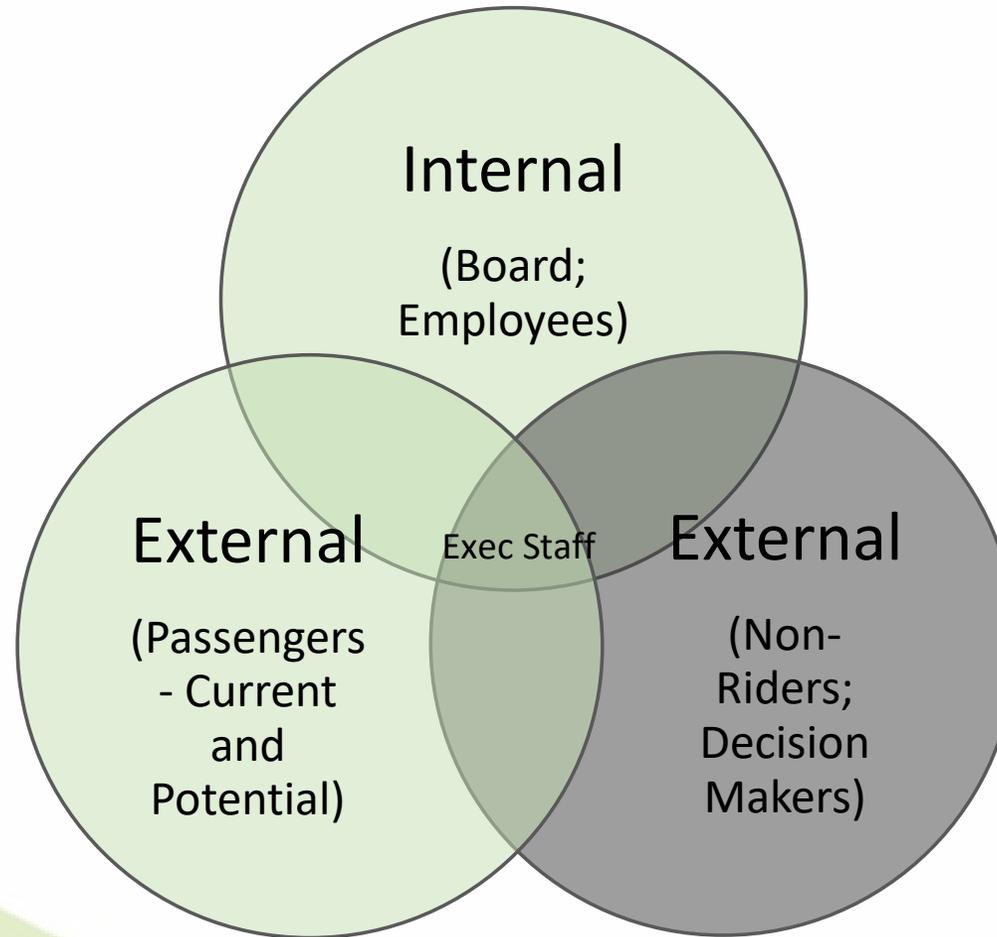
○ **Operations Manager – Paratransit and Demand Response**

- Manage growth and efficiency of demand response services (Connect Mobility and microtransit)
- Ensure and manage changing ADA compliance issues and expectations
- Manage implementation and quality of microtransit services
- Oversee CM certification/recertification process
- Optimize performance metrics – Track and manage KPI's
- Manage CSRs and Medicaid Billing Specialist
- Assist with demand management on all demand responsive services
- Manage parameters of the CM scheduling system
- Recommend Supervisor and staff training pertaining to service for customers with disabilities and other disadvantaged groups.

Staff Changes

Functional Detail

- **Marketing Assistant** (position previously reduced in 2023)
 - Supports community education campaigns and outreach efforts



Staff Changes

Functional Detail

○ **Marketing Assistant** (position previously reduced in 2023)

- CM Rider Guide and CT Rider Guide
 - Updates
 - Video instruction in multiple languages
- Implementation of Microtransit
 - Passenger education
 - Zone/Community outreach & communications
- Safety and Award Banquet, and IPTA Conference
 - Coordination of vendors, offset cost, host employees and guests
- Community Outreach
 - Currently engaged with 50+ community partners
 - Attended 35 events in the past year
 - Opportunities for more
 - Joint promotions of bus passes
 - Educational curriculum
- Shared responsibilities but separate roles

Staff Changes

Functional Detail

Customer Service Representative – Represented

- Replaces one Dispatcher position that is currently unfilled for net zero increase in staff.

Average Monthly Calls

| Title | Calls |
|-------------|-------|
| CSR #1 | 1,461 |
| CSR #2 | 1,023 |
| Total Calls | 2,484 |

| | |
|--------------------------|-----|
| Average Calls per Day | 113 |
| Current Calls per Person | 57 |

| | |
|---|-----|
| Est. Increase in calls for Paratransit | 127 |
| Est. Increase in calls for Microtransit | 20 |
| Est. Average Calls per Day | 147 |
| Est. Average Calls per Person | 73 |
| Est. Average Calls per Person | 49 |

12.5% increase

Microtransit 36 hours @ 1.1 pph and 50% app use.

Total

@ 2 people

@ 3 people

Cost Driver Changes

Hours & Miles

○ Service Hours

- Sapphire Route from 6,500 hours to 5,979 hours
- Reduced Community Service hours from 200 to 155

○ Service Miles

- Sapphire Route from 83,100 miles to 74,138 miles

Budget Changes

○ Labor and Benefits

- Reduced \$106,323
- Removed IT Position
- Updated Seniority to acknowledge known retirements

○ Fuel and Lubricants

- Reduced \$14,625
- Reduced Cost Per Mile assumption for electric buses due to implementation of Charge Management Software

○ Bus Repair and Maintenance

- Reduced \$28,035
- Removed proximity lock upgrade due to grant opportunity

Budget Changes

○ Insurance

- No Change – Confirmed assumptions

○ Professional Services

- Increased \$39,500
- Added APC management service
- Updated accounting and auditing services
- Added Green Energy Consultant services

○ IT Expenses

- Increased \$26,995
- Reduced REMIX software by \$7,000
- Added charge management software costs
- Added corporate credit card management software

Budget Changes

○ Utilities

- No change

○ Marketing/Training/Misc.

- Reduced \$38,150
- Removed quarterly/seasonal bus wraps
- Adjusted attendance at conferences

Total Operating Budget

○ 2023 Budget to 2024 Budget Comparison

| Expenses: | 2023 Budget | 2024 Budget | \$ Difference | % Diff | % of Total |
|----------------------------|----------------------|----------------------|----------------------|---------------|-------------------|
| Labor and Benefits | \$ 13,674,223 | \$ 14,433,921 | \$ 759,698 | 6% | 76% |
| Fuel and Lubricants | \$ 1,669,093 | \$ 1,694,261 | \$ 25,168 | 2% | 9% |
| Bus Repair and Maintenance | \$ 798,987 | \$ 974,441 | \$ 175,454 | 22% | 5% |
| Insurance | \$ 389,601 | \$ 527,725 | \$ 138,124 | 35% | 3% |
| Professional Services | \$ 394,000 | \$ 327,500 | \$ (66,500) | -17% | 2% |
| IT Expenses | \$ 300,964 | \$ 460,613 | \$ 159,649 | 53% | 2% |
| Utilities | \$ 182,720 | \$ 129,000 | \$ (53,720) | -29% | 1% |
| Marketing/Training/Misc. | \$ 353,510 | \$ 399,285 | \$ 45,775 | 13% | 2% |
| Total | \$ 17,763,098 | \$ 18,946,747 | \$ 1,183,649 | 6.7% | 100% |

Total Operating Revenue

○ 2023 Budget to 2024 Revenue Comparison

| | FY23 Budget | FY24 Budget | \$ Difference | % Diff | % of Total |
|--------------------------------|----------------------|----------------------|----------------------|---------------|-------------------|
| IL Downstate Operating Program | \$ 11,546,014 | \$ 12,315,385 | \$ 769,371 | 6.7% | 65.0% |
| FTA Operating | \$ 3,454,907 | \$ 3,678,013 | \$ 223,107 | 6.5% | 19.4% |
| Bloomington Share - Operating | \$ 760,000 | \$ 910,000 | \$ 150,000 | 19.7% | 4.8% |
| Normal Share - Operating | \$ 590,000 | \$ 590,000 | \$ - | 0.0% | 3.1% |
| Contract Fares | \$ 769,678 | \$ 784,048 | \$ 14,370 | 1.9% | 4.1% |
| Passenger Fares | \$ 525,000 | \$ 542,500 | \$ 17,500 | 3.3% | 2.9% |
| Advertising & Misc | \$ 117,500 | \$ 126,800 | \$ 9,300 | 7.9% | 0.7% |
| Total | \$ 17,763,099 | \$ 18,946,747 | \$ 1,183,648 | 6.7% | 100.0% |



MEMO

DATE: April 25, 2023

TO: Board of Trustees

FROM: Shelly Perry, Operations Manager

CC: David Braun, General Manager

Subject: Restoring Weekend Service Levels

Background:

During the summer and fall of 2022 Connect Transit, like many other transit agencies across the U.S., experienced a strain on its workforce due to prolonged employee shortages. Due to these shortages the decision was made to reduce peak service, late night service, and weekend service. This reduction was meant to prevent “burnout” of our existing employees, reduce safety risks, and allow staff time to recruit and onboard new employees, especially Bus Operators.

Discussion:

Since reducing service in 2022 the Operations Department has been monitoring our progress onboarding the Bus Operators needed to begin restoring scheduled service to routine levels. Hiring incentives, increased starting wages, and an increased frequency of New Bus Operator training classes have helped us increase the number of Bus Operators in our ranks. Recent reviews of our staffing levels against the amount of work shifts available indicate that we can take the first step to restoring full service by restoring weekend service by June 4, 2023.

We will continue to monitor staffing levels and update the Board on our progress in restoring peak and late night service.

Managers on Board Program

Overview:

The Managers on Board (MoB) Program provides a guided opportunity for staff members to feel the true customer experience using our system. This program is not designed to be an observation of drivers, but instead to provide a better understanding of the full customer experience, positive or negative, to identify potential changes in our processes. In addition, the MoB Program can be used as an educational tool when implementing changes to existing services.

Purpose:

The purpose of this program is to put leadership and administrative staff in touch with our operation and recognize the experiences our customers have in order to make the best decisions for our system. In doing this, we will also establish a rapport with customers and drivers and continue an open dialogue surrounding our system and customer experiences.

Participants:

The following positions are required to complete this program:

General Manager
Finance Director
HR Manager
IT Manager
Maintenance Manager

Marketing Manager
Operations Manager
Procurement Director
Safety & Training Director

The following positions are encouraged to participate in this program, but not required:

Accountant
Data Management Specialist
Executive Assistant
HR/Payroll Administrator
Maintenance Supervisors
Medicaid Billing Specialist

Operations Supervisors
Purchasing Agent
Safety & Training Coordinator
Scheduler
Transportation Planner

Program Requirements:

- Complete a trip on Connect Mobility, Connect Flex, and each Connect Transit fixed route within a 12-month period
- Participate at least once a month for one hour

- Utilize the fixed route system for one entire workday every six months - arriving to work, conducting business, returning home (if possible)
- Fill out the Managers on Board form located on Connectteam to demonstrate completion of requirements. To find the form on Connectteam, select “Assets” →”Forms” → “Managers on Board”.

 **Janice Crago** ▶ Updates Seen

Today at 9:35 AM

Memo
Date: 4/20/23
To: Operators, Dispatchers, CSRs
From: Aubrey Staton, Marketing Manager
Subject: Zero-Fare on Earth Day, Saturday, April 22

Please be advised that on Saturday, April 22, 2023, we will not be collecting fares on fixed route or mobility in celebration of Earth Day.

Signs will be covering fareboxes throughout the day.

+ Read more

 **Memo_30_Zero-Fare Ear...**
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 Connect Marketplace Request for Item or Issue Portal

 **Managers on Board**

 Route and Stop Feedback

 Shelter/Stop Maintenance Request

 Facility Maintenance Request



The following images show the information captured by the form.

- What tools did you use to plan your trip?
Type here
- What time of day did you take your trip?
🕒 Select time
- How long did you wait at the bus stop?
Type here
- Was your stop clean, well-lit, and in a safe location?
 Yes No
- What needs to be fixed?
Type here
- Was the bus on time?
 Yes No
- How much was the bus early/late?
Type here
- Which bus did you ride? (Number)
Type here
- Were you greeted when you got on the bus?
 Yes No
- How clean was your bus?
0 10
- How many other passengers were on the vehicle when you boarded?
Type here
- Did you introduce yourself/talk to other riders?
 Yes No
- Was there anything brought up by that conversation that should be known?
Type here
- Did you arrive at your destination on time?
 Yes No
- How late was your bus?
Type here

- How many other passengers were on the vehicle when you got off?
Type here
- Did you take more than one bus on your trip?
 Yes No
- What route(s) did you utilize on your trip?

- Did you experience any major pain points during your trip?
Type here
- How would you rate your overall experience?
0 10
- What would you change to improve the overall customer experience, based on this trip?
Type here