



Connect Transit will livestream the Board of Trustees meetings when a YouTube link is provided on the agenda. Anyone who attends the meeting or addresses a public meeting during Public Comment time will be heard and may be seen on the livestream. Any audio and video captured will be in the recording.

If you are experiencing COVID-19 symptoms, please do not attend the meeting.

## AGENDA

### Connect Transit Board of Trustees, Regular Session

May 23, 2023 – 4:30 P.M.

Connect Transit Board Room, 351 Wylie Drive, Normal, IL 61761

YouTube Link: <https://youtube.com/live/qhTBOalpB2E?feature=share>

- A. Call to Order
- B. Roll Call
  - a. Attendance by Other Means/Virtual – Roll Call Vote
- C. Pledge of Allegiance
- D. Public Comments
- E. Consent Agenda
  - a. Approval of Annual Meeting Minutes for April 25, 2023
  - b. Approval of Regular Session Minutes for April 25, 2023
  - c. Approval of Financial Information for April 2023
  - d. Monthly Statistical Reports for April 2023
  - e. Cardinal Infrastructure Federal Report
  - f. Cornerstone – Illinois Weekly Update
- F. New Business
  - a. Recommendation for FY24 Property and Casualty Insurance Renewal – Roll Call Vote
  - b. Recommendation of Microtransit Service Zone – Roll Call Vote
  - c. Recommendation for Microtransit Vehicle Purchase – Roll Call Vote
  - d. Recommendation for Microtransit Branding – Roll Call Vote
  - e. Recommendation for Maintenance Uniform Services – Roll Call Vote
  - f. Recommendation for IAA Bus Stop Improvement – Roll Call Vote
  - g. Recommendation for FY24 Healthcare Insurance Renewal – Roll Call Vote
  - h. Recommendation for IDOT Planning Grant Application – Roll Call Vote
- G. Chairman’s Report
- H. General Manager’s Report
- I. Trustee Comments
- J. Executive Session
- K. Adjournment

#### Mission:

Connect Transit provides safe, reliable transportation and access to opportunity to strengthen and enrich individual lives, our community, the economy, and the environment.



April 2023

# Financial Reports



**Connect Transit  
Cash Disbursement Report  
April 2023**

Name	Check Number	Date	Amount	Description
A.T.U. - C.O.P.E.	00057044	07-Apr-23	\$141.85	Payroll Deduction
ABC Bus Companies	00057045	07-Apr-23	\$3,496.69	Bus Parts
Advance Auto Parts	00057046	07-Apr-23	\$2,161.41	Maintenance Supplies
Advance Auto Parts	00057110	21-Apr-23	\$2,071.00	Maintenance Supplies
Airgas USA, LLC	00057111	21-Apr-23	\$291.08	Welding Supplies
Amalgamated Transit Union Local 752	00057047	07-Apr-23	\$7,039.10	Payroll Deduction
Amalgamated Transit Union Local 752	00057112	21-Apr-23	\$150.00	Payroll Deduction
Amazon Capital Service	00057048	07-Apr-23	\$553.21	Computer Hardware, Materials & Supplies, Office Supplies
Amazon Capital Service	00057113	21-Apr-23	\$602.51	Computer Hardware, Materials & Supplies, Office Supplies
Ancei, Glink, Diamond, Bush, DiCianni & Anthony Hayes	00057114	21-Apr-23	\$1,540.49	Legal Service
Anthony Hayes	00057115	21-Apr-23	\$26.74	Driver's Uniforms
Aramark Uniform Services	00057049	07-Apr-23	\$599.57	Cleaning Uniforms & Rugs
Aramark Uniform Services	00057116	21-Apr-23	\$364.68	Cleaning Uniforms & Rugs
Avail Technologies	00057117	21-Apr-23	\$19,730.00	Software & Tech Support
B & B Awards and Recognition, Inc	00057050	07-Apr-23	\$14.25	Printed Materials
Bellas Landscaping	00057051	07-Apr-23	\$800.00	Snow Removal
Birkey's Farm Store, Inc	00057052	07-Apr-23	\$806.00	Bus Parts
Blue Cross and Blue Shield of Illinois	00057160	25-Apr-23	\$134,052.02	Insurance
Blue Springs, Inc	00057118	21-Apr-23	\$225.00	Portable Restrooms
Cardinal Infrastructure, LLC	00057119	21-Apr-23	\$6,000.00	Consulting
Carle	00057053	07-Apr-23	\$543.00	Physicals & Drug Screening
Carlson Siding & Construction	00057054	07-Apr-23	\$2,010.00	Building Maintenance
Central Illinois Trucks Inc.	00057056	07-Apr-23	\$14,384.69	Bus Parts
Central Illinois Trucks Inc.	00057120	21-Apr-23	\$1,775.23	Bus Parts
ChargePoint, Inc.	00057057	07-Apr-23	\$5,832.00	Software Licensing
Checkr, Inc.	00057121	21-Apr-23	\$316.92	New Hire Background Checks
CHEMSEARCH H2O SOLUTIONS	00057122	21-Apr-23	\$756.00	Water Treatment
ChemStation of Indiana	00057058	07-Apr-23	\$1,171.30	Garage Supplies
Childers Door Service of Central IL, LLC	00057059	07-Apr-23	\$3,833.13	Overhead Doors
Chris Coleman	00057060	07-Apr-23	\$50.00	Safety & Training
CIRBN, LLC	00057123	21-Apr-23	\$147.13	Internet
City of Bloomington	00057061	07-Apr-23	\$980.00	Utilities
City of Bloomington	00057124	21-Apr-23	\$134.19	Utilities
Clark Baird Smith, LLP	00057125	21-Apr-23	\$638.75	Legal Service
Clean Exhaust Specialist	00057062	07-Apr-23	\$2,816.00	Bus Parts
Clean Exhaust Specialist	00057126	21-Apr-23	\$3,955.00	Bus Parts
Corn Belt Energy Corp.	00057127	21-Apr-23	\$11,622.98	Utilities
Cornerstone Government Affairs	00057063	07-Apr-23	\$3,958.33	Consulting
Crown Lift Trucks-735	00057128	21-Apr-23	\$122.00	Garage Maintenance Equipment
Cummins Sales and Service	00057064	07-Apr-23	\$1,176.33	Bus Parts
DH Pace Company, Inc.	00057065	07-Apr-23	\$2,335.00	Door Repair
Don Owen Tire Service, Inc.	00057066	07-Apr-23	\$100.00	Bus Parts
Dovetail, Inc.	00057129	21-Apr-23	\$875.00	Consulting
Dwayne Vaughn	00057130	21-Apr-23	\$188.29	Uniform Reimbursement
Eagle Automotive	00057067	07-Apr-23	\$41.81	Bus Parts
Eagle Automotive	00057131	21-Apr-23	\$583.98	Bus Parts
Engraving Express	00057068	07-Apr-23	\$28.50	Driver's Uniforms
Evergreen FS	00057069	07-Apr-23	\$1,418.18	Fuel
Evergreen FS	00057132	21-Apr-23	\$891.54	Fuel
Fastenal Company	00057070	07-Apr-23	\$124.49	Bus Parts
Fasteners Etc.	00057071	07-Apr-23	\$127.51	Maintenance Supplies
Galls, LLC	00057072	07-Apr-23	\$319.77	Uniforms
Galls, LLC	00057133	21-Apr-23	\$628.91	Uniforms
Genfare, LLC	00057073	07-Apr-23	\$455.10	Software and Hardware
Genfare, LLC	ACH	14-Apr-23	\$17.25	Pass Refund
Genfare, LLC	ACH	17-Apr-23	\$40.00	Pass Refund
Genfare, LLC	ACH	18-Apr-23	\$50.00	Pass Refund



**Connect Transit**  
**Cash Disbursement Report**  
**April 2023**

Name	Check Number	Date	Amount	Description
Genfare, LLC	00057134	21-Apr-23	\$3,538.94	Software and Hardware
Gillig LLC	00057074	07-Apr-23	\$205.43	Bus Parts
Gillig LLC	00057135	21-Apr-23	\$1,086.80	Bus Parts
Grainger	00057136	21-Apr-23	\$740.09	Office Cabinets
Great Plains Media	00057075	07-Apr-23	\$1,600.00	Radio Advertising
Heller Ford	00057076	07-Apr-23	\$643.96	Bus Parts
Hohulin Fence Co.	00057077	07-Apr-23	\$1,400.00	Building Maintenance
HOI Vending	00057078	07-Apr-23	\$203.00	Office Supplies
Illinois Department of Revenue	00057079	07-Apr-23	\$16,227.21	Payroll Deduction
Illinois Department of Revenue	00057137	21-Apr-23	\$16,487.90	Payroll Deduction
Illinois Dept of Revenue Wage Levy Unit	00057080	07-Apr-23	\$383.27	Payroll Deduction
Illinois Dept of Revenue Wage Levy Unit	00057138	21-Apr-23	\$390.94	Payroll Deduction
Illinois Oil Marketing Equipment, Inc.	00057139	21-Apr-23	\$2,279.49	Fuel Station
Illinois State Disbursement Unit	00057081	07-Apr-23	\$1,435.92	Payroll Deduction
Illinois State Disbursement Unit	00057140	21-Apr-23	\$1,231.83	Payroll Deduction
Ken's Oil Service, Inc	00057082	07-Apr-23	\$43,446.16	Bus Parts, Fuel & Lubricants
Ken's Oil Service, Inc	00057141	21-Apr-23	\$44,997.68	Bus Parts, Fuel & Lubricants
Kevyere Mack	00057142	21-Apr-23	\$150.00	Ad/Media Content Creator
Kirk's Automotive, Inc	00057083	07-Apr-23	\$2,000.00	Bus Parts
Lewis, Yockey & Brown, Inc	00057143	21-Apr-23	\$1,592.50	Consulting
Lindsey Miller	00057144	21-Apr-23	\$0.00	Ad/Media Content Creator
Marsha L Combs-Skinner	00057084	07-Apr-23	\$715.00	Payroll Deduction
Marsha L Combs-Skinner	00057145	21-Apr-23	\$715.00	Payroll Deduction
McAnd Promotions	00057159	21-Apr-23	\$295.00	Advertising
McLean County Recorder	00057146	21-Apr-23	\$38.00	Bus Shelters
McLean County Regional Planning	00057147	21-Apr-23	\$22,500.00	Consulting
Michelin North America, Inc	00057085	07-Apr-23	\$373.59	Tires
Microsoft Corporation	00057086	07-Apr-23	\$1,859.98	Computer Hardware
Midwest Bus Corporation	00057148	21-Apr-23	\$357.92	Bus Parts
Midwest Transit Equipment, Inc.	00057149	21-Apr-23	\$597.91	Bus Parts
Miller Janitor Supply	00057087	07-Apr-23	\$194.90	Maintenance Supplies
Miller Janitor Supply	00057150	21-Apr-23	\$725.80	Maintenance Supplies
Mission Square	ACH	06-Apr-23	\$34,088.72	Retirement Trust
Mission Square	ACH	20-Apr-23	\$34,256.86	Retirement Trust
Mohawk Mfg. & Supply Co.	00057088	07-Apr-23	\$94.48	Bus Parts
Morris Avenue Garage	00057089	07-Apr-23	\$140.00	Vehicle Inspection
Morris Avenue Garage	00057151	21-Apr-23	\$70.00	Vehicle Inspection
Motion Industries, Inc.	00057090	07-Apr-23	\$424.55	Bus Parts
Mutual of Omaha	00057161	25-Apr-23	\$19,236.06	Life, AD&D, STD & LTD
Napa Auto Parts	00057152	21-Apr-23	\$272.99	Bus Parts
Nicor Gas	00057091	07-Apr-23	\$6,520.37	Utilities
Pantagraph	00057092	07-Apr-23	\$350.00	Advertising
Payroll	ACH	06-Apr-23	\$263,983.48	
Payroll	ACH	20-Apr-23	\$274,239.26	
Piercy Auto Body	00057093	07-Apr-23	\$3,133.96	Outside Repair
Pitney Bowes Global Finance Services LLC	00057094	07-Apr-23	\$289.14	Office Equipment
Premier Staffing Solution, LLC	00057095	07-Apr-23	\$5,386.83	Staffing
Proterra, Inc.	ACH	05-Apr-23	\$1,330,694.00	Busses
Proterra, Inc.	00057153	21-Apr-23	\$217.65	Bus Parts
Republic Services # 368	00057096	07-Apr-23	\$575.11	Garbage Disposal
Safety-Kleen Systems, Inc	00057097	07-Apr-23	\$380.41	Lubricant Waste Disposal
Safety-Kleen Systems, Inc	00057154	21-Apr-23	\$323.11	Solvent Tank
Southtown Wrecker Service, Inc.,	00057098	07-Apr-23	\$720.00	Towing
Southtown Wrecker Service, Inc.,	00057155	21-Apr-23	\$210.00	Towing
Stratus Networks	00057099	07-Apr-23	\$3,298.49	Internet
Supreme Radio Communications, Inc	00057100	07-Apr-23	\$28,398.11	Radio Maintenance
Supreme Radio Communications, Inc	00057156	21-Apr-23	\$178.37	Radio Maintenance
The Aftermarket Parts Company LLC	00057101	07-Apr-23	\$2,220.97	Bus Parts



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Cash Disbursement Report  
April 2023**

<b>Name</b>	<b>Check Number</b>	<b>Date</b>	<b>Amount</b>	<b>Description</b>
The Aftermarket Parts Company LLC	00057157	21-Apr-23	\$2,946.03	Bus Parts
The Copy Shop	00057158	21-Apr-23	\$280.00	Printing
Thermo King Quad Cities, Inc.	00057102	07-Apr-23	\$3,217.20	Bus Parts
TLR Associates	00057103	07-Apr-23	\$960.00	Consulting
Town of Normal	00057104	07-Apr-23	\$682.72	Utilites
TRAVELERS	00057105	07-Apr-23	\$3,612.78	Property Damage
Uline	00057106	07-Apr-23	\$900.99	Office Supplies
United States Treasury	ACH	11-Apr-23	\$86,851.42	Federal Tax Payment
United States Treasury	ACH	25-Apr-23	\$89,311.05	Federal Tax Payment
Verizon Wireless	00057107	07-Apr-23	\$3,416.62	Mobile Data Terminals for SS
VISA-Commerce Bank	00057108	07-Apr-23	(\$178.44)	Cash Back Rebate
VISA-Commerce Bank	00057108	07-Apr-23	\$15.00	Legal
VISA-Commerce Bank	00057108	07-Apr-23	\$15.18	Building Maintenance
VISA-Commerce Bank	00057108	07-Apr-23	\$1,029.71	Advertising- Employment
VISA-Commerce Bank	00057108	07-Apr-23	\$148.37	Materials & Supplies
VISA-Commerce Bank	00057108	07-Apr-23	\$286.58	Office Supplies
VISA-Commerce Bank	00057108	07-Apr-23	\$1,793.26	Software Licensing
VISA-Commerce Bank	00057108	07-Apr-23	\$3,052.83	Dues & Subscriptions
VISA-Commerce Bank	00057108	07-Apr-23	\$9,342.17	Travel & Meetings
VISA-Commerce Bank	00057108	07-Apr-23	\$651.57	Employee Recognition
VISA-Commerce Bank	00057108	07-Apr-23	\$520.00	Advertising- Promotions
VISA-Commerce Bank	00057108	07-Apr-23	\$989.07	Safety & Training
VSP of Illinois, NFP	00057162	25-Apr-23	\$1,114.21	Vision Insurance
WGLT	00057109	07-Apr-23	\$400.00	Radio Advertising
		<b>Total</b>	<b>\$2,634,589.37</b>	

# Bloomington Normal Public Transit Balance Sheet

Division: 99 Board Reports

As of: 4/30/2023

Fiscal Year: 2023 Period: 10 Apr-2023

## Assets

### Current Assets

Checking and Savings	\$6,843,573.39
Accounts Receivable	\$1,628,595.02
Inventory Asset - Fuel	\$81,729.62
Inventory Asset - Parts	\$346,619.20
Inventory Asset - Tires	\$0.00
Other Current Assets	\$408,006.83

**Total Current Assets** \$9,308,524.06

Fixed Assets \$27,754,910.87

**Total Assets** \$37,063,434.93

## Liabilites & Equity

### Liabilities

Accounts Payable	\$312,557.53
Payroll Liabilities	\$1,265,045.72
Contracts	\$0.00
Due to Illinois Funds Account	\$0.00
Deferred Revenue	\$704,933.17
Deficit Funding Advance	\$0.00

**Total Liabilities** \$2,282,536.42

### EQUITY

Fixed Asset Equity	\$12,483,532.77
Unreserved Fund Equity	\$6,750,412.62
Underground Petroleum Storage	\$20,000.00

**Total Equity** \$19,253,945.39

Retained Earnings \$15,526,953.12

**Total Liabilities & Equity** \$37,063,434.93

## Bloomington Normal Public Transit Income Statement With Approved Budget

From Fiscal Year: 2023 Thru Fiscal Year: 2023	From Period 10 Thru Period 10	Division: 98 Operating Profit/Loss		As of: 4/30/2023		
		Apr-2023	Jul-2022 Apr-2023	Approved Budget		
<b>Operating Revenue</b>						
Passenger Fares		\$37,024.87	7.05%	\$452,481.41	86.19%	\$525,000.00
ISU Contract Fare		\$48,670.68	8.17%	\$486,706.80	81.71%	\$595,678.00
Other Contract Fares		\$21,548.01	12.38%	\$180,618.91	103.80%	\$174,000.00
Advertising Revenue		\$11,333.33	9.86%	\$129,134.50	112.29%	\$115,000.00
Miscellaneous Revenue		\$52.97	2.12%	\$6,351.79	254.07%	\$2,500.00
<b>Total Operating Revenue</b>		<b>\$118,629.86</b>	<b>8.40%</b>	<b>\$1,255,293.41</b>	<b>88.89%</b>	<b>\$1,412,178.00</b>
<b>Operating Expenses</b>						
Operators Wages		\$606,855.20	8.12%	\$6,219,765.20	83.20%	\$7,475,429.00
Maintenance Wages		\$113,238.55	7.37%	\$1,038,666.50	67.61%	\$1,536,370.00
Administration Wages		\$85,677.67	7.13%	\$852,953.90	71.01%	\$1,201,253.00
Employer Payroll Tax Expense		\$65,761.77	7.91%	\$679,603.23	81.78%	\$831,015.00
Retirement Plan		\$31,463.64	6.16%	\$317,121.14	62.10%	\$510,654.00
Group Insurance		\$150,380.39	7.49%	\$1,441,326.39	71.83%	\$2,006,474.00
Uniform Expense		\$4,147.75	6.71%	\$21,199.85	34.30%	\$61,800.00
Professional Services		\$16,014.74	5.27%	\$281,835.20	92.71%	\$304,000.00
Outside Repair-Labor		\$1,156.59	1.19%	\$50,477.02	51.77%	\$97,500.00
Contract Maintenance Services		\$3,304.07	1.81%	\$142,150.48	77.69%	\$182,976.00
Custodial Services		\$1,680.95	11.75%	\$16,706.53	116.83%	\$14,300.00
Employee Recruiting/Testing/Temp Help		\$4,202.75	18.60%	\$131,996.75	584.06%	\$22,600.00
Fuel		\$81,156.01	5.11%	\$908,584.42	57.20%	\$1,588,418.00
Lubricants		\$5,448.74	6.01%	\$34,836.80	38.42%	\$90,675.00
Tires		\$4,683.98	8.16%	\$40,051.39	69.73%	\$57,436.00
Bus Repair Parts		\$40,991.40	9.72%	\$396,826.83	94.09%	\$421,751.00
Other Materials & Supplies		\$5,551.10	6.77%	\$53,175.39	64.85%	\$82,000.00
Shelters/Signs/Shop Tools		\$8,993.89	44.97%	\$15,137.53	75.69%	\$20,000.00
Computer and Office Supplies		\$34,778.79	13.52%	\$201,094.38	78.18%	\$257,213.00
Utilities		\$13,546.05	7.41%	\$153,888.46	84.22%	\$182,720.00
Corporate Insurance		\$41,266.31	9.65%	\$405,779.90	94.92%	\$427,480.00
Dues/Subscriptions/Fees		\$1,887.66	4.24%	\$33,052.37	74.27%	\$44,500.00
Printing/Marketing/Training		\$12,306.07	3.55%	\$224,234.95	64.71%	\$346,535.00
<b>Total Operating Expenses</b>		<b>\$1,334,494.07</b>	<b>7.51%</b>	<b>\$13,660,464.61</b>	<b>76.90%</b>	<b>\$17,763,099.00</b>
<b>Operating Assistance</b>						
Operating Deficit Before Subsidies and Grants		(\$1,215,864.21)	7.44%	(\$12,405,171.20)	75.87%	(\$16,350,921.00)
City of Bloomington Operating Assistance		\$63,333.33	8.33%	\$633,333.30	83.33%	\$760,000.00
Town of Normal Operating Assistance		\$65,833.32	11.16%	\$508,333.26	86.16%	\$590,000.00
Illinois Downstate Operating Assistance		\$859,245.00	7.44%	\$8,787,928.00	76.11%	\$11,546,014.00
FTA 5307 Operating Assistance		\$229,195.00	6.63%	\$2,329,856.00	67.44%	\$3,454,907.00
<b>Total Operating Assistance</b>		<b>\$1,217,606.65</b>	<b>7.45%</b>	<b>\$12,259,450.56</b>	<b>74.98%</b>	<b>\$16,350,921.00</b>



### Fixed Route

<b>April 2023</b>		<b>Current Month</b>	<b>Prior Month</b>	<b>% Change</b>	<b>Month in Prior Year</b>	<b>% Change</b>	<b>Year to Date</b>	<b>Prior YTD</b>	<b>% Change</b>
Total Ridership		186960	181678	2.91%	161760	15.58%	1749741	1484235	17.89%
Total Service Hours		9095	9554	-4.80%	8820	3.12%	91402	86245	5.98%
Total Service Miles		109171	115133	-5.18%	107807	1.26%	1112046	1063212	4.59%
# Operations Employees									
Operators									
Operators In Training									
# Maintenance Employees									
Mechanics									
# Administrative Employees									
# Revenue Vehicles		34	36	-5.56%	38	-10.53%	48	42	14.29%
Total Miles/Revenue Vehicle		3211	3198	0.40%	2837	13.18%	23168	25315	-8.48%
<b>SYSTEM: EFFICIENCIES</b>									
Percent Farebox Recovery		8.62%	9.70%	-11.17%	10.90%	-20.96%	9.07%	10.25%	-11.44%
Subsidy/Passenger		\$4.99	\$5.31	-6.05%	\$4.89	1.98%	\$5.44	\$5.57	-2.33%
Work Compensation Hours									
<b>TRANSPORTATION: EFFICIENCIES</b>									
Operator Pay Hours/Service Hours									
Percent Operator Overtime									
Percent Unscheduled Operator Absences									
<b>TRANSPORTATION: EFFECTIVENESS</b>									
Percent On-Time Trips		91%	91%	0.00%	95%	-4.21%	93%	94%	-1.17%
Valid Complaints per 100K Passengers		1.60	1.65	-2.83%	1.85	-13.48%	1.31	0.94	39.36%
Passenger Accidents/100K Passengers		0.53	2.75	-80.57%	3.09	-82.70%	1.20	1.89	-36.38%
Vehicle Collisions/100,000 Miles		4.58	3.47	31.83%	0.00	*	3.78	2.54	48.72%

<b>April 2023</b>		<b>Current Month</b>	<b>Prior Month</b>	<b>% Change</b>	<b>Month in Prior Year</b>	<b>% Change</b>	<b>Year to Date</b>	<b>Prior YTD</b>	<b>% Change</b>
MAINTENANCE: EFFICIENCIES									
	Vehicle Maintenance Expense/Total Miles	\$1.17	\$0.97	20.98%	\$0.77	52.87%	\$1.05	\$0.91	15.34%
	Percent Maintenance Overtime								
	Parts Expense/Total Miles	\$0.35	\$0.26	35.55%	\$0.25	39.59%	\$0.33	\$0.25	32.46%
MAINTENANCE: EFFECTIVENESS									
	Miles/Road Call	2472.74	2135.83	15.77%	1882.46	31.36%	2439.59	2735.54	-10.82%
	Actual/Scheduled Inspections	100.00%	100.00%	0.00%	100.00%	0.00%	100.00%	100.00%	0.00%
	Average Bus Cleanliness Score								
COMMUNICATIONS: EFFECTIVENESS									
	Mean time between App failure								
	App Downloads								
	SM Impressions - Facebook								
	SM Impressions - Twitter								
	SM Impressions - Instagram								
	Website Traffic								
GREEN TECHNOLOGY									
	Solar Energy Created (MWh)								
	Facility Electric Useage (MWh)								
	Facility Electric Costs								

Some data required for this field has not  
 \* been finalized at this time, or the formula in  
 this field produces an error. (Normally  
 divide by zero error)



## Connect Mobility

<b>April 2023</b>	<b>Current Month</b>	<b>Prior Month</b>	<b>% Change</b>	<b>Month in Prior Year</b>	<b>% Change</b>	<b>Year to Date</b>	<b>Prior YTD</b>	<b>% Change</b>
Total Ridership	8550	9160	-6.66%	7485	14.23%	83141	61784	34.57%
Total Service Hours	3717	4079	-8.87%	3574	4.00%	36755	30438	20.75%
Total Service Miles	45937	49547	-7.29%	41324	11.16%	447115	347753	28.57%
# Operations Employees								
Operators								
Operators In Training								
# Maintenance Employees								
Mechanics								
# Administrative Employees								
# Revenue Vehicles	19	19	0.00%	19	0.00%	19	19	0.00%
Total Miles/Revenue Vehicle	2418	2608	-7.29%	2175	11.16%	23532	18303	28.57%
<b>SYSTEM: EFFICIENCIES</b>								
Percent Farebox Recovery	6.08%	6.50%	-6.33%	4.91%	23.82%	5.20%	4.26%	22.16%
Subsidy/Passenger	\$33.08	\$32.16	2.85%	\$32.75	1.02%	\$34.61	\$41.28	-16.17%
Work Compensation Hours								
<b>TRANSPORTATION: EFFICIENCIES</b>								
Operator Pay Hours/Service Hours								
Percent Operator Overtime								
Percent Unscheduled Operator Absences								
<b>TRANSPORTATION: EFFECTIVENESS</b>								
Percent On-Time Trips	98%	98%	0.45%	100%	-1.56%	98%	99%	-0.16%
Valid Complaints per 100K Passengers	23.39	43.67	-46.43%	13.36	75.09%	18.04	4.86	271.56%
Passenger Accidents/100K Passengers	11.70	0.00	*	40.08	-70.82%	4.81	19.42	-75.23%
Vehicle Collisions/100,000 Miles	8.71	6.05	43.81%	16.94	-48.60%	4.70	5.18	-9.26%

<b>April 2023</b>		<b>Current Month</b>	<b>Prior Month</b>	<b>% Change</b>	<b>Month in Prior Year</b>	<b>% Change</b>	<b>Year to Date</b>	<b>Prior YTD</b>	<b>% Change</b>
MAINTENANCE: EFFICIENCIES									
	Vehicle Maintenance Expense/Total Miles	\$1.07	\$0.84	26.79%	\$0.65	64.63%	\$0.88	\$0.92	-4.57%
	Percent Maintenance Overtime								
	Parts Expense/Total Miles	\$0.17	\$0.06	168.53%	\$0.03	450.45%	\$0.09	\$0.07	44.49%
MAINTENANCE: EFFECTIVENESS									
	Miles/Road Call	9322.80	10915.40	-14.59%	13888.67	-32.87%	15318.47	43760.00	-64.99%
	Actual/Scheduled Inspections	100.00%	100.00%	0.00%	100.00%	0.00%	100.00%	100.00%	0.00%
	Average Bus Cleanliness Score								
COMMUNICATIONS: EFFECTIVENESS									
	Mean time between App failure								
	App Downloads								
	SM Impressions - Facebook								
	SM Impressions - Twitter								
	SM Impressions - Instagram								
	Website Traffic								
GREEN TECHNOLOGY									
	Solar Energy Created (MWh)								
	Facility Electric Useage (MWh)								
	Facility Electric Costs								

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### System Totals

<b>April 2023</b>	<b>Current Month</b>	<b>Prior Month</b>	<b>% Change</b>	<b>Month in Prior Year</b>	<b>% Change</b>	<b>Year to Date</b>	<b>Prior YTD</b>	<b>% Change</b>
Total Ridership	195510	190838	2.45%	169245	15.52%	1832882	1546019	18.55%
Total Service Hours	12812	13633	-6.02%	12394	3.38%	128157	116683	9.83%
Total Service Miles	155108	164680	-5.81%	149131	4.01%	1559161	1410965	10.50%
# Operations Employees	126	128	-1.56%	116	8.62%	145	129	12.40%
Operators	106	108	-1.85%	96	10.42%	122	107	14.02%
Operators In Training	7	12	-41.67%	4	75.00%	34	19	78.95%
# Maintenance Employees	23	23	0.00%	16	43.75%	33	24	37.50%
Mechanics	8	8	0.00%	7	14.29%	12	9	33.33%
# Administrative Employees	13	14	-7.14%	11	18.18%	15	15	0.00%
# Revenue Vehicles	53	55	-3.64%	57	-7.02%	67	61	9.84%
Total Miles/Revenue Vehicle	5629	5806	-3.05%	5012	12.30%	46700	43617	7.07%
<b>SYSTEM: EFFICIENCIES</b>								
Percent Farebox Recovery	8.04%	8.97%	-10.38%	9.55%	-15.87%	8.20%	8.90%	-7.86%
Subsidy/Passenger	\$6.22	\$6.60	-5.78%	\$6.13	1.53%	\$6.77	\$7.00	-3.34%
Work Compensation Hours	32	0	*	134	-76.12%	88	1918	-95.41%
<b>TRANSPORTATION: EFFICIENCIES</b>								
Operator Pay Hours/Service Hours	136.10%	139.24%	-2.25%	133.41%	2.02%	136.83%	137.98%	-0.83%
Percent Operator Overtime	1.98%	2.12%	-6.54%	3.47%	-42.74%	5.43%	3.78%	43.76%
Percent Unscheduled Operator Absences	3.58%	2.38%	50.62%	3.97%	-9.80%	4.03%	6.05%	-33.37%
<b>TRANSPORTATION: EFFECTIVENESS</b>								
Percent On-Time Trips								
Valid Complaints per 100K Passengers	2.56	3.67	-30.28%	2.36	8.21%	2.07	1.10	88.55%
Passenger Accidents/100K Passengers	1.02	2.62	-60.96%	4.73	-78.36%	1.36	2.59	-47.28%
Vehicle Collisions/100,000 Miles	5.80	4.25	36.51%	4.69	23.62%	4.04	3.19	26.69%

<b>April 2023</b>		<b>Current Month</b>	<b>Prior Month</b>	<b>% Change</b>	<b>Month in Prior Year</b>	<b>% Change</b>	<b>Year to Date</b>	<b>Prior YTD</b>	<b>% Change</b>
MAINTENANCE: EFFICIENCIES									
	Vehicle Maintenance Expense/Total Miles	\$1.14	\$0.93	22.70%	\$0.73	55.16%	\$1.00	\$0.91	9.36%
	Percent Maintenance Overtime	8.56%	7.75%	10.58%	6.42%	33.42%	7.62%	4.97%	53.47%
	Parts Expense/Total Miles	\$0.29	\$0.19	49.64%	\$0.19	54.04%	\$0.26	\$0.20	27.64%
MAINTENANCE: EFFECTIVENESS									
	Miles/Road Call	3,269.26	2,905.96	12.50%	2,492.95	31.14%	3,266.93	3,579.23	-8.73%
	Actual/Scheduled Inspections	100.00%	100.00%	0.00%	100.00%	0.00%	100.00%	100.00%	0.00%
	Average Bus Cleanliness Score	*	0.00%	*	91.40%	*	*	88.76%	*
COMMUNICATIONS: EFFECTIVENESS									
	Mean time between App failure								
	App Downloads								
	SM Impressions - Facebook								
	SM Impressions - Twitter								
	SM Impressions - Instagram								
	Website Traffic								
GREEN TECHNOLOGY									
	Solar Energy Created (MWh)	39.95	27.66	44.43%	27.6	44.75%	252.36	75.84	232.75%
	Facility Electric Usage (MWh)	65.36	60.37	8.27%	31.9	104.89%	480.313	286.7	67.53%
	Facility Electric Costs	11768.52	11622.98	1.25%	4435.77	165.31%	83501.93	35149.02	137.57%

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## **Monthly Federal Update for Connect Transit**

*Prepared by Cardinal Infrastructure*

*Prepared May 19, 2023*

### **Congressional Update**

A lot has changed in the last month with regard to the debt ceiling. The “x date” by which the government would not be able to meet its debt obligations moved up dramatically, putting pressure on the White House and Congress to strike a deal. It is impossible for anyone to guess what a deal might look like, and what concessions are made, but the one thing we do know is that neither side will be happy.

Still in-play, and getting more momentum by the minute, are the two items below which were included in the House Majority’s Limit Save Grow Act. While that bill as written has no chance of passing, these are two concessions from Democrats that have been floated as more likely to be included in an eventual deal.

**Discretionary Spending Caps** would likely reduce CIG appropriations and possibly FTA formula funds below IJA authorized levels. Advanced appropriations are law, but Congress could rescind them in future appropriations to meet the budget caps set by “Limit, Save, Grow”. This would mean less formula dollars spread to transit agencies for FY 2024 allocations.

**Unobligated Covid Aid** is rescinded immediately. We know FTA regional offices are reaching out to agencies asking them what they can obligate ASAP. We should assume if OMB determines the impact is going to be minimal, they will concede on this point. Connect has no exposure in this area because it has spent down all of the money it received from emergency Covid aid.

Despite the lack of progress toward the debt ceiling agreement, both the Senate and House Appropriations Committees have begun markups on the FY 2024 spending bills. The House will markup the Transportation Housing and Urban Development bill in early June. The Senate has yet to set a schedule, and will wait until the House completes their work before taking up the bills.

The House Transportation and Infrastructure Committee plans to discuss a package of supply chain legislation starting May 23<sup>rd</sup>. The exact bills included are still to be determined. Vendors that Connect contracts with, such as New Flyer, may have changes to their operations, but the trickle-down impact on Connect will be minimal, if at all. Cardinal will monitor that legislation as it proceeds and ensure that Connect’s voice is represented.

### **Congressionally Directed Spending**

Sen. Durbin included a request for \$800,000 to Connect Transit for the purpose of making improvements to bus safety through the purchase of Mobile Eye technology that will help bus operators identify pedestrians and cyclists. The technology will allow for the sharing of data across local governments, track where the most foot traffic is occurring, identify sections of roadway that have more “close calls”, and helping shape future decisions about the development of bike and pedestrian infrastructure.

This money is not guaranteed, but we know that it was advanced to the Senate Appropriations Committee. The amount of money doled out to these discretionary project requests is expected to be less than it was in FY 2023, and we will not know about the outcome of this particular request until around November.

## Environmental Justice

USDOT is encouraging the use of their newly released Equitable Transportation Community (ETC) Explorer and accompanying [Story Map](#) to support the agency's implementation of the Justice40 initiative. The Justice40 initiative, created by the Biden-Harris Administration, is a key component of USDOT's application review and project selection process. Successful applicants often earn a "Highly Recommended" rating under that criteria, and some programs have a statutory obligation to allocate a percentage of funds to these identified areas.

The ETC tool, along with the [CESJT](#) and [AoPP](#) can be cited when applying for Federal grants.

## Covid-19 Emergency Officially Ends

With FEMA and the White House's announcement that the COVID-19 emergency declaration is over, FTA has issued a [Dear Colleague Letter](#) (along with [newly updated FAQs](#)) to all grant recipients informing them that they are no longer able to use 5307 and 5311 funding at a 100% federal share for capital expenditures directly attributable to COVID-19 response.

*This change does not impact any obligated or unobligated Coronavirus Aid, Relief, and Economic Security Act, Coronavirus Response Relief and Supplemental Appropriations Act, or American Rescue Plan Act funding your agency may have received.*

## Providing Service Outside UZA

Cardinal advised Connect on how it could provide service to several communities outside the existing UZA. Connect is planning to approach the FTA Region 5 office to discuss how FTA funds could be used to provide that service.

## USDOT Updates

USDOT published a preview copy of the [Urban Electric Mobility Toolkit](#), which serves as a one-stop resource to help urban communities scope, plan, and identify ways to fund electric vehicle (EV) charging infrastructure, supporting diverse forms of electric mobility including travel by personal vehicle, transit, micromobility, and ride-sharing services.

The Federal Highway Administration published a collection of [technical assistance resources](#) available from various entities or programs to support disadvantaged communities, biking, multiuse paths, and active transportation.

The Federal Transit Administration launched a [Community Organization Webinar Series](#) that presents an overview of FTA programs, oversight, and technical assistance resources available for community-based organizations.

The Federal Transit Administration plans to make award announcements for the LowNo and Bus and Bus Facilities grant program by the end of June.




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**TO:** Connect Transit Board of Directors  
**FROM:** Cornerstone Government Affairs – Illinois Team  
**SUBJECT:** Legislative Update  
**DATE:** May 23, 2023

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**Summary**

This month, our team has continued conversations with House budget staff regarding Connect’s budget request. We also spoke with Rep. West as the Chair of the House Ethics & Elections Committee regarding potential Statement of Economic Interest reforms. He indicated he would be open to discussions during the summer. Our team is working through the best strategy to engage Rep. West and partner stakeholders for these changes. Moving forward, we expect the Illinois General Assembly to return to Springfield during the week of May 22<sup>nd</sup> to vote on a budget and other remaining legislation. We will continue to keep Connect updated on final action during this spring session.

**Bill Tracking**

*Please note only active bills are included below.*

**Abbreviated Bill List**

<b>Bill</b>	<b>Sponsor</b>	<b>Title</b>	<b>Date of Last Action</b>	<b>Current Chamber</b>	<b>Last Action</b>
HB148	Emanuel "Chris" Welch	<b>\$EX IG AG-TECH</b>	3/16/2023	House	Held on Calendar Order of Second Reading - Short Debate **
HB219	Jay Hoffman/ Don Harmon	CIVIL LAW-TECH	5/18/2023	House	Passed Both Houses
HB879	Jay Hoffman	TRANSPORTATION-TECH	5/8/2023	House	Placed on Calendar 2nd Reading - Short Debate
HB1342	Kam Buckner/ Ram Villivalam	TRANSIT RIDING PRIVILEGES/FARE	5/19/2023	House	Passed Both Houses

HB1363	Will Guzzardi/ Karina Villa	GENDER VIOLENCE- EMPLOYER DUTY	5/17/2023	House	Placed on Calendar Order of Concurrence Senate Amendment(s) 1
HB2033	Brad Stephens/ Andrew Chesney	LOCAL GOV BONDS- ORDINANCE	5/11/2023	House	Passed Both Houses
HB2068	Theresa Mah/ Ram Villivalam	TRANSPORTATION BENEFIT PROGRAM	5/17/2023	House	Passed Both Houses
HB2459	Martin J. Moylan	EPA-ELECTRIC TRUCK VOUCHERS	2/28/2023	House	Assigned to Appropriations-General Services Committee
HB2493	Aaron M. Ortiz/ Robert Peters	VICTIM ECON SECURITY&SAFETY	5/19/2023	House	Passed Both Houses
HB3093	Barbara Hernandez/ Karina Villa	MENSTRUAL HYGIENE PRODUCTS	5/17/2023	Senate	Postponed - Executive
HB3129	Mary Beth Canty/ Cristina Pacione- Zayas	EQUAL PAY ACT- PAY SCALE	5/17/2023	House	Passed Both Houses
HB3301	Terra Costa Howard/ Michael Halpin	UNEMPLOYMENT INS-DIRECTORY	5/10/2023	House	Passed Both Houses
HB3370	Dave Vella/ Cristina Castro	PREVAILING WAGE- POWER WASHING	5/18/2023	House	Passed Both Houses
HB3516	Nabeela Syed/ Ram Villivalam	EMPLOYEE ORGAN DONATION	5/18/2023	House	Passed Both Houses
HB3646	Marcus C. Evans, Jr./ Napoleon Harris III	PEN CD-CHI MUNI- SERVICE CREDIT	5/10/2023	House	Passed Both Houses
HB3720	Elizabeth "Lisa" Hernandez/ Mattie Hunter	MWBE-GOALS & REPORTS	5/18/2023	Senate	Re-assigned to Executive

HB3733	Kevin John Olickal/ Ram Villivalam	LABOR-WORK-RELATED NOTICES	5/10/2023	House	Passed Both Houses
SB214	Ram Villivalam/ Daniel Didech	DISABILITY ILLNESS	5/4/2023	Senate	Passed Both Houses
SB325	Bill Cunningham/ Daniel Didech	FOIA-RECORDS OF ATTORNEY GEN	5/8/2023	Senate	Passed Both Houses
SB734	Napoleon Harris, III/ Stephanie Kifowit	PUBLIC EMPLOYEE BENEFITS-TECH	5/3/2023	House	Placed on Calendar Order of 3rd Reading - Short Debate
SB1429	Ram Villivalam	<b>\$CMAP-VARIOUS FUNDING</b>	2/14/2023	Senate	Assigned to Appropriations- Public Safety and Infrastructure
SB1515	Javier L. Cervantes/ Eva-Dina Delgado	WORKPLACE PRIVACY-VERIFICATION	5/8/2023	Senate	Passed Both Houses
SB1555	David Koehler/ Dagmara Avelar	PACKAGING & PAPER STEWARDSHIP	5/17/2023	Senate	Placed on Calendar Order of Concurrence House Amendment(s) 1 - May 18, 2023
SB1715	Suzy Glowiak Hilton/ Jenn Ladisch Douglass	PLUMBING LICENSE-BOTTLE FILL	5/9/2023	Senate	Passed Both Houses
SB1769	Rachel Ventura/ Jay Hoffman	GOVT ZERO EMISSION VEHICLES	5/18/2023	House	Held on Calendar Order of Second Reading - Short Debate
SB1892	Mike Simmons/ Hoan Huynh	RTA-CONTINUATION OF BENEFITS	5/9/2023	Senate	Passed Both Houses
SB2014	Mike Simmons/ Kam Buckner	IDOT-SAFETY IMPROVEMENTS	5/15/2023	Senate	Placed on Calendar Order of Concurrence House Amendment(s) 2 - May 16, 2023

SB2034	Karina Villa/ Maurice West	CHILD EXTENDED BEREAVEMENT	5/15/2023	Senate	Placed on Calendar Order of Concurrence House Amendment(s) 1 - May 16, 2023
HR4	Kam Buckner	FIX CHICAGO TRANSIT SYSTEM	5/18/2023	House	Resolution Adopted
SR50	Win Stoller	URGES-SUPPORT RAILS-TO-TRAILS	3/22/2023	Senate	Placed on Calendar Order of Secretary's Desk Resolutions March 23, 2023
SR152	Michael W. Halpin	AMTRAK-PRIVATE RIGHT OF ACTION	5/16/2023	Senate	Placed on Calendar Order of Secretary's Desk Resolutions May 17, 2023
SR241	Michael W. Halpin	IL INTEGRATED NETWORK PLAN	5/18/2023	Senate	Placed on Calendar Order of Secretary's Desk Resolutions
SJR18	Win Stoller	URGES-SUPPORT RAILS-TO-TRAILS	3/7/2023	Senate	Assigned to Transportation

**Top Bills**

**HB 1342**

**Short Description:** TRANSIT RIDING PRIVILEGES/FARE

**House Sponsors**

Rep. Kam Buckner-Eva-Dina Delgado-Bob Morgan-Matt Hanson, Brad Stephens, Gregg Johnson, Mary Beth Canty, Jaime M. Andrade, Jr., Margaret Croke, Terra Costa Howard, Travis Weaver, Edgar Gonzalez, Jr., Kevin John Olickal, Lilian Jiménez, Ann M. Williams and Kelly M. Cassidy

**Senate Sponsors**

(Sen. Ram Villivalam, Robert F. Martwick, Donald P. DeWitte, Sara Feigenholtz, Mary Edly-Allen and Adriane Johnson-Mike Simmons)

**Synopsis As Introduced**

Amends the Metropolitan Transit Authority Act. Provides that the powers of the Chicago Transit Board include the power to pass ordinances or adopt rules and regulations concerning the suspension of riding privileges or confiscation of fare media. Amends the Local Mass Transit District Act and the Regional Transportation Authority Act. Provides that a local mass transit district's board and the Suburban Bus Board may adopt all ordinances and make all rules proper or necessary to regulate the use, operation, and maintenance of its property and facilities, and to carry into effect the powers granted

to each board with any necessary fines or penalties, including ordinances, rules, or regulations concerning the suspension of riding privileges or confiscation of fare media, as each board deems proper. Includes similar provisions for the Chief of Police of the Metra Police Department.

**Senate Committee Amendment No. 2**

Replaces everything after the enacting clause. Reinserts the provisions of the engrossed bill with the following additions. Further amends the Metropolitan Transit Authority Act, the Local Mass Transit District Act, and the Regional Transportation Authority Act. Adds limits to suspension of riding privileges and confiscation of fare media and required procedures. Further amends the Metropolitan Transit Authority Act. Provides that the Chicago Transit Board shall partner with the City of Chicago to provide transportation at reduced fares for participants in programs which offer employment and internship opportunities to youth and young adults ages 14 to 24. Further amends the Regional Transportation Authority Act. Provides that, due to the fiscal impacts of the COVID-19 pandemic, the aggregate of all projected fare revenues from specified fares and charges received in fiscal years 2021, 2022, 2023, 2024, and 2025 (rather than 2021, 2022, and 2023) may be less than 50% of the aggregate costs of providing public transportation in those fiscal years. Creates the Domestic Violence and Sexual Assault Regional Transit Authority Public Transportation Assistance Program to issue monetarily preloaded mass transit cards to The Network: Advocating Against Domestic Violence for survivor and victim use of public transportation through the Chicago Transit Authority, the Suburban Bus Division, and the Commuter Rail Division. Provides that, after January 1, 2026, a Service Board may not enter into a new contract to purchase a bus that is not a zero-emission bus for the purpose of the Service Board's transit bus fleet, and amends the State Mandates Act to require implementation without reimbursement. Requires the Regional Transportation Authority to study and submit a report to the Governor and General Assembly regarding the feasibility and cost of providing year-round reduced or free transit fares for veterans, returning residents, and students who are not currently receiving a free or reduced fare. Requires the Suburban Bus Division and the Commuter Rail Division to create or partner with a youth jobs program to provide internship or employment opportunities to youth and young adults. Makes other changes. Provides that certain provisions are effective immediately.

**Senate Floor Amendment No. 5**

Provides that the local mass transit district or Service Board process to determine whether a suspension or riding privileges or confiscation of fare media is warranted and the length of the suspension shall be concluded within 30 business days (rather than 30 days) after the individual receives notice of the suspension or confiscation. Provides that the local mass transit district or Service Board process to determine whether a suspension or riding privileges or confiscation of fare media is warranted and the length of the suspension shall be concluded within 30 business days (rather than 30 days) after the individual receives notice of the suspension or confiscation. In provisions relating to an administrative suspension hearing of a local mass transit district or a Service Board, provides that legal counsel of an accused or related parties may be present, make an oral or written presentation, and offer documents. Provides that, after July 1, 2026 (rather than January 1, 2026), a Service Board may not enter into a new contract to purchase a bus that is not a zero-emission bus for the purpose of the Service Board's transit bus fleet. Provides that a Service Board shall not be deemed to be in violation of the provisions when failure to comply is due to: (1) the unavailability of zero-emission buses from a manufacturer or funding to purchase zero-emission buses; (2) the lack of necessary charging, fueling, or storage facilities or funding to procure charging, fueling, or storage facilities; or (3) the inability of a

third party to enter into a contractual or commercial relationship with a Service Board that is necessary to carry out the purposes of the provisions. In provisions relating to Service Board suspension of riding privileges and confiscation of fare media, provides that the notice shall be provided in person at the time of the alleged violation, except that, if providing notice in person at the time of the alleged violation is not practicable, then the Authority shall make a reasonable effort to provide notice to the individual by personal service, by mailing a copy of the notice by certified mail, return receipt requested, and first-class mail to the person's current address, or by emailing a copy of the notice to an email address on file (rather, if providing notice in person at the time of the alleged than violation is not practicable, then notice shall be provided to the individual by either personal service or by mailing a copy of the notice by certified mail, return receipt requested, and first-class mail to the person's current address). Provides that the Domestic Violence and Sexual Assault Regional Transit Authority Public Transportation Assistance Program's preloaded mass transit cards shall have a value of \$20 per card. Provides that the Regional Transportation Authority shall file a statement certifying that the Service Boards published specified data with the General Assembly and the Governor after adoption of the Annual Budget and Two-Year Financial Plan and, if the Authority fails to file a statement certifying publication of the data, then the appropriations to the Department of Transportation for grants to the Authority intended to reimburse the Service Boards for providing free and reduced fares shall be withheld. Makes conforming changes.

**Last Action**

Date	Chamber	Action
5/19/2023	House	Passed Both Houses

**HB 2068**

**Short Description:** TRANSPORTATION BENEFIT PROGRAM

**House Sponsors**

Rep. Theresa Mah-Will Guzzardi-Matt Hanson-Kam Buckner-Hoan Huynh, Joyce Mason, Aaron M. Ortiz, Mark L. Walker, Daniel Didech, Eva-Dina Delgado, Lilian Jiménez and Jaime M. Andrade, Jr.

**Senate Sponsors**

(Sen. Ram Villivalam-Willie Preston)

**Synopsis As Introduced**

Creates the Transportation Benefits Program Act. Requires all covered employers to provide a program that allows a covered employee to elect to exclude from taxable wages and compensation the employee's commuting costs incurred for the purchase of a transit pass to use public transit or for the purchase of qualified parking, up to a maximum level allowed by federal tax law. Provides that all transit agencies shall market the existence of this program and the Act to their riders in order to inform affected employees and their employers. Provides that nothing in the Act shall be deemed to interfere with, impede, or in any way diminish the right of employees to bargain collectively with their employers or affect the validity or change the terms of bona fide collective bargaining agreements in force on the effective date of the Act. Defines terms. Effective January 1, 2024.

**House Floor Amendment No. 1**

Replaces everything after the enacting clause. Reinserts the provisions of the introduced bill with the following changes: Provides that the definition of "covered employer" includes an employer that employs 50 or more covered employees (rather than an average of 25 or more full-time employees) in a specified geographic area at an address that is located within one mile of regularly scheduled transit service. Provides that the pre-tax commuter benefit shall allow employees to use pre-tax dollars for the purchase of a transit pass or qualified parking, via payroll deduction, such that the costs for such purchases may be excluded from the employee's taxable wages and compensation up to the maximum amount permitted by federal tax law. Provides that the Regional Transportation Authority shall make publicly available a searchable database of addresses that are located within one mile of regularly scheduled transit service. Removes provisions concerning compensation for qualified parking. Makes other changes. Effective January 1, 2024.

**Senate Committee Amendment No. 1**

Replaces everything after the enacting clause. Reinserts the provisions of the engrossed bill with the following changes: In provisions concerning the transportation benefits program, removes a provision that allows employees to use pre-tax dollars for the purchase of qualified parking. Provides that the Regional Transportation Authority shall make publicly available a searchable map (rather than database) of addresses that are located within one mile of fixed-route transit service (rather than regularly scheduled transit service). Effective January 1, 2024.

**Last Action**

Date	Chamber	Action
5/17/2023	House	Passed Both Houses

**General Legislative Updates**

**103<sup>rd</sup> GENERAL ASSEMBLY:**

**Budget Update:** The Governor’s Office of Management and Budget announced revisions in its revenue projections — for both FY23 and FY24. The changes come as lawmakers and the Governor are finalizing next year’s budget and making any necessary supplemental appropriations or adjustments for the current fiscal year.

For the current fiscal year, GOMB is projecting a drop-off to \$50.7 billion in revenues (down \$616 million from its estimate this past February). The new figure is lower than revisions offered by the GOMB’s counterpart for the legislature, the Commission on Government Forecasting and Accountability. COGFA had recently estimated \$51.2 billion in revenues for FY23.

GOMB expects slightly more revenue than previously projected in FY24. The new fiscal year, which begins July 1, should enjoy revenues of \$50.48 billion. This represents a boost of \$532 million over what was being projected in February, although GOMB expects the bump-up to be a one-time

occurrence. GOMB's revised figure (\$50.48 billion) closely echoes COGFA's adjusted estimate of \$50.4 billion. Read the full GOMB report [here](#). Capitol News offers coverage [here](#).

**Firearm Industry Responsibility Act:** As amended, [HB 218](#) (Gong Gershowitz/Harmon) amends the Consumer Fraud and Deceptive Business Practice Act to subject the sale and marketing of firearms to the Act and allow private citizens, the attorney general, and counties to sue firearm industry members. The sponsor testified that the bill is designed to hold gun manufacturers accountable and to ensure families have relief in civil courts and those who violate the law are liable for their practices. Attorney General Kwame Raoul testified in support of the legislation. The legislation is the product of the House Firearm Safety and Reform Working Group. HB 218 passed both chambers and will now be sent to the Governor.

**Omnibus Firearm Legislation:** [HB 676](#) (Hirschauer) represents an omnibus firearm package and is also the product of the House Democrat Firearm Safety and Reform Working Group. HB 676 passed the House, as amended, by a vote of 70-36 and currently sits in the Senate for consideration. The package:

- Establishes a Task Force on Firearm Insurance to review current and potential future insurance policy offerings for the safe and legal possession of firearms and offer policymaking recommendations related to the use of that insurance.
- Requires a FOID card to possess or use prepackaged explosive components (Tannerite) and creates a Class 4 felony offense for unlawful sale or delivery of prepackaged explosive components.
- Ends the sunset of the First Time Weapon Offender Program. Changes the name of the program to the First Time Weapons Offense Program and expands the program to persons of any age (currently 21 years or younger). Changes the duration of the program from 18 to 24 months to 6 to 18 months.
- Amends the Firearm Restraining Order Act to add "intimate partner" to the definition of petitioner.
- Under the Domestic Violence Protection Act, provides that actions for an order of protection may be commenced in conjunction with an emergency or plenary proceeding under the FRO Act (provided that a petitioner and the respondent are a party to or the subject of that proceeding). Requires the court to immediately, upon the entry of the order of protection prohibiting firearm possession, issue a seizure order of any firearm in the possession of the respondent. Firearms must be surrendered to the appropriate law enforcement agency and cannot be transferred to another individual. Allows a court to prohibit a respondent against whom an order of protection was issued from possessing any firearms during the duration of the order.

**Reproductive Health:** The Illinois House approved a package of reproductive health legislation.

[SB 1909](#) (Villanueva/Costa Howard) is an initiative of the Attorney General. Amends the Consumer Fraud and Deceptive Business Practices Act to target deceptive practices in pregnancy related services. The bill prohibits the use of deceptive practices to interfere with an individual seeking to gain entry or access to the provider of an abortion or emergency contraceptives, induce an individual to enter a limited services pregnancy center, in advertising, soliciting, or otherwise offering pregnancy-related services, or in providing pregnancy-related services. SB 1909 passed the House 72-40-1 and now heads to the Governor's desk.

[SB 1344](#) (Villanueva/Cassidy) is a trailer bill to the Patient and Provider Protection Act. Requires insurance coverage for all abortifacients, hormonal therapy medication, HIV medications PrEP and PEP, and follow-up services related to that coverage, including all drugs approved by the FDA that are prescribed or ordered for off-label use as abortifacients. With respect to temporary permits for certain health care professionals, requires IDFPR to notify IDPH if the agency becomes aware of a violation occurring at a facility licensed by IDPH. Authorizes IDPH to issue a standing order for pharmacists to dispense HIV prophylactic medication. Finally, all program performance reports received by IDPH regarding the Abortion Care Clinical Training Program must be treated as confidential and exempt from the Freedom of Information Act. SB 1344 passed the House 73-39 and now heads to the Governor's desk.

[SB 1907](#) (Villanueva/Hernandez) creates the Public Higher Education Act which requires public universities and community colleges to provide at least one "wellness kiosk" which must include discounted emergency contraception. Passed the House 73-40 and now heads to the Governor's desk.

[HB 3326](#) (Williams/Feigenholtz) is an initiative of the Secretary of State which will ensure that automatic license plate readers are not used to target individuals from out of state seeking access to reproductive healthcare or to track their immigration status. Passed the House 72-39 and is currently awaiting a final vote in the Senate.

**State-based Health Insurance Exchange:** As amended, [HB 579](#) (Gabel/Harmon) creates a state-based health insurance program. The Affordable Care Act, passed in 2010, allows states to either pay to use the federal marketplace, or build their own exchanges. The latter approach gives states control over their health care insurance market and the ability to insulate their program from changes in federal policy. Illinois currently participates in the federal exchange and will transition to a full state-based exchange in 2026. The Governor's proposed budget targets \$10 million for start-up costs. Once Illinois fully transitions to the state-based exchange, the exchange will be funded through an assessment on insurers who participate in the program. HB 579 passed the House 72-39-1 and is currently awaiting a final vote in the Senate.

**Packaging and Paper Stewardship:** [SB 1555](#) (Koehler/Avelar) passed both chambers as of May 19<sup>th</sup>. As promised by the Senate sponsor, HCA # 1 was filed to address the concerns of the opponents. As it passed the Senate, the legislation creates the Statewide Recycling Needs Assessment Act -- which further creates the Statewide Recycling Needs Assessment Advisory Council. The Council is to provide advice and recommendations to the Environmental Protection Agency in the drafting, amending, and finalizing of the Statewide Recycling Needs Assessment.

**Ethics Reform:** Former Governor Pat Quinn called for the Governor and General Assembly to convene a special session to consider ethics reform. Quinn suggested a special session could run concurrently with the remainder of the spring legislative session. Read his full letter and suggested reforms [here](#).

In other ethics related news, the Honorable Michael P. McCuskey was reappointed to a five-year term this week as Legislative Inspector General.

**Cannabis Omnibus:** Representative LaShawn Ford, chair of the House Cannabis Working Group, is working on an omnibus cannabis package for possible consideration during the end of session. This week, the Alliance for Cannabis Equity lobbied legislators asking for several items to be included in an omnibus bill. For medical patients, the Alliance wants curbside or drive-thru pickup to be made permanent and to allow tax-free purchases at any dispensary. They are also calling for police to be prohibited from using cannabis as a probable cause to make a traffic stop. Advocates would like individuals with prior criminal conviction to be allowed to work in the industry; craft growers to be allowed more space to cultivate their crop; and a single agency to regulate the industry. An omnibus bill has not been filed at this time.

**Civil Rights Remedies Restoration:** [HB 2248](#) (Cassidy/Peters) will allow state claims for violations of federal civil rights laws: Section 504 (disability); Title IX (sex); the Age Discrimination Act of 1975 (age); and Title VI of the Civil Rights Act of 1964 (race).

The legislation, known as “The Civil Rights Remedies Restoration Act,” provides that cases can be heard in any court with jurisdiction. HB 2248 also directs that Illinois courts award no less than \$4,000 in damages or other relief for violations.

The bill is a reaction to the 2022 U.S. Supreme Court decision in *Cummings v. Premier Rehab Keller, P.L.L.C.* That litigation held that emotional distress damages are not recoverable in a private action under the anti-discrimination provisions of two laws (the Rehabilitation Act of 1973 and the Patient Protection and Affordable Care Act). HB 2248 passed the Senate 34-19 and now heads to the Governor’s desk.

**REV Illinois:** Senator Belt filed [SB 2576](#) which amends the Reimagining Energy and Vehicles in Illinois Act to establish parameters and requirements for (1) an electric vehicle manufacturer, an electric vehicle component parts manufacturer, or a renewable energy manufacturer or (2) a manufacturer that has existing operations within Illinois that they intend to convert or expand, in whole or in part, from traditional manufacturing to electric vehicle manufacturing, electric vehicle component parts manufacturing, renewable energy manufacturing, or electric vehicle power supply equipment manufacturing. SB 2576 is assigned to the Senate Assignments Committee.

**Broadband [SB 851](#)** (Ventura), as amended, requires the Broadband Advisory Council to evaluate the expansion of the Illinois Century Network to Illinois public schools, public libraries, and State-owned correctional facilities -- including issuing recommendations for increasing agency staffing, infrastructure development, price modeling, and providing download speeds of at least one gigabyte per second and upload speeds of at least one gigabyte per second. Requires the Council to study the feasibility of connecting all Illinois public schools, public libraries, and State-owned correctional institutions or

facilities to the Illinois Century Network by January 1, 2030. The bill is currently in the House on 2<sup>nd</sup> Reading.

**Elected Chicago School Board:** At a hearing recently, parents, teachers and community groups asked Illinois Democrats to scrap the [first draft map](#) and create a new map for Chicago’s upcoming first school board elections. Advocates testified that they want a map based on the city’s student demographics rather than its overall population. On Thursday, the Latino Caucus of the Chicago City Council also asked for new maps to be drawn based on student demographics and not overall population. Lawmakers have until July 1 to draw the boundaries.

**Polystyrene foam:** Both chambers recently passed [SB 58](#) (Fine/Gong Gershowitz) which makes changes to the polystyrene foam legislation. The bill creates the State Entities Single-Use Plastic Reporting Act which requires each State agency, beginning July 1, 2024, to (1) track its own purchases of single-use plastic disposable food ware that are less than \$2,000 or otherwise not reduced to writing, and (2) establish goals on reducing single-use plastic disposable food ware purchases based on the tracked purchases. HFA # 1 further amends the State Procurement Code to prohibit, after January 1, 2025, State agencies and departments from procuring disposable food service containers that are composed in whole or in part from polystyrene foam for use at the State agency or department. The amendment also requires the Department of Employment Security to conduct a study on the potential impact on the State of banning the sale and distribution of disposable food service containers composed in whole or in part of polystyrene foam.

**Wage Transparency:** [HB 3129](#) (Canty/Pacione-Zayas), as amended, requires employers with 15 or more employees to disclose the pay scale and benefits in job postings. Empowers the Department of Labor to initiate an investigation of violations. Also authorizes the Department to investigate and levy civil penalties against employers that violate provisions concerning the posting of pay scale and benefits. The sponsor testified that the amendment was heavily negotiated and represents an agreement in “substance” with advocates and the business community. A further floor amendment is expected which the sponsor noted will address some remaining concerns. The bill has passed both chambers and will now head to the Governor’s desk.

**Other Bills Under Consideration:**

[HB 1540](#) (Lilly/Morrison) bans vaping inside public buildings. Passed the Senate 42-11 and now heads to the Governor’s desk.

[SB 895](#) (Halpin), as amended, prevents units of local government from acting as a subcontractor for another unit of local government. Passed the Senate 48-8 and now sits on 2<sup>nd</sup> Reading in the House.

[SB 1769](#) (Ventura) mandates that beginning on January 1, 2030, all passenger vehicles (except law enforcement vehicles) purchased or leased by a governmental unit must either be a manufactured zero-emissions vehicle or a converted zero-emissions vehicle. Passed the Senate 33-20 and now sits on 2<sup>nd</sup> Reading in the House.

[HB 1122](#) (Guzzardi/Pacione-Zayas) creates the Freelance Worker Protection Act which provides freelancer workers with the right to a written contract when the freelancer performs over \$500 of work for a client over a four-month period. The contract must outline the scope of the work, pay rate, and payment method. It creates a 30-day payment window, where clients must pay their freelancers within 30 days of completion of work specified in the contract (unless otherwise agreed upon) and empowers the Illinois Department of Labor to help resolve claims by unpaid freelancers. Passed the Senate 35-20 and now heads to the Governor's desk.

**Representative Robinson Resigns:** State Representative Lamont Robinson officially resigned his seat on Thursday, May 11<sup>th</sup>. Robinson will be sworn into the Chicago City Council, representing Ward 4, on Monday. Local Democrats met on May 13<sup>th</sup> to appoint his replacement, Kimberly du Buclet .

**House Leadership:** Speaker Welch notified House Deputy Majority Leader Mary Flowers recently that she is no longer allowed to attend caucus and leadership meetings and will further be removed from her position as Deputy Majority Leader as of May 31. Her leadership replacement has not been named.

### **GOVERNOR'S HIGHLIGHTS:**

**New Laws:** Governor Pritzker swiftly signed [HB 3162](#), called the Act of Duty Bill, which retroactively provides Chicago police officers and firefighters disability benefits for the time they were unable to serve due to contracting COVID-19 between March 9, 2020, and June 30, 2021.

**Reproductive Health:** The Director of the Illinois Department of Public Health issued a standing order that authorizes Illinois pharmacists to dispense birth control. The move expands access to self-administered birth control (previously available through physician prescription only) and implements provisions of Public Act 102-0103. Read more [here](#).

**COVID Public Health Emergency Ends:** Illinois COVID Public Health Emergency officially ended May 11. The Governor reflects on the past three years [here](#) and [here](#).

**IDOT Funding Opportunities:** The Illinois Department of Transportation is hosting several workshops throughout the state in May and June to help local governments and communities learn about and apply for funding opportunities. The Special Programs Assistance Conferences are designed to help potential grantees take part in the department's Economic Development Program, Illinois Transportation Enhancement Program and Safe Routes to School Program.

Advance registration is encouraged. Visit the [Illinois Transportation Enhancement Program](#) and [Safe Routes to School Program](#) pages to view the schedule and learn more. More details on the Economic Development Program are available [here](#).

**Mental Health Parity Ad Campaign:** The Illinois Department of Insurance announced a new ad campaign highlighting mental health parity that will kick off during Mental Health Awareness Month. The radio, digital, and social media ads aim to raise awareness about mental health parity to help Illinoisans better understand their rights related to health insurance coverage for mental health and substance use disorders, under the Mental Health Parity and Addiction Equity Act.

IDOI's mental health parity ad campaign will also direct consumers to file a complaint with the Department if they believe their health insurer's mental health and substance use disorder coverage has more restrictive requirements than those for physical health coverage.

### **OTHER NEWS:**

**O'Hare Fly Quiet Program:** The FAA rejected an overnight flight rotation plan for O'Hare Airport that's been in development since 2016. The program, called Fly Quiet, is intended to spread out the jet noise by rotating overnight traffic between four parallel and two diagonal runways. The FAA rejected the plan based on concerns regarding the separation of planes. The city is allowed to submit a revised plan.

**Chicago Mayor Issues Emergency Declaration:** Outgoing Chicago Mayor Lori Lightfoot issued an emergency declaration Tuesday as the city braces for an influx of migrants following the end of pandemic-imposed border controls. Mayor Lightfoot argues the city's migrant crisis has reached "a breaking point" and the city is running out of adequate housing for the migrant community. To date, the city, with help from Cook County and the state of Illinois, has provided emergency care for over 8,000 new arrivals since last August. Read more [here](#).

**DeSantis Visits Illinois:** Florida Governor Ron DeSantis will be in Peoria today speaking to a sold-out crowd at the Peoria and Tazewell County Republican Lincoln Day Dinner where he will share his formula for success in Florida. Illinois' Democrat Governor JB Pritzker denounced the visit saying, "In Illinois, we reject the cruelty he peddles for political gain."

**Attorney General Files Amicus Brief:** Attorney General Kwame Raoul, as part of a coalition of 22 attorneys general, filed an amicus brief in support of the federal government's appeal of a Texas decision threatening access to abortion care during life-threatening medical emergencies. Read more [here](#).



MEMO

Date: May 23, 2023  
TO: Board of Trustees  
FROM: Patrick Kuebrich, Finance Director  
CC: David Braun, General Manager  
SUBJECT: Recommendation for FY24 Property and Casualty Insurance Renewal

**Recommendation:**

Authorize the General Manager to renew property and casualty insurance effective July 1, 2023, through June 30, 2024.

**Background:**

Connect is renewing the property and casualty insurance for the term of July 1, 2023 through June 30, 2024. This renewal covers the following insurance coverage: workers' compensation, property, general liability, automotive liability, automotive comprehensive, umbrella liability, directors and officers liability and employment practices liability, fiduciary, cyber liability, and crime insurance.

**Discussion:**

The premium for the workers' compensation insurance renewal will increase \$45,605 (from \$263,104 FY23 to \$308,709 FY24). The increase is due to an increase in projected salaries for FY24 and an increased Experience Mod.

The premium for the Property and Casualty Insurance renewal will also increase. The total increase is \$50,164 (from \$451,563 FY23 to \$501,727 FY24). The majority of this premium increase (\$30,660) is from the automotive liability and comprehensive coverage. This increase is due to the new electric buses we purchased and an overall increase in rates in the industry.

Even though this is a significant increase, we feel this is a reasonable renewal. We will be working with Assurance for help with programs to mitigate our claims in the future.

**Financial Impact:**

The total cost for this renewal of all policies shown in the table below is \$810,436, a \$95,769 (13.4%) increase over FY23. The increase was anticipated and included in the FY24 Operating Budget.



### Premium Summary

<i>Carrier/AM Best Rating Coverage</i>	<i>2022-2023 Expiring Premium</i>	<i>2023-2024 Renewal Premium</i>
Travelers – A++ XV <b>Workers' Compensation*</b>	\$263,104	\$308,709
Travelers – A++ XV <b>Property, Equipment Breakdown, Inland Marine</b>	\$19,910	\$26,570
Travelers – A++ XV <b>General Liability and Employee Benefits</b>	\$6,560	\$7,115
Travelers – A++ XV <b>Automobile Liability and Comprehensive</b>	\$318,701	\$349,361
Travelers – A++ XV <b>Umbrella Liability</b>	\$74,035	\$85,188
Travelers – A++ XV <b>Directors &amp; Officers Liability and Employment Practices</b>	\$21,954	\$26,968
Travelers Renewal – A++ XV <b>Fiduciary</b>	\$3,003	\$2,998
Hanover Insurance Company – A XV <b>Crime</b>	\$2,500	\$876
Cowbell – A XV <b>Cyber Liability</b>	\$4,900	\$2,651
<b>Total Carrier Premium</b>	<b>\$714,667</b>	<b>\$810,436</b>

\* Subject to annual audit



## MEMO

DATE: May 23, 2023  
TO: Board of Trustees  
FROM: David Braun, General Manager  
SUBJECT: Recommendation of Microtransit Service Zone

### **Recommendation:**

Authorize the staff to implement the first microtransit zone in the area identified by Via Mobility as the Southwest Zone.

### **Background:**

At its February Board of Trustees meeting, the Board approved a contract with Via Mobility to provide microtransit software and service planning. The service planning study is meant to identify methods to improve access to public transit service with an optimized mix of transit options, including on-demand microtransit, easy to use fixed route service, and ADA compliant Connect Mobility service. Since that time, members of the staff and Via have met weekly to define expectations, share data, and discuss observations made during the study. The focus of the first phase of the study was to identify zones with potential transit demand that could be operated efficiently with an on-demand microtransit service but did not have good access to fixed route transit. Four zones were identified and compared to one another in terms of potential demand, vehicle requirements, equity, and operating cost. The first phase of the planning study has been completed and multiple zones have been analyzed.

### **Discussion:**

Via Mobility will provide a presentation of their findings at the May 23, 2023, Board of Trustees meeting. The presentation includes travel pattern data to identify areas of unmet needs, goals for microtransit, makeup of a successful zone, service design considerations, potential zone boundaries, estimated zone performance and next steps.

Given the findings, it appears the Southwest Zone would be the best zone to begin service, not only for the zone performance estimates, but also because the area is uniquely challenging to serve with fixed route bus service.

The next steps (approx. 6-week time frame) for implementing the zone include:

- Establishing software and zone parameters
- Purchasing and commissioning vehicles

- Establishing understanding with ATU Local 752
- Creating Bus Operator schedules
- Hiring and training Bus Operators
- Training Dispatchers and CSRs
- Developing microtransit service standards
- Developing marketing and public communication plan
  - Branding
  - App training
  - Understanding expectations
  - Area partnerships
- Propose fare (June 2023 Board Meeting)
- “Soft Launch” with approximately ten people to test the software and service in a live environment.
- Launch service (July 2023).

**Financial Impact:**

The FY24 Budget approved on April 24 includes the hours, miles, and associated costs for this service. As discussed during our March Strategic Planning Informational Session meeting, the costs are driven by the wages of the Operators assigned to the service. We expect the cost to vary as follows:

Low Estimate	\$456,428.65 – Microtransit Operator Wages
Medium Estimate	\$647,234.08 – Average Operator Wages (mix of new and senior)
High Estimate	\$695,396.02 – Top Operator Wages

It will be incumbent on us to manage the service appropriately. 65% of the cost will be covered by IDOT’s Downstate Operating Assistance Program and the remaining 35% will consist of federal and local operating funds.



## MEMO

DATE: May 23, 2023

TO: Board of Trustees

FROM: Brady Lange, Procurement Director

CC: David Braun, General Manager

SUBJECT: Purchase of Gasoline Microtransit Vehicles

### Recommendation:

Authorize the General Manager to execute a contract with Creative Bus Sales, Inc. for the purchase of five 2022 BraunAbility ProMaster 3500 Low Floor Full-Size ADA vans for use in microtransit service.

### Background:

Connect Transit recently awarded a contract for operating software for microtransit services so we can effectively provide access to our system in areas of the community that do not currently have access. In addition, we were awarded federal and state grant funding to assist with the purchase of battery electric microtransit vehicles. We are currently awaiting approval from IDOT for our Request for Proposals for electric microtransit vehicles and anticipate awarding a contract by fall of 2023. Due to continued supply chain difficulties, we expect that vehicle delivery will be 12 – 18 months after the contract is awarded. In order to launch microtransit service this summer, we determined it would be necessary to purchase our service launch vehicles with gasoline engines that are immediately available at various dealerships in our region. In addition, we have determined that it will be beneficial to have some gasoline vehicles available for fleet resiliency.

### Discussion:

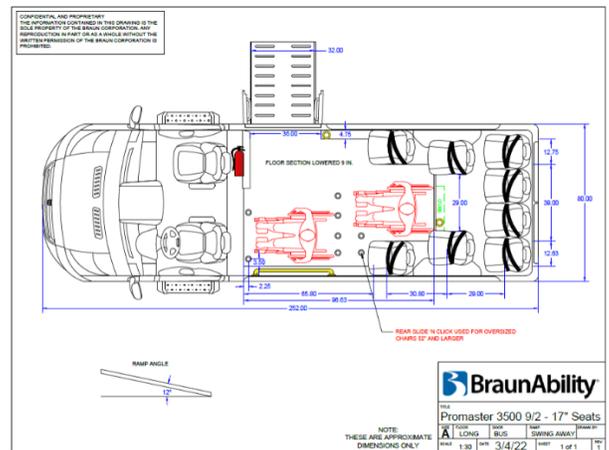
We released an Invitation for Bid (IFB) for microtransit vehicles on May 1, 2023, and detailed ideal vehicle specifications to fulfill the needs of the microtransit service. The IFB was sent directly to four vendors and was advertised publicly. We received two bids in response to the IFB. A bid summary is provided below.

Bidder	Total Price (5 Vehicles)
Creative Bus Sales, Inc.	\$649,505.00
Transportation Equipment Sales Corp	\$776,315.00

Creative Bus Sales, Inc., based in Indianapolis, was the lowest responsive and responsible bidder for these vehicles, and they currently supply over 5,000 similar vehicles per year to transit agencies

across the country. These vehicles are immediately available and upon contract award Creative Bus Sales will deliver the vehicles within 14 days. After delivery, staff will begin to outfit the vehicles with appropriate equipment and graphics to make them ready for the launch of our microtransit service.

The Ram ProMaster 3500 Low Floor Full-Size ADA vans feature nine passenger seats and two wheelchair locations. As a low floor vehicle, they are equipped with a fold-away wheelchair ramp for easy boarding of passengers requiring a mobility device. The vehicles include the original equipment manufacturer warranty of 5-years / 60,000-miles and includes a 3-year / 36,000-mile body conversion warranty.



**Financial Impact:**

The purchase of the five 2022 BraunAbility ProMaster 3500 Low Floor Full-Size ADA vans will total \$649,505.00, which will be funded by local capital funding that was obligated to this purchase in our most recent capital budget plan.

Per Vehicle Cost	Quantity	Total Cost
\$129,901.00	5	\$649,505.00



## MEMO

DATE: May 23, 2023  
TO: Board of Trustees  
FROM: Aubrey Staton, Marketing Manager  
CC: David Braun, General Manager  
Subject: Recommendation for Microtransit Branding

### **Recommendation:**

Authorize the General Manager and staff to brand Connect Transit's microtransit service as "Connect FLEX".

### **Background:**

An internal brainstorm amongst staff generated 35 potential names for our new microtransit service. After a first wave of eliminations, 26 names were included in an internal poll to all employees and Board members. The top five names were then presented to the public for voting via social media. In addition to being a staff favorite, "Connect FLEX" received the most community votes.

In 2012, Connect Transit underwent a rebranding that provided a visual guide to assist with the creation of new logos for additional services. The "Connect FLEX" name and logo fall within the provided brand guidelines.

### **Discussion:**

The "Connect FLEX" name and logo usage will mirror that of "Connect Mobility". This logo will be used on vehicle wraps, rider guides, and any other educational materials used specifically for microtransit.

### **Financial Impact:**

This recommendation does not have a financial impact.



## MEMO

DATE: May 23, 2023

TO: Board of Trustees

FROM: Brady Lange, Procurement Director

CC: David Braun, General Manager

SUBJECT: Contract for Rental of Maintenance Uniforms, Facility Rugs, and Cleaning Rags

### Recommendation:

Authorize the General Manager to execute a contract with Aramark Uniform Services for the rental of Maintenance uniforms, facility rugs, and various cleaning rags.

### Background:

Connect Transit has historically rented Maintenance uniforms, facility rugs, and cleaning rags. Due to the nature of the work performed by Maintenance Department staff, rental of uniforms is ideal because the uniforms are laundered and repaired by the supplier. Similarly, rugs are exchanged weekly, ensuring we are consistently able to provide clean and safe rugs for visitors and staff.

### Discussion:

We released an Invitation for Bid (IFB) on April 20, 2023, detailing the goods and services required for our uniform rental program. The IFB was sent directly to four potential bidders and was advertised publicly.

Bidder	Estimated Annual Price
Aramark Uniform Services	\$88,072
Cintas	\$178,655
UniFirst Corporation	\$186,049

Aramark Uniform Services was the lowest responsive and responsible bidder. Aramark has consistently provided uniforms to similar customers throughout the region and is our current uniform supplier. They will provide uniforms weekly, so Maintenance staff has a clean uniform each day. During weekly laundering and inspections, if uniforms are found to be defective, they will be replaced at no charge. Due to the work performed by Maintenance staff uniforms can frequently be damaged so including this no-charge replacement program in the contract will result in long-term savings. We are recommending awarding Aramark a five-year contract with two single-year options.

**Financial Impact:**

All products in this contract are provided as a firm-fixed price per unit so actual total costs are dependent upon the quantity of materials required. The estimated total seven-year contract cost based on planned staffing levels will be \$88,072, which is budgeted as an operating expense.

	Base Term					Options	
	Year 1	Year 2	Year 3	Year 4	Year 5	Year 1	Year 2
Estimated Annual Uniform Cost	\$5,039	\$5,298	\$5,548	\$5,831	\$6,129	\$5,039	\$5,393
Estimate Annual Rugs & Rags Cost	\$6,599	\$6,947	\$7,270	\$7,626	\$8,021	\$6,599	\$6,736
<b>Total Contract Value (estimate)</b>						<b>\$88,072</b>	



## MEMO

DATE: May 23, 2023

TO: Board of Trustees

FROM: Brady Lange, Procurement Director

CC: David Braun, General Manager

SUBJECT: Contract for Construction of IAA Drive Bus Stop and Sidewalk Improvements

### **Recommendation:**

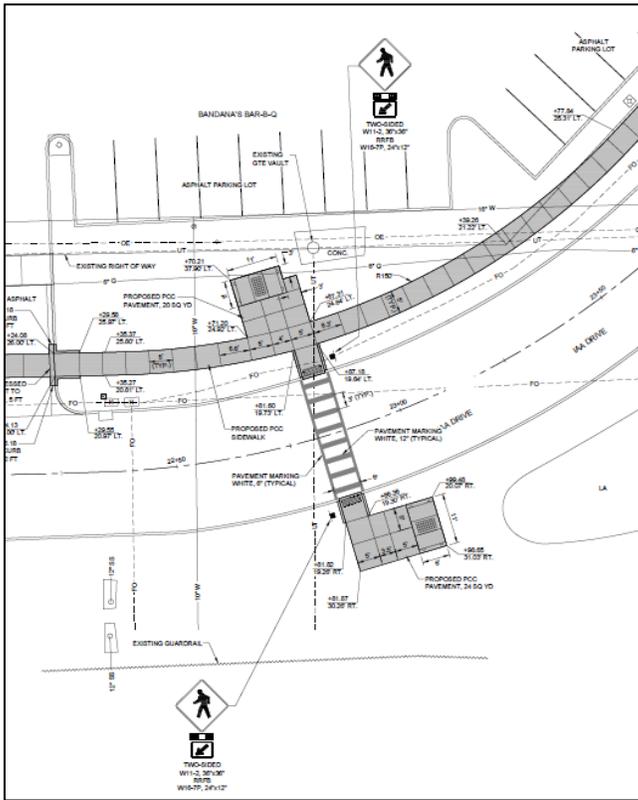
Authorize the General Manager to execute a contract with Stark Excavating for the construction of two bus stops and new sidewalk from the Sleep Number Mattress Store to McDonalds along IAA Drive, near the intersection of Empire Street and Veterans Parkway.

### **Background:**

Connect Transit is in the fourth year of our Better Bus Stops Campaign. As part of this campaign, we are seeking to improve bus stop accessibility throughout Bloomington-Normal. We have not improved the bus stops along IAA Drive near Empire Crossing in any previous projects because the area does not have public sidewalks. To provide public transportation northbound and southbound, we must pick-up and drop-off on both sides of the street.

Empire Crossing is home to retailers, restaurants, and other service-oriented establishments. These businesses, employees, and patrons benefit from the economic, equitable, and accessible access that public transportation provides. This location lies within the Empire Street Corridor TIF District established in 2016. This project will improve the two stops in the area by making them ADA accessible and adding passenger amenities like bus stop shelters and trash receptacles. We will construct landing pads on both sides of the street and provide a ramp leading to the opposite side of the street with safety signage and crosswalk markings as depicted in the picture below. In addition, we will construct a new sidewalk from Sleep Number Mattress Store to McDonalds along IAA Drive.

While we will utilize federal and state grant funds to construct bus stops which can include limited sidewalk improvements, we are not able to use these funds for the sidewalk required for this project. We worked with the City of Bloomington Economic Development Division to request the availability of TIF funding to improve the sidewalks in the area. On June 27, 2022, the Bloomington City Council approved usage of up to \$135,000 to construct the sidewalk. Since that time, staff has been working to obtain the easements and permits required for the project.



**Discussion:**

As with all the bus stop improvement projects, we released an Invitation for Bid (IFB) on April 20, 2023. The IFB was sent directly to three contractors that have historically participated in bus stop improvement projects, as well as advertised publicly. We received two bids in response to the IFB. A bid summary is provided below.

Bidder	Bid Total
JG Stewart Contractors	\$111,530
Stark Excavating	\$110,140

Stark Excavating was the lowest responsive and responsible bidder for this work and is being recommended for a contract. They have been a valuable partner in various past projects. During this project they will work in close communication with area businesses to schedule closures of their driveways for sidewalk and ramp improvements at optimal times to minimize impact on their operations. In addition, they will work closely with the City of Bloomington Public Works Department for permitting and inspection of completed work.

Bus stop and sidewalk improvements in this area will vastly improve the accessibility of our bus stops, as well as the entire shopping center in this area.

Recommendation

Contract for Construction of IAA Drive Bus Stop and Sidewalk Improvements

May 23, 2023

Page 3 of 3

**Financial Impact:**

Construction of two bus stops and related sidewalks will cost a total of \$110,140 with \$3,290 being provided by competitive FTA 5339 grant funds and the remaining \$106,850 being provided by local TIF funding directly from the City of Bloomington.

<b>Funding Source</b>	<b>Amount</b>
FTA 5339 Grant Funds	\$3,290
City of Bloomington TIF Funding	\$106,850
<b>Project Total</b>	<b>\$110,140</b>



## MEMO

DATE: May 19, 2023  
TO: Board of Trustees  
FROM: Stephanie Butler, HR Manager  
CC: David Braun, General Manager  
SUBJECT: FY24 Health Insurance Renewal

### **Recommendation:**

That the contract with Connect Transit's current healthcare insurance provider, Blue Cross Blue Shield of Illinois (BCBS), be approved for a contract term of July 1, 2023 – June 30, 2024.

### **Background:**

The current health insurance policy with BCBS is set to be renewed July 1, 2023. Employees will maintain the choice of three (3) plans: low, medium, and high deductible plans.

1. MPP83436: This plan has a \$1,000 individual deductible and a \$3,000 family deductible.
  - a. CHANGES: No changes have been made to this plan.
2. MPP9383C: This plan has a \$1,500 individual deductible and a \$4,500 family deductible.
  - a. CHANGES: No changes have been made to this plan.
3. MPEQ1Z0720: This plan is a high deductible HSA. This plan offers a \$3,000 individual deductible and a \$5,600 family deductible.
  - a. **CHANGES: Last year's \$2,800 deductible HSA plan is required by the IRS to increase to \$3,000 at renewal.**

### **Financial Impact:**

The total cost increase in our health insurance cost is 4.78% for the FY24 renewal. This increase was anticipated in our approved FY24 Budget.

There will be no increase to our Life/AD&D or FMLA benefits for the FY024 renewal.

There will be no increase in our Dental, Vision & Long-Term Disability premium cost nor Short-Term Disability premium.

### **Note:**

Our vision insurance has a 4-year rate lock until 7/1/26.



MEMO

DATE: May 23, 2023

TO: Board of Trustees

FROM: Patrick Kuebrich, Finance Director

CC: David Braun, General Manager

SUBJECT: Illinois Department of Transportation Planning Grant Application for the Study of the Unmet Public Transportation Need in the Bloomington-Normal Urbanized Area

**Recommendation:**

To adopt the Resolution authorizing the application for a \$110,000.00 Transit Statewide/Non-Metropolitan Transportation Planning – Federal Sec 5305(e) grant under the Illinois Department of Transportation’s (IDOT) general authority.

**Background:**

Through the Federal Transit Administration and IDOT’s Transit Statewide /Non-Metropolitan Transportation Planning – Federal Sec 5305(e) grant, Connect Transit is eligible to apply for grant funding to study the unmet public transportation need in the Bloomington-Normal UZA.

**Discussion:**

As the Bloomington-Normal urbanized area continues to grow, there are populated areas that are not served by either Connect Transit or Show Bus. Our service area covers the corporate limits of Bloomington and Normal, which does not include the entirety of the federally recognized urbanized area. Show Bus is unable to provide services to the federal urbanized area, which we believe has transportation needs, because of age, income, or lack of available vehicles.

We intend to contract with a consultant to study the need for transportation services in the area immediately adjacent to the municipal boundaries of Bloomington and Normal that are in the Bloomington-Normal urbanized area. The consultant will investigate potential demand, funding mechanisms, and governmental agreements needed to provide transportation services to these unserved areas.

**Financial Impact:**

This project will be fully funded through the grant without a contribution from Connect Transit.

## AUTHORIZING RESOLUTION

I, Ryan Whitehouse, do hereby certify that I am the fully qualified and acting Chairman of the Board of Trustees of the Bloomington-Normal Public Transit System and the Bloomington-Normal Public Transit System's keeper of the seal, records, and files.

I also certify that the Bloomington-Normal Public Transit System's Board of Trustees adopted a resolution in full accordance and conformity with its by-laws and the statutes of the State of Illinois, as made and provided at a duly constituted and legally convened meeting held on the 23<sup>rd</sup> day of May, 2023. The following is a full, complete, and true copy of the aforementioned resolution's pertinent provisions:

WHEREAS, 20 ILCS 2705/2705-300 and 2705-305 of the Department of Transportation Law authorizes the Illinois Department of Transportation (IDOT) to make financial assistance available for the purpose of conducting studies, demonstrations and development projects which shall be designed to test and develop methods for increasing public use of mass transportation and for providing mass transportation in an efficient, coordinated, and convenient manner; and

WHEREAS, funding may be provided from a 49 U.S.C. § 5305 grant made to IDOT by the Federal Transit Administration (FTA), and/or by IDOT funds, and/or by Bloomington-Normal Public Transit System using local funds.

WHEREAS, grants for said funds will impose certain obligations upon the recipient.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Bloomington-Normal Public Transit System:

Section 1. That an application be or has been made to IDOT's Office of Intermodal Project Implementation, for a grant to study the unmet public transportation need in the Bloomington-Normal UZA;

Section 2. That David Braun, General Manager of the Bloomington-Normal Public Transit System, is hereby authorized and directed to apply for and execute a technical assistance grant agreement on behalf of Bloomington-Normal Public Transit System; and

Section 3. That David Braun, General Manager of the Bloomington-Normal Public Transit System, is hereby authorized to furnish such additional information as may be required by the Office of Intermodal Project Implementation and FTA in connection with the aforesaid application for such grant; and

Section 4. That David Braun, General Manager of the Bloomington-Normal Public Transit System, is hereby authorized to and directed to execute and file on behalf of the Bloomington-Normal Public Transit System a technical assistance grant agreement ("Agreement") with IDOT, and amend such Agreement, if necessary, in order to obtain grant assistance.

Section 5. That David Braun, General Manager of the Bloomington-Normal Public Transit System, is hereby authorized to provide such information and to file such documents as may be required to perform the Agreement and to receive the grant.

I further certify that the original of the aforementioned resolution is on file in the records of the Bloomington-Normal Public Transit System in my custody.

I do further certify that the foregoing resolution remains in full force and effect and has not been rescinded, amended, or altered in any manner since the date of its adoption.

PRESENTED and ADOPTED this 23rd day of May, 2023

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*(Signature of Authorized Official)*

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*(Attest)*

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*(Title)*

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*(Date)*