



Due to the COVID-19 Pandemic Connect Transit Trustees may remotely participate in this Hearing. Connect Transit will read public comments received from interested persons or agencies with respect to the social, economic, and environmental aspects of the project. Comments must be received in writing at least two (2) hours prior to the meeting with respect to said project. Written comments may be submitted via mail, email, or in-person. Comments sent via email should be sent to: trustees@connect-transit.com. The Public Hearing will be limited to ten (10) individuals in the room at a time due to the coronavirus pandemic and individuals attending the Public Hearing will be required to be six (6) feet apart. Persons attending the Hearing in-person will be given an opportunity to offer public comment. If you are experiencing COVID-19 symptoms, please do not attend the hearing in person. Persons attending in person are asked to wear a face covering.

AGENDA

Meeting of the Connect Transit Board of Trustees

April 28, 2020

Immediately following the Annual Meeting

Connect Transit Training Room

351 Wylie Drive, Normal, Illinois 61761

- A. Call to Order
- B. Roll Call
- C. Public Comments
- D. Consent Agenda
 - 1. Approval of Minutes of February 21, 2020 Work Session and February 25, 2020 Board Meeting
 - 2. Disbursements for the month of February 2020 and March 2020
 - 3. Monthly Statistical Report for February 2020 and March 2020
 - 4. Cardinal Infrastructure Federal Report
- E. New Business
 - 1. Connect Transit Board of Trustees Letter of Support – Bus and Bus Facilities Grant
 - 2. Connect Transit Board of Trustees IDOT Capital Grant Resolution
 - 3. Recommendation for Reimbursement of Chairman Mike McCurdy Travel Expenses (Roll Call Vote)
 - 4. Recommendation for Suspension of Fare Collection and Reduced Service
 - 5. Recommendation for Purchase of Interior Bus Displays and Mobile Data Terminals
 - 6. Recommendation for Federal Legislative Consultant - Contract Extension
- F. General Manager's Report
 - 1. Better Bus Stop Campaign
 - 2. Coronavirus Response Update
- G. Trustee's Comments
- H. Executive Session (cite) – None.
- I. Adjournment



February 2020

Financial and Statistical Reports



Connect Transit Cash Disbursement Report February 2020

Name	Check Number	Date	Amount	Description
A.T.U. - C.O.P.E.	00051553	14-Feb-20	\$161.81	Payroll Deduction
ABC Bus Companies	00051554	14-Feb-20	\$861.00	Bus Parts
ABC Bus Companies	00051600	20-Feb-20	\$1,426.06	Bus Parts
ABC Bus Companies	00051633	28-Feb-20	\$734.65	Bus Parts
Advance Auto Parts	00051522	07-Feb-20	\$67.93	Maintenance Supplies
Advance Auto Parts	00051555	14-Feb-20	\$75.38	Maintenance Supplies
Advance Auto Parts	00051601	20-Feb-20	\$31.96	Maintenance Supplies
Advance Auto Parts	00051634	28-Feb-20	\$178.12	Maintenance Supplies
Airgas USA, LLC	00051523	07-Feb-20	\$164.01	Welding Supplies
Airgas USA, LLC	00051602	20-Feb-20	\$164.01	Welding Supplies
Amalgamated Transit Union Local 752	00051556	14-Feb-20	\$6,460.30	Payroll Deduction
Amalgamated Transit Union Local 752	00051635	28-Feb-20	\$150.00	Payroll Deduction
Amazon Capital Service	00051557	14-Feb-20	\$466.33	Office Supplies
Amazon Capital Service	00051603	20-Feb-20	\$1,341.85	Office, Bus Parts & Maintenance Supplies
Ancel, Glink, Diamond, Bush, DiCianni &	00051604	20-Feb-20	\$600.00	Legal Service
Ancel, Glink, Diamond, Bush, DiCianni &	00051636	28-Feb-20	\$700.00	Legal Service
Aramark Uniform Services	00051558	14-Feb-20	\$1,005.46	Cleaning Uniforms & Rugs
Aramark Uniform Services	00051637	28-Feb-20	\$351.95	Cleaning Uniforms & Rugs
Assurance Agency, Ltd.	00051605	20-Feb-20	\$18,460.00	Insurance
Bellas Landscaping	00051559	14-Feb-20	\$2,055.00	Snow Removal
Bellas Landscaping	00051638	28-Feb-20	\$5,775.00	Snow Removal
Bill's Key and Lock	00051560	14-Feb-20	\$24.32	Locks & Keys
Black & Decker (US), Inc	00051639	28-Feb-20	\$115.52	Materials & Supplies
Blue Springs, Inc	00051524	07-Feb-20	\$900.00	Portable Restroom Rental
Brink's Incorporated	00051606	20-Feb-20	\$170.93	Consulting
Cardinal Infrastructure	00051561	14-Feb-20	\$6,000.00	Consulting
Central Illinois Supply Company	00051525	07-Feb-20	\$325.00	Building Maintenance
Central Illinois Trucks Inc.	00051526	07-Feb-20	\$5,103.07	Bus Parts
Central Illinois Trucks Inc.	00051562	14-Feb-20	\$1,084.10	Bus Parts
Central Illinois Trucks Inc.	00051607	20-Feb-20	\$39.80	Bus Parts
Central Illinois Trucks Inc.	00051640	28-Feb-20	\$3,485.30	Bus Parts
Charles Stone	00051527	07-Feb-20	\$144.00	Tool Reimbursement
ChemStation of Indiana	00051608	20-Feb-20	\$552.25	Garage Supplies
CIRBN, LLC	00051609	20-Feb-20	\$347.84	Internet
City of Bloomington	00051563	14-Feb-20	\$122.85	Utilities
Clark Baird Smith, LLP	00051610	20-Feb-20	\$255.00	Legal Service
Corn Belt Energy Corp.	00051611	20-Feb-20	\$3,828.59	Utilities
Cornerstone Government Affairs	00051564	14-Feb-20	\$3,333.33	Consulting
Crown Lift Trucks-735	00051612	20-Feb-20	\$104.00	Garage Equipment Repair
Cummins Crosspoint	00051528	07-Feb-20	\$1,498.56	Bus Parts
Cummins Crosspoint	00051613	20-Feb-20	\$328.56	Bus Parts
Cummins Crosspoint	00051641	28-Feb-20	\$2.87	Bus Parts
Cumulus Media	00051565	14-Feb-20	\$650.00	Radio Advertising
Dish Network	00051642	28-Feb-20	\$107.04	Television Service
Don Owen Tire Service, Inc.	00051566	14-Feb-20	\$660.15	Bus Parts
Don Owen Tire Service, Inc.	00051643	28-Feb-20	\$155.92	Bus Parts
Engraving Express	00051567	14-Feb-20	\$80.00	Printed Materials
Evergreen FS	00051529	07-Feb-20	\$736.07	Fuel
Evergreen FS	00051568	14-Feb-20	\$726.39	Fuel
Evergreen FS	00051614	20-Feb-20	\$717.71	Fuel
Farnsworth Group, Inc	00051644	28-Feb-20	\$11,144.75	Engineering
Fasteners Etc.	00051569	14-Feb-20	\$1,012.87	Maintenance Supplies
Fasteners Etc.	00051645	28-Feb-20	\$765.49	Maintenance Supplies



Connect Transit Cash Disbursement Report February 2020

Name	Check Number	Date	Amount	Description
Frontier	00051646	28-Feb-20	\$99.25	Telephone
Genfare	00051570	14-Feb-20	\$684.53	Software and Hardware
Getz Fire Equipment	00051647	28-Feb-20	\$329.50	Building Maintenance
Gillig LLC	00051530	07-Feb-20	\$1,131.59	Bus Parts
Gillig LLC	00051571	14-Feb-20	\$510.94	Bus Parts
Gillig LLC	00051615	20-Feb-20	\$60.68	Bus Parts
Great Plains Media	00051572	14-Feb-20	\$1,500.00	Radio Advertising
Grosso's Garage	00051573	14-Feb-20	\$104.80	Outside Repair Service
Heritage Machine & Welding, Inc.	00051616	20-Feb-20	\$54.00	Bus Parts
ICMA 457 Retirement Trust	ACH	13-Feb-20	\$28,916.58	Payroll Deduction
ICMA 457 Retirement Trust	ACH	27-Feb-20	\$40,138.45	Payroll Deduction
Illinois Department of Revenue	00051574	14-Feb-20	\$12,311.91	Payroll Deduction
Illinois Department of Revenue	00051648	28-Feb-20	\$12,271.83	Payroll Deduction
Illinois State Disbursement Unit	00051575	14-Feb-20	\$848.33	Payroll Deduction
Illinois State Disbursement Unit	00051649	28-Feb-20	\$689.04	Payroll Deduction
Indiana State Collection Unit (INSCCU)	00051576	14-Feb-20	\$70.00	Payroll Deduction
Indiana State Collection Unit (INSCCU)	00051650	28-Feb-20	\$70.00	Payroll Deduction
Interstate Batteries of Mid-Illinois	00051531	07-Feb-20	\$975.80	Bus Parts
J. J. Keller & Associates, Inc	00051617	20-Feb-20	\$811.00	Dues & Subscriptions
J.G. Stewart Contractors, Inc	00051577	14-Feb-20	\$15,630.36	Construction
KCN Solutions	00051578	14-Feb-20	\$820.00	Building Maintenance
KEITH Engineering Design	00051579	14-Feb-20	\$3,380.00	Engineering
Ken's Oil Service, Inc	00051532	07-Feb-20	\$6,715.35	Fuel & Gas
Ken's Oil Service, Inc	00051580	14-Feb-20	\$31,683.14	Fuel & Gas
Ken's Oil Service, Inc	00051618	20-Feb-20	\$16,773.89	Fuel & Gas
Ken's Oil Service, Inc	00051651	28-Feb-20	\$16,643.58	Fuel & Gas
Kirby Risk Corporation	00051619	20-Feb-20	\$192.49	Bus Parts
Lewis, Yockey & Brown, Inc	00051581	14-Feb-20	\$30,642.80	Better Bus Stops Project
Marsha L Combs-Skinner	00051582	14-Feb-20	\$673.85	Payroll Deduction
Marsha L Combs-Skinner	00051652	28-Feb-20	\$673.85	Payroll Deduction
Matco Tools	00051533	07-Feb-20	\$71.45	Shop Tools
McAnd Promotions	00051583	14-Feb-20	\$75.00	Advertising
McLean County Chamber of Commerce	00051653	28-Feb-20	\$962.00	Dues & Subscriptions
Menards	00051534	07-Feb-20	\$146.82	General Building Supplies & Shop Tools
Menards	00051654	28-Feb-20	\$24.16	Shop Tools
Michelin North America, Inc	00051535	07-Feb-20	\$4,477.62	Tires
Michelin North America, Inc	00051584	14-Feb-20	\$4,276.28	Tires
Midwest Transit Equipment, Inc.	00051536	07-Feb-20	\$72.37	Bus Parts
Miller Janitor Supply	00051537	07-Feb-20	\$46.69	Maintenance Supplies
Miller Janitor Supply	00051585	14-Feb-20	\$93.38	Maintenance Supplies
Miller Janitor Supply	00051620	20-Feb-20	\$84.80	Maintenance Supplies
Minerva Promotions	00051538	07-Feb-20	\$1,478.00	Uniforms
Minerva Promotions	00051621	20-Feb-20	\$226.00	Uniforms
Mohawk Mfg. & Supply Co.	00051539	07-Feb-20	\$875.12	Bus Parts
Mohawk Mfg. & Supply Co.	00051586	14-Feb-20	\$1,132.20	Bus Parts
Morris Avenue Garage	00051587	14-Feb-20	\$28.00	Vehicle Inspection
Morris Avenue Garage	00051622	20-Feb-20	\$28.00	Vehicle Inspection
Morris Avenue Garage	00051655	28-Feb-20	\$224.00	Vehicle Inspection
Motion Industries, Inc.	00051588	14-Feb-20	\$69.10	Bus Parts
Mutual Wheel	00051589	14-Feb-20	\$526.20	Bus Parts
Neuhoff Media	00051590	14-Feb-20	\$1,650.00	Advertising
Nicor Gas	00051656	28-Feb-20	\$4,182.09	Utilities
Oberlander Alarm Systems, Inc.	00051657	28-Feb-20	\$208.00	Security Alarm Service Fee



Connect Transit Cash Disbursement Report February 2020

Name	Check Number	Date	Amount	Description
Oil Marketing Equipment, Inc	00051623	20-Feb-20	\$816.40	Outside Repair
Orkin Pest Control	00051624	20-Feb-20	\$566.41	Pest Control
OSF Occupational Health	00051591	14-Feb-20	\$288.00	Drug Testing
P. J. Hoerr, INC.	00051540	07-Feb-20	\$7,300.00	Office Construction
P. J. Hoerr, INC.	00051625	20-Feb-20	\$163,122.75	Shower Room Construction
Payroll	ACH	13-Feb-20	\$192,804.18	
Payroll	ACH	27-Feb-20	\$197,323.04	
Personal Finance Company LLC	00051592	14-Feb-20	\$80.00	Payroll Deduction
Piercy Auto Body	00051541	07-Feb-20	\$1,172.36	Outside Repair
Pinnacle Door	00051593	14-Feb-20	\$1,145.90	Door Repair
QUALITIAN JEFFRIES	00051542	07-Feb-20	\$97.85	Uniform Reimbursement
Rush Truck Center, Normal	00051543	07-Feb-20	\$478.25	Bus Parts
Safety-Kleen Systems, Inc	00051594	14-Feb-20	\$370.17	Materials & Supplies
Sam Lemian	00051595	14-Feb-20	\$184.42	Outside Repair
Sam Lemian	00051658	28-Feb-20	\$115.96	Outside Repair
Southtown Wrecker Service, Inc.,	00051626	20-Feb-20	\$297.50	Towing
Supreme Radio Communications, Inc	00051627	20-Feb-20	\$132.23	Bus Parts
The Aftermarket Parts Company LLC	00051544	07-Feb-20	\$2,249.95	Bus Parts
The Aftermarket Parts Company LLC	00051596	14-Feb-20	\$2,643.28	Bus Parts
The Aftermarket Parts Company LLC	00051628	20-Feb-20	\$2,069.47	Bus Parts
The Aftermarket Parts Company LLC	00051659	28-Feb-20	\$617.61	Bus Parts
Thermo King Quad Cities, Inc.	00051629	20-Feb-20	\$581.71	Bus Parts
TRC Engineering Services, LLC	00051545	07-Feb-20	\$2,395.00	Consulting
Truck Centers, Inc.	00051597	14-Feb-20	\$1,346.00	Bus Parts
Uline	00051546	07-Feb-20	\$220.68	Office Supplies
Uline	00051630	20-Feb-20	\$564.61	Office Supplies
United Parcel Service	00051598	14-Feb-20	\$48.66	Shipping
United States Treasury	ACH	04-Feb-20	\$67,177.67	Federal Tax Payment
United States Treasury	ACH	19-Feb-20	\$67,758.70	Federal Tax Payment
Veritech, Inc	00051631	20-Feb-20	\$917.00	Bus Parts
Verizon Wireless	00051547	07-Feb-20	\$846.95	Mobile Data Terminals for SS
Visa - Commerce Bank	00051548	07-Feb-20	\$67.80	Legal
Visa - Commerce Bank	00051548	07-Feb-20	\$50.00	Advertising- Employment
Visa - Commerce Bank	00051548	07-Feb-20	\$24.93	Materials & Supplies
Visa - Commerce Bank	00051548	07-Feb-20	\$25.50	Freight
Visa - Commerce Bank	00051548	07-Feb-20	\$59.00	Shop Tools
Visa - Commerce Bank	00051548	07-Feb-20	\$142.36	Office Equipment
Visa - Commerce Bank	00051548	07-Feb-20	\$146.38	Office Supplies
Visa - Commerce Bank	00051548	07-Feb-20	\$339.96	Software Licensing
Visa - Commerce Bank	00051548	07-Feb-20	\$1,261.25	Management Publications
Visa - Commerce Bank	00051548	07-Feb-20	\$4,036.56	Travel & Meetings
Visa - Commerce Bank	00051548	07-Feb-20	\$204.25	Employee Recognition
Visa - Commerce Bank	00051548	07-Feb-20	\$41.05	Safety & Training
Vision Service Plan (IL)	00051549	07-Feb-20	\$1,845.24	Vision insurance
Watts Copy Systems, Inc	00051660	28-Feb-20	\$760.59	Lease
WEEK Television Inc	00051599	14-Feb-20	\$200.00	Advertising
WGLT	00051550	07-Feb-20	\$600.00	Radio Advertising
WGLT	00051632	20-Feb-20	\$600.00	Radio Advertising
William Masters, Inc	00051552	07-Feb-20	\$1,070.36	HVAC
ZF SERVICES, LLC	00051551	07-Feb-20	\$51.64	
Grand Total			\$1,059,377.50	

Bloomington Normal Public Transit

Balance Sheet

Division: 99 Board Reports

As of: 2/29/2020

Fiscal Year: 2020 Period: 8 Feb-2020

Assets

Current Assets

Checking and Savings	\$6,360,229.59
Accounts Receivable	\$1,376,781.22
Inventory Asset - Fuel	\$43,988.95
Inventory Asset - Parts	\$190,146.93
Inventory Asset - Tires	\$0.00
Other Current Assets	\$362,838.99

Total Current Assets **\$8,333,985.68**

Fixed Assets \$20,562,359.49

Total Assets **\$28,896,345.17**

Liabilities & Equity

Liabilities

Accounts Payable	\$329,138.84
Payroll Liabilities	\$1,175,959.85
Contracts	\$0.00
Due to Illinois Funds Account	\$0.00
Deferred Revenue	\$161,949.43
Deficit Funding Advance	\$0.00

Total Liabilities **\$1,667,048.12**

EQUITY

Fixed Asset Equity	\$12,483,532.77
Unreserved Fund Equity	\$6,750,412.62
Underground Petroleum Storage	\$20,000.00

Total Equity **\$19,253,945.39**

Retained Earnings \$7,975,351.66

Total Liabilities & Equity **\$28,896,345.17**

Bloomington Normal Public Transit

Income Statement With Approved Budget

From Fiscal Year: 2020	From Period 8	Division: 98 Operating Profit/Loss	As of: 2/29/2020	
Thru Fiscal Year: 2020	Thru Period 8			
	Feb-2020		Jul-2019	Approved Budget
			Feb-2020	
Operating Revenue				
Passenger Fares	\$55,006.85	7.02%	\$461,718.68	58.89%
ISU Contract Fare	\$48,178.00	8.62%	\$374,306.00	66.96%
Other Contract Fares	\$17,543.34	12.44%	\$111,719.19	79.23%
Advertising Revenue	\$6,087.50	4.06%	\$65,051.14	43.37%
Miscellaneous Revenue	\$179.99	6.00%	\$22,166.69	738.89%
Total Operating Revenue	\$126,995.68	7.76%	\$1,034,961.70	63.22%
Operating Expenses				
Operators Wages	\$464,338.93	8.04%	\$3,900,085.94	67.57%
Maintenance Wages	\$92,841.56	8.29%	\$642,240.28	57.34%
Administration Wages	\$74,573.55	7.32%	\$636,191.18	62.43%
Employer Payroll Tax Expense	\$52,791.69	8.15%	\$407,017.48	62.81%
Retirement Plan	\$25,896.20	6.78%	\$219,882.45	57.56%
Group Insurance	\$124,415.25	7.09%	\$951,923.54	54.21%
Uniform Expense	\$1,242.76	3.36%	\$13,440.72	36.33%
Professional Services	\$10,845.13	3.50%	\$117,579.00	37.93%
Outside Repair-Labor	\$2,205.90	3.20%	\$30,600.72	44.35%
Contract Maintenance Services	\$13,866.50	12.61%	\$86,217.73	78.38%
Custodial Services	\$1,179.30	7.37%	\$8,886.89	55.54%
Employee Recruiting/Testing/Temp Help	\$754.00	4.71%	\$7,011.86	43.82%
Fuel	\$58,982.98	5.68%	\$512,363.56	49.31%
Lubricants	(\$5,771.52)	-13.12%	\$12,422.32	28.23%
Tires	\$4,536.82	5.04%	\$35,259.81	39.18%
Bus Repair Parts	\$24,720.41	14.46%	\$164,125.87	95.98%
Other Materials & Supplies	\$5,884.79	14.46%	\$35,716.49	87.76%
Shelters/Signs/Shop Tools	\$225.52	2.26%	\$13,529.46	135.29%
Computer and Office Supplies	\$1,802.27	0.91%	\$146,895.73	73.82%
Utilities	\$15,430.99	11.10%	\$78,111.16	56.20%
Corporate Insurance	\$25,314.53	6.33%	\$230,371.80	57.59%
Dues/Subscriptions/Fees	\$5,135.25	9.88%	\$38,448.08	73.94%
Printing/Marketing/Training	\$9,240.72	3.32%	\$111,667.14	40.17%
Total Operating Expenses	\$1,010,453.53	7.37%	\$8,399,989.21	61.23%
Operating Assistance				
Operating Deficit Before Subsidies and Grants	(\$883,457.85)	7.31%	(\$7,365,027.51)	60.97%
City of Bloomington Operating Assistance	\$50,833.33	8.33%	\$406,666.64	66.67%
Town of Normal Operating Assistance	\$32,500.00	8.33%	\$260,000.00	66.67%
Illinois Downstate Operating Assistance	\$650,728.00	7.37%	\$5,407,460.00	61.24%
FTA 5307 Operating Assistance	\$138,559.00	6.54%	\$1,197,966.00	56.56%
Total Operating Assistance	\$872,620.33	7.30%	\$7,272,092.64	60.86%
Total Operating Assistance				
				\$11,948,000.00



March 2020

Financial and Statistical Reports



Connect Transit Cash Disbursement Report March 2020

Name	Check Number	Date	Amount	Description
1st Ayd Corporation	00051661	06-Mar-20	\$342.68	Cleaning Supplies
A.T.U. - C.O.P.E.	00051696	13-Mar-20	\$154.36	Payroll Deduction
A-1 Haney Plumbing	00051662	06-Mar-20	\$166.25	Plumbing
ABC Bus Companies	00051663	06-Mar-20	\$199.15	Bus Parts
ABC Bus Companies	00051697	13-Mar-20	\$530.94	Bus Parts
ABC Bus Companies	00051733	20-Mar-20	\$1,241.63	Bus Parts
Advance Auto Parts	00051664	06-Mar-20	\$417.39	Maintenance Supplies
Advance Auto Parts	00051698	13-Mar-20	\$332.86	Maintenance Supplies
Advance Auto Parts	00051734	20-Mar-20	\$470.74	Maintenance Supplies
Advance Auto Parts	00051769	27-Mar-20	\$908.89	Maintenance Supplies
Airgas USA, LLC	00051735	20-Mar-20	\$153.84	Welding Supplies
Amalgamated Transit Union Local 752	00051699	13-Mar-20	\$6,147.55	Payroll Deduction
Amalgamated Transit Union Local 752	00051770	27-Mar-20	\$150.00	Payroll Deduction
Amazon Capital Service	00051700	13-Mar-20	\$280.47	Office Supplies & Garage Maintenance Equipment
Ancel, Glink, Diamond, Bush, DiCianni &	00051736	20-Mar-20	\$350.00	Legal Service
Aramark Uniform Services	00051701	13-Mar-20	\$701.11	Cleaning Uniforms & Rugs
Aramark Uniform Services	00051771	27-Mar-20	\$533.88	Cleaning Uniforms & Rugs
Assurance Agency, Ltd.	00051737	20-Mar-20	\$67,577.70	Insurance
Bellas Landscaping	00051665	06-Mar-20	\$685.00	Snow Removal
Bellas Landscaping	00051738	20-Mar-20	\$3,025.00	Snow Removal
Birkey's Farm Store, Inc	00051702	13-Mar-20	\$456.00	Bus Parts
Blue Cross and Blue Shield of Illinois	00051666	06-Mar-20	\$123,702.37	Insurance
Brink's Incorporated	00051739	20-Mar-20	\$271.35	Consulting
Cardinal Infrastructure	00051667	06-Mar-20	\$6,000.00	Consulting
Cardinal Infrastructure	00051740	20-Mar-20	\$6,000.00	Consulting
Central Illinois Trucks Inc.	00051668	06-Mar-20	\$1,373.72	Bus Parts
Central Illinois Trucks Inc.	00051703	13-Mar-20	\$152.29	Bus Parts
Central Illinois Trucks Inc.	00051741	20-Mar-20	\$5,601.35	Bus Parts
Central Illinois Trucks Inc.	00051772	27-Mar-20	\$1,289.86	Bus Parts
CHEMSEARCH H2O SOLUTIONS	00051773	27-Mar-20	\$675.00	Water Treatment
Children's Home & Aid	00051669	06-Mar-20	\$20.00	Advertising- Promotions
CIRBN, LLC	00051742	20-Mar-20	\$347.84	Internet
City of Bloomington	00051670	06-Mar-20	\$882.48	Utilities
City of Bloomington	00051704	13-Mar-20	\$122.85	Utilities
Clean Exhaust Specialist	00051743	20-Mar-20	\$1,384.03	Outside Repair
Clean Exhaust Specialist	00051774	27-Mar-20	\$679.74	Outside Repair
Corn Belt Energy Corp.	00051744	20-Mar-20	\$3,603.18	Utilities
Cornerstone Government Affairs	00051705	13-Mar-20	\$3,333.33	Consulting
Cumulus Media	00051745	20-Mar-20	\$650.00	Radio Advertising
Dish Network	00051775	27-Mar-20	\$107.04	Television Service
Don Owen Tire Service, Inc.	00051706	13-Mar-20	\$177.76	Bus Parts
Don Owen Tire Service, Inc.	00051746	20-Mar-20	\$321.53	Bus Parts
Don Owen Tire Service, Inc.	00051776	27-Mar-20	\$266.08	Bus Parts
DON SMITH PAINT COMPANY	00051671	06-Mar-20	\$19.99	Building Maintenance
Eagle Automotive	00051777	27-Mar-20	\$136.18	Bus Parts
Evergreen FS	00051707	13-Mar-20	\$2,268.83	Propane
Evergreen FS	00051778	27-Mar-20	\$683.61	Propane
Fastenal Company	00051708	13-Mar-20	\$45.28	Bus Parts
Fastenal Company	00051747	20-Mar-20	\$51.11	Bus Parts
Fasteners Etc.	00051709	13-Mar-20	\$946.34	Maintenance Supplies
Fasteners Etc.	00051748	20-Mar-20	\$239.90	Maintenance Supplies



Connect Transit Cash Disbursement Report March 2020

Name	Check Number	Date	Amount	Description
Genfare	00051710	13-Mar-20	\$588.85	Software and Hardware
Genfare	00051749	20-Mar-20	\$191.51	Software and Hardware
Genfare	00051779	27-Mar-20	\$603.80	Software and Hardware
Gillig LLC	00051672	06-Mar-20	\$61.62	Bus Parts
Gillig LLC	00051750	20-Mar-20	\$300.60	Bus Parts
Gillig LLC	00051780	27-Mar-20	\$408.19	Bus Parts
Global Equipment Company	00051673	06-Mar-20	\$51.10	Garage Supplies
Great Plains Media	00051674	06-Mar-20	\$490.00	Radio Advertising
Great Plains Media	00051751	20-Mar-20	\$1,500.00	Radio Advertising
Great Plains Media	00051781	27-Mar-20	\$1,500.00	Radio Advertising
ICMA 457 Retirement Trust	ACH	12-Mar-20	\$29,215.49	Payroll Deduction
ICMA 457 Retirement Trust	ACH	26-Mar-20	\$28,381.11	Payroll Deduction
Illinois Department of Revenue	00051711	13-Mar-20	\$12,292.53	Payroll Deduction
Illinois Department of Revenue	00051782	27-Mar-20	\$11,689.68	Payroll Deduction
Illinois State Disbursement Unit	00051712	13-Mar-20	\$689.04	Payroll Deduction
Illinois State Disbursement Unit	00051783	27-Mar-20	\$616.96	Payroll Deduction
Indiana State Collection Unit (INSCCU)	00051713	13-Mar-20	\$70.00	Payroll Deduction
Indiana State Collection Unit (INSCCU)	00051784	27-Mar-20	\$70.00	Payroll Deduction
Interstate Batteries of Mid-Illinois	00051714	13-Mar-20	\$1,463.70	Bus Parts
IWIN	00051675	06-Mar-20	\$258.00	Employee Physicals
J. J. Keller & Associates, Inc	00051715	13-Mar-20	\$286.00	Dues & Subscriptions
Jason Garmon	00051785	27-Mar-20	\$65.24	Bus Parts
Kay Lanter	00051676	06-Mar-20	\$38.05	Uniform Reimbursement
KCN Solutions	00051752	20-Mar-20	\$820.00	Building Maintenance
KEITH Engineering Design	00051716	13-Mar-20	\$22,432.00	Engineering - Solar Panels
Ken's Oil Service, Inc	00051677	06-Mar-20	\$732.57	Bus Parts
Ken's Oil Service, Inc	00051717	13-Mar-20	\$16,010.59	Fuel
Ken's Oil Service, Inc	00051753	20-Mar-20	\$33,896.28	Fuel, Bus Parts & Lubricants
Ken's Oil Service, Inc	00051786	27-Mar-20	\$18,829.27	Fuel
Kirby Risk Corporation	00051787	27-Mar-20	\$279.60	Bus Parts
Kurt Kisandi	00051788	27-Mar-20	\$67.99	Garage Maintenance Equipment
Larry Spence	00051678	06-Mar-20	\$70.68	Uniform Reimbursement
Lewis, Yockey & Brown, Inc	00051718	13-Mar-20	\$2,560.35	Bus Stop Engineering
Mark Hodel	00051679	06-Mar-20	\$103.30	Uniform Reimbursement
Marsha L Combs-Skinner	00051719	13-Mar-20	\$673.85	Payroll Deduction
Marsha L Combs-Skinner	00051789	27-Mar-20	\$673.85	Payroll Deduction
Menards	00051754	20-Mar-20	\$123.90	Building Maintenance and Supplies
Menards	00051790	27-Mar-20	\$151.91	Building Maintenance
Michelin North America, Inc	00051680	06-Mar-20	\$4,536.82	Tires
Michelin North America, Inc	00051755	20-Mar-20	\$4,469.48	Tires
Midwest Transit Equipment, Inc.	00051681	06-Mar-20	\$751.40	Bus Parts
Midwest Transit Equipment, Inc.	00051720	13-Mar-20	\$207.37	Bus Parts
Midwest Transit Equipment, Inc.	00051756	20-Mar-20	\$488.46	Bus Parts
Midwest Transit Equipment, Inc.	00051791	27-Mar-20	\$1,031.99	Bus Parts
Miller Janitor Supply	00051682	06-Mar-20	\$285.32	Maintenance Supplies
Miller Janitor Supply	00051757	20-Mar-20	\$59.10	Maintenance Supplies
Miller Janitor Supply	00051792	27-Mar-20	\$674.04	Maintenance Supplies
Morris Avenue Garage	00051721	13-Mar-20	\$84.00	Vehicle Inspection
Morris Avenue Garage	00051758	20-Mar-20	\$168.00	Vehicle Inspection
Mutual of Omaha	00051683	06-Mar-20	\$15,447.94	Life, AD&D, STD & LTD
Napa Auto Parts	00051684	06-Mar-20	\$452.80	Bus Parts
Napa Auto Parts	00051722	13-Mar-20	\$51.08	Bus Parts



Connect Transit Cash Disbursement Report March 2020

Name	Check Number	Date	Amount	Description
Neuhoff Media	00051723	13-Mar-20	\$1,619.00	Advertising
Nicor Gas	00051759	20-Mar-20	\$2,617.72	Utilities
Oberlander Alarm Systems, Inc.	00051685	06-Mar-20	\$208.00	Security Alarm Service Fee
Oberlander Alarm Systems, Inc.	00051793	27-Mar-20	\$208.00	Security Alarm Service Fee
Oil Marketing Equipment, Inc	00051686	06-Mar-20	\$320.81	Outside Repair
Orkin Pest Control	00051760	20-Mar-20	\$566.41	Pest Control
OSF Occupational Health	00051724	13-Mar-20	\$396.00	Drug Testing
Patrick Kuebrich	00051725	13-Mar-20	\$149.50	Travel & Meetings
Payroll	ACH	12-Mar-20	\$193,230.11	
Payroll	ACH	26-Mar-20	\$190,585.52	
Piercy Auto Body	00051687	06-Mar-20	\$1,410.32	Outside Repair
Prairie Signs	00051761	20-Mar-20	\$1,773.18	Maps, Schedules & Printed Materials
Quinn Jeffries	00051726	13-Mar-20	\$55.10	Uniform Reimbursement
Republic Services # 368	00051688	06-Mar-20	\$196.89	Garbage Disposal
Safety-Kleen Systems, Inc	00051762	20-Mar-20	\$144.70	Solvent Tank
Safety-Kleen Systems, Inc	00051794	27-Mar-20	\$448.37	Solvent Tank
Sam Leman	00051763	20-Mar-20	\$231.40	Outside Repair
Shive-Hattery, Inc.	00051795	27-Mar-20	\$1,200.00	Shower Room Construction
Southtown Wrecker Service, inc.,	00051727	13-Mar-20	\$110.00	Towing
Southtown Wrecker Service, inc.,	00051764	20-Mar-20	\$187.50	Towing
Stephanie Butler	00051728	13-Mar-20	\$145.10	Uniform Reimbursement
Stratus Networks	00051689	06-Mar-20	\$2,966.12	Phone Service
Supreme Radio Communications, Inc	00051729	13-Mar-20	\$115.36	Radio Maintenance
Supreme Radio Communications, Inc	00051765	20-Mar-20	\$238.00	Radio Maintenance
TALX UC EXPRESS	00051690	06-Mar-20	\$1,500.00	Management Publications & Memberships
The Aftermarket Parts Company LLC	00051691	06-Mar-20	\$766.89	Bus Parts
The Aftermarket Parts Company LLC	00051730	13-Mar-20	\$489.71	Bus Parts
The Aftermarket Parts Company LLC	00051766	20-Mar-20	\$2,273.48	Bus Parts
The Aftermarket Parts Company LLC	00051796	27-Mar-20	\$1,077.44	Bus Parts
Town of Normal	00051692	06-Mar-20	\$381.80	Utilities
Truck Centers, Inc.	00051767	20-Mar-20	\$3,024.96	Bus Parts
Uline	00051731	13-Mar-20	\$144.74	Office Supplies
Uline	00051797	27-Mar-20	\$211.06	Office Supplies
United States Department of Treasury	ACH	03-Mar-20	\$69,446.42	Federal Tax Payment
United States Department of Treasury	ACH	17-Mar-20	\$67,717.70	Federal Tax Payment
United States Department of Treasury	ACH	31-Mar-20	\$64,027.81	Federal Tax Payment
Verizon Wireless	00051693	06-Mar-20	\$951.95	Mobile Data Terminals for SS
Visa - Commerce Bank	00051694	06-Mar-20	\$50.00	Advertising- Employment
Visa - Commerce Bank	00051694	06-Mar-20	\$641.60	Freight
Visa - Commerce Bank	00051694	06-Mar-20	\$404.85	Telephone
Visa - Commerce Bank	00051694	06-Mar-20	\$10.00	Satellite
Visa - Commerce Bank	00051694	06-Mar-20	\$15.86	Office Supplies
Visa - Commerce Bank	00051694	06-Mar-20	\$510.96	Software Licensing
Visa - Commerce Bank	00051694	06-Mar-20	\$443.05	Travel & Meetings
Visa - Commerce Bank	00051694	06-Mar-20	\$27.12	Safety & Training
Visa - Commerce Bank	00051694	06-Mar-20	\$39.99	Web site
Visa - Commerce Bank	00051800	27-Mar-20	\$100.75	Legal
Visa - Commerce Bank	00051800	27-Mar-20	\$26.99	Outside Repair
Visa - Commerce Bank	00051800	27-Mar-20	\$50.00	Advertising- Employment
Visa - Commerce Bank	00051800	27-Mar-20	\$9.78	Materials & Supplies
Visa - Commerce Bank	00051800	27-Mar-20	\$4.10	Freight
Visa - Commerce Bank	00051800	27-Mar-20	\$15.86	Office Supplies
Visa - Commerce Bank	00051800	27-Mar-20	\$755.00	Computer Software



Connect Transit
Cash Disbursement Report
March 2020

Name	Check Number	Date	Amount	Description
Visa - Commerce Bank	00051800	27-Mar-20	\$339.96	Software Licensing
Visa - Commerce Bank	00051800	27-Mar-20	\$2,786.50	Management
Visa - Commerce Bank	00051800	27-Mar-20	\$826.40	Trustee's Expense
Visa - Commerce Bank	00051800	27-Mar-20	\$2,880.87	Travel & Meetings
Visa - Commerce Bank	00051800	27-Mar-20	\$95.28	Employee Recognition
Visa - Commerce Bank	00051800	27-Mar-20	\$37.06	Advertising
Visa - Commerce Bank	00051800	27-Mar-20	\$47.69	Safety & Training
Visa - Commerce Bank	00051800	27-Mar-20	\$19.06	Bus Parts- FR
Visa - Commerce Bank	00051800	27-Mar-20	\$8.69	Bus Parts- DR
Vision Service Plan (IL)	00051695	06-Mar-20	\$1,891.50	Vision Insurance
Watts Copy Systems, Inc	00051798	27-Mar-20	\$749.85	Lease
WEEK Television Inc	00051732	13-Mar-20	\$200.00	Advertising
William Masters, Inc	00051768	20-Mar-20	\$721.08	HVAC
William Masters, Inc	00051799	27-Mar-20	\$2,601.00	HVAC
		Grand Total	\$1,090,591.81	

Bloomington Normal Public Transit Balance Sheet

Division: 99 Board Reports

As of: 3/31/2020

Fiscal Year: 2020 Period: 9 Mar-2020

Assets

Current Assets

Checking and Savings	\$5,901,632.10
Accounts Receivable	\$1,843,576.48
Inventory Asset - Fuel	\$41,005.89
Inventory Asset - Parts	\$197,571.41
Inventory Asset - Tires	\$0.00
Other Current Assets	\$317,107.64

Total Current Assets \$8,300,893.52

Fixed Assets \$20,571,865.79

Total Assets \$28,872,759.31

Liabilities & Equity

Liabilities

Accounts Payable	\$245,339.12
Payroll Liabilities	\$1,152,557.82
Contracts	\$0.00
Due to Illinois Funds Account	\$0.00
Deferred Revenue	\$161,816.43
Deficit Funding Advance	\$0.00

Total Liabilities \$1,559,713.37

EQUITY

Fixed Asset Equity	\$12,483,532.77
Unreserved Fund Equity	\$6,750,412.62
Underground Petroleum Storage	\$20,000.00

Total Equity \$19,253,945.39

Retained Earnings \$8,059,100.55

Total Liabilities & Equity \$28,872,759.31

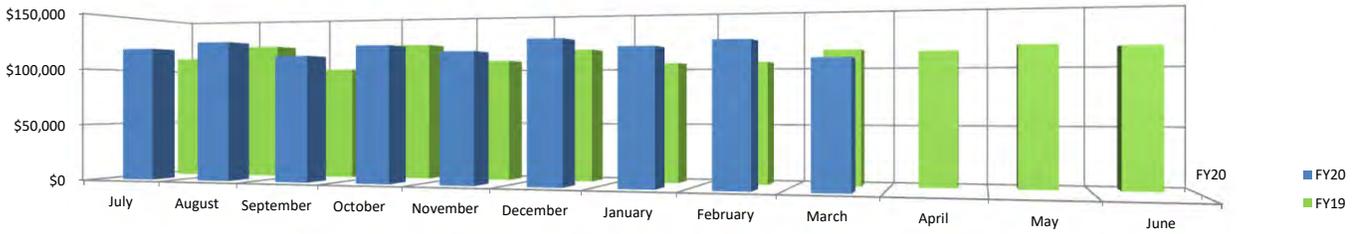
Bloomington Normal Public Transit

Income Statement With Approved Budget

	From Fiscal Year: 2020		From Period 9		Division: 98 Operating Profit/Loss		As of: 3/31/2020	
	Thru Fiscal Year: 2020	Thru Period 9	Mar-2020	Jul-2019	Mar-2020	Mar-2020	Mar-2020	Approved Budget
Operating Revenue								
Passenger Fares		\$44,744.72	5.71%	\$506,463.40	64.60%	\$784,000.00		
ISU Contract Fare		\$48,178.00	8.62%	\$422,484.00	75.58%	\$559,000.00		
Other Contract Fares		\$12,917.29	9.16%	\$124,636.48	88.39%	\$141,000.00		
Advertising Revenue		\$8,137.50	5.43%	\$73,188.64	48.79%	\$150,000.00		
Miscellaneous Revenue		\$1,119.09	37.30%	\$23,285.78	776.19%	\$3,000.00		
Total Operating Revenue		\$115,096.60	7.03%	\$1,150,058.30	70.25%	\$1,637,000.00		
Operating Expenses								
Operators Wages		\$459,436.75	7.96%	\$4,359,522.69	75.53%	\$5,772,000.00		
Maintenance Wages		\$73,069.93	6.52%	\$715,310.21	63.87%	\$1,120,000.00		
Administration Wages		\$75,412.31	7.40%	\$711,603.49	69.83%	\$1,019,000.00		
Employer Payroll Tax Expense		\$48,270.76	7.45%	\$455,288.24	70.26%	\$648,000.00		
Retirement Plan		\$25,822.50	6.76%	\$245,704.95	64.32%	\$382,000.00		
Group Insurance		\$135,901.04	7.74%	\$1,087,824.58	61.95%	\$1,756,000.00		
Uniform Expense		\$822.30	2.22%	\$14,263.02	38.55%	\$37,000.00		
Professional Services		\$9,784.08	3.16%	\$127,363.08	41.08%	\$310,000.00		
Outside Repair-Labor		\$19,160.91	27.77%	\$49,761.63	72.12%	\$69,000.00		
Contract Maintenance Services		\$10,018.20	9.11%	\$96,235.93	87.49%	\$110,000.00		
Custodial Services		\$1,540.81	9.63%	\$10,427.70	65.17%	\$16,000.00		
Employee Recruiting/Testing/Temp Help		\$510.00	3.19%	\$7,521.86	47.01%	\$16,000.00		
Fuel		\$52,275.54	5.03%	\$564,639.10	54.34%	\$1,039,000.00		
Lubricants		\$5,441.29	12.37%	\$17,863.61	40.60%	\$44,000.00		
Tires		\$8,869.48	9.85%	\$44,129.29	49.03%	\$90,000.00		
Bus Repair Parts		\$30,998.32	18.13%	\$195,124.19	114.11%	\$171,000.00		
Other Materials & Supplies		\$4,163.76	10.23%	\$39,880.25	97.99%	\$40,700.00		
Shelters/Signs/Shop Tools		\$20.97	0.21%	\$13,550.43	135.50%	\$10,000.00		
Computer and Office Supplies		\$2,112.30	1.06%	\$149,008.03	74.88%	\$199,000.00		
Utilities		\$8,190.73	5.89%	\$86,301.89	62.09%	\$139,000.00		
Corporate Insurance		\$25,314.53	6.33%	\$255,686.33	63.92%	\$400,000.00		
Dues/Subscriptions/Fees		\$3,472.50	6.68%	\$41,920.58	80.62%	\$52,000.00		
Printing/Marketing/Training		\$9,073.61	3.26%	\$120,740.75	43.43%	\$278,000.00		
Total Operating Expenses		\$1,009,682.62	7.36%	\$9,409,671.83	68.60%	\$13,717,700.00		
Operating Assistance								
Operating Deficit Before Subsidies and Grants		(\$894,586.02)	7.41%	(\$8,259,613.53)	68.37%	(\$12,080,700.00)		
City of Bloomington Operating Assistance		\$50,833.33	8.33%	\$457,499.97	75.00%	\$610,000.00		
Town of Normal Operating Assistance		\$32,500.00	8.33%	\$292,500.00	75.00%	\$390,000.00		
Illinois Downstate Operating Assistance		\$650,227.00	7.36%	\$6,057,687.00	68.60%	\$8,830,000.00		
FTA 5307 Operating Assistance		\$149,904.00	7.08%	\$1,347,801.00	63.64%	\$2,118,000.00		
Total Operating Assistance		\$883,464.33	7.39%	\$8,155,487.97	68.26%	\$11,948,000.00		

Financial Reports

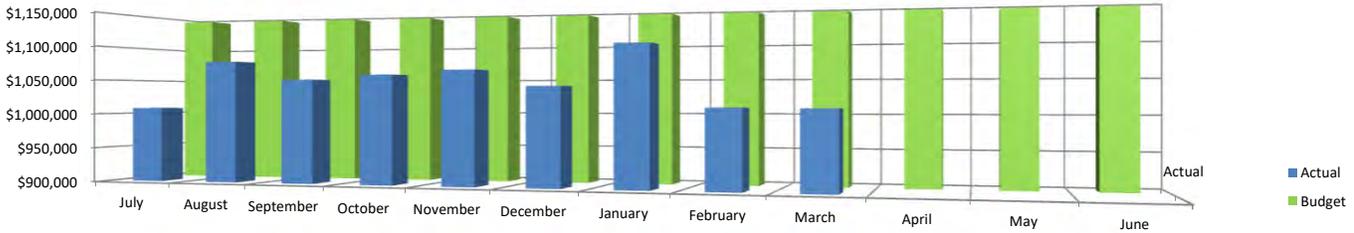
Transit Fare



	July	August	September	October	November	December	January	February	March	April	May	June
FY20	\$118,530	\$123,667	\$110,792	\$119,271	\$113,433	\$123,220	\$116,193	\$120,728	\$105,840			
FY19	\$111,416	\$122,580	\$100,493	\$122,655	\$107,501	\$116,816	\$104,334	\$104,767	\$114,752	\$112,897	\$117,447	\$116,011

Notes: Other Contract Fares revenue increased \$427 in March 2020 from March 2019 due to Heartland Community College and Medicaid billing. Total Cash Fares decreased \$3,387 in March 2020 from March 2019. Total Pass Fares decreased \$8,460 in March 2020 from March 2019.

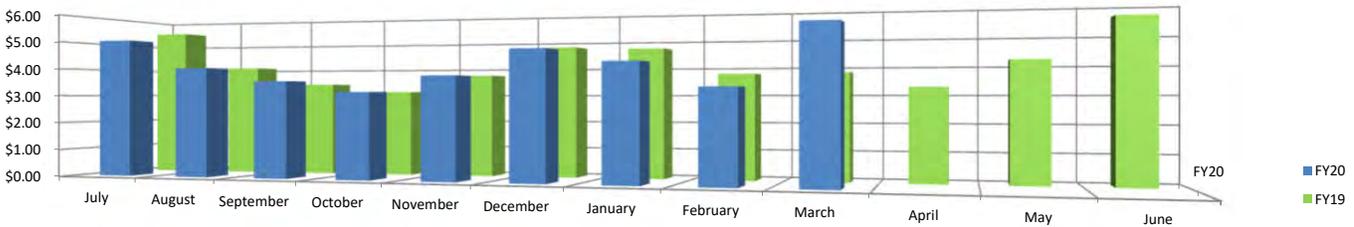
Operating Expenses



	July	August	September	October	November	December	January	February	March	April	May	June
Actual	\$1,008,020	\$1,076,151	\$1,049,555	\$1,056,263	\$1,062,634	\$1,039,831	\$1,097,082	\$1,010,454	\$1,009,683			
Budget	\$1,143,083	\$1,143,083	\$1,143,084	\$1,143,083	\$1,143,083	\$1,143,084	\$1,143,083	\$1,143,083	\$1,143,084	\$1,143,083	\$1,143,083	\$1,143,084

Notes:

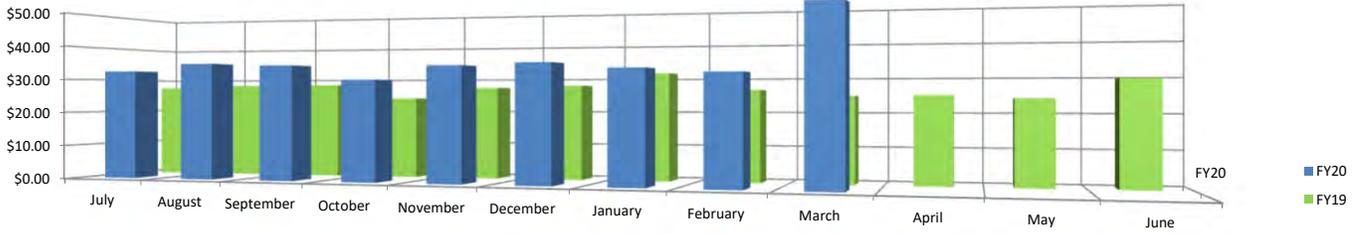
Fixed Route Cost Per Unlinked Passenger Trip



	July	August	September	October	November	December	January	February	March	April	May	June
FY20	\$5.06	\$4.01	\$3.52	\$3.13	\$3.70	\$4.61	\$4.16	\$3.30	\$5.40			
FY19	\$5.46	\$4.07	\$3.42	\$3.13	\$3.74	\$4.76	\$4.69	\$3.77	\$3.81	\$3.30	\$4.21	\$5.62

Notes: Expenses decreased \$29,154 in March 2020 from March 2019. Trips decreased 67,152 in March 2020 from March 2019.

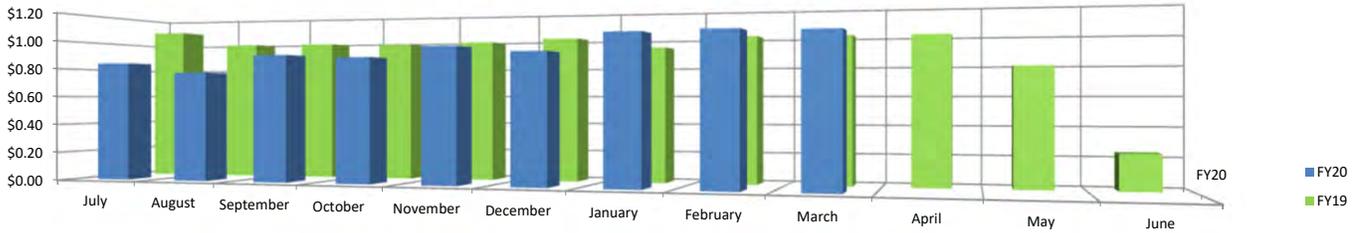
Connect Mobility Cost Per Unlinked Passenger Trip



	July	August	September	October	November	December	January	February	March	April	May	June
FY20	\$32.40	\$34.54	\$33.89	\$29.62	\$33.62	\$34.28	\$32.65	\$31.43	\$49.93			
FY19	\$27.37	\$28.11	\$28.31	\$24.12	\$27.38	\$27.98	\$31.52	\$26.64	\$24.98	\$25.21	\$24.29	\$29.64

Notes: Expenses increased \$38,603 in March 2020 from March 2019. Trips decreased by 3,204 in March 2020 from March 2019.

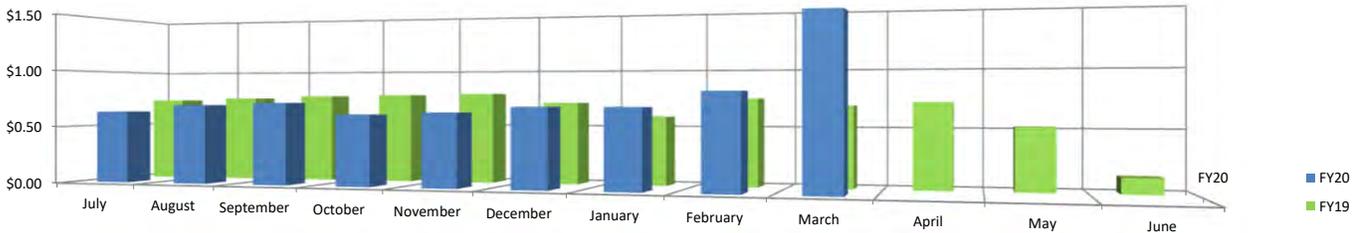
Fixed Route Cost Per Maintenance Mile (Excluding Fuel) Unaudited



	July	August	September	October	November	December	January	February	March	April	May	June
FY20	\$0.84	\$0.77	\$0.89	\$0.87	\$0.94	\$0.90	\$1.02	\$1.03	\$1.02			
FY19	\$1.09	\$0.99	\$0.99	\$0.98	\$0.99	\$1.01	\$0.94	\$1.01	\$1.01	\$1.01	\$0.80	\$0.24

Notes: Fixed Route maintenance expense decreased \$1,579 in March 2020 from March 2019. Fixed Route miles decreased 3,351 in March 2020 from March 2019.

Connect Mobility Cost Per Maintenance Mile (Excluding Fuel) Unaudited

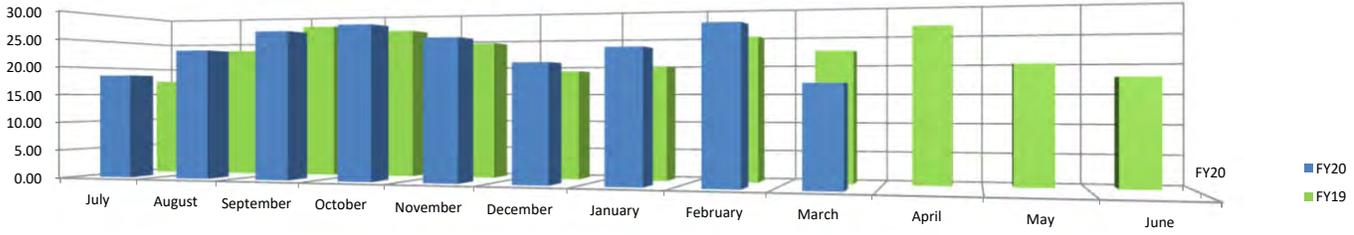


	July	August	September	October	November	December	January	February	March	April	May	June
FY20	\$0.63	\$0.69	\$0.71	\$0.61	\$0.63	\$0.68	\$0.68	\$0.81	\$1.44			
FY19	\$0.73	\$0.75	\$0.77	\$0.78	\$0.79	\$0.71	\$0.59	\$0.75	\$0.69	\$0.72	\$0.52	\$0.13

Notes: Connect Mobility maintenance expense increased \$13,444 in March 2020 from March 2019. Mobility miles decreased 11,289 in March 2020 from March 2019.

Operations Reports

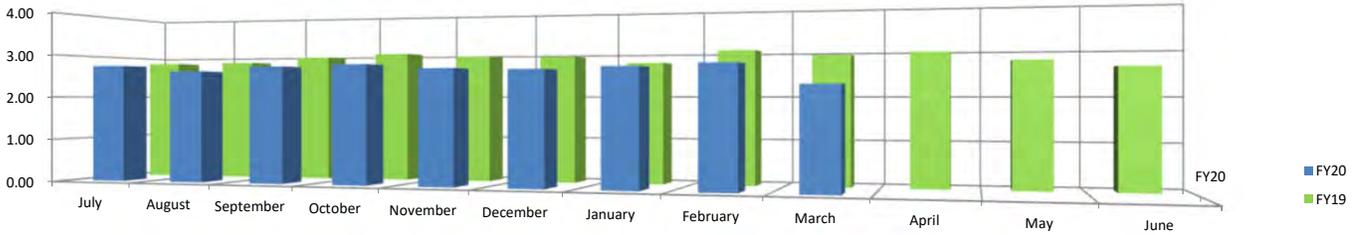
Fixed Route Passengers Per Hour



	July	August	September	October	November	December	January	February	March	April	May	June
FY20	18.44	22.81	26.04	27.00	24.60	20.31	22.71	26.43	16.81			
FY19	17.44	23.27	27.68	26.69	24.25	19.08	19.83	24.83	22.30	26.31	20.01	17.80

Notes: Fixed route passengers per revenue hour decreased 24.7% or 5.53 PRH in March 2020 over March 2019. This is the average passengers per revenue hour for all fixed route service in March.

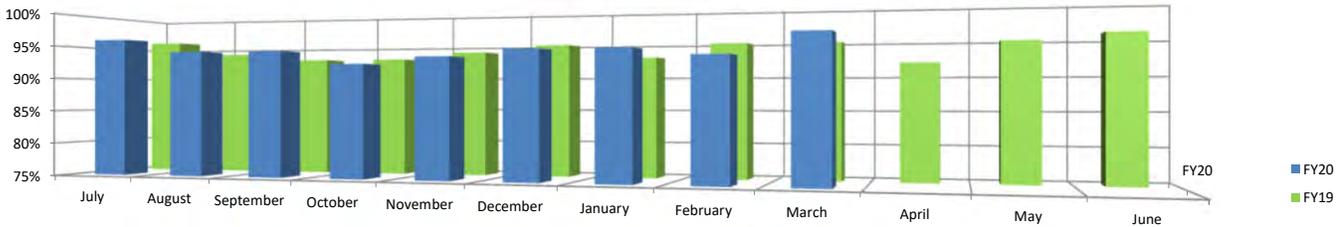
Connect Mobility Passengers Per Hour



	July	August	September	October	November	December	January	February	March	April	May	June
FY20	2.74	2.60	2.70	2.74	2.64	2.61	2.66	2.72	2.27			
FY19	2.84	2.85	2.97	3.04	2.96	2.94	2.78	3.05	2.93	2.98	2.79	2.65

Notes: Mobility boardings per revenue hour in March 2020 decreased 22.7%, mileage decreased 32%, and passenger trips decreased by 3200 trips or 40.3%.

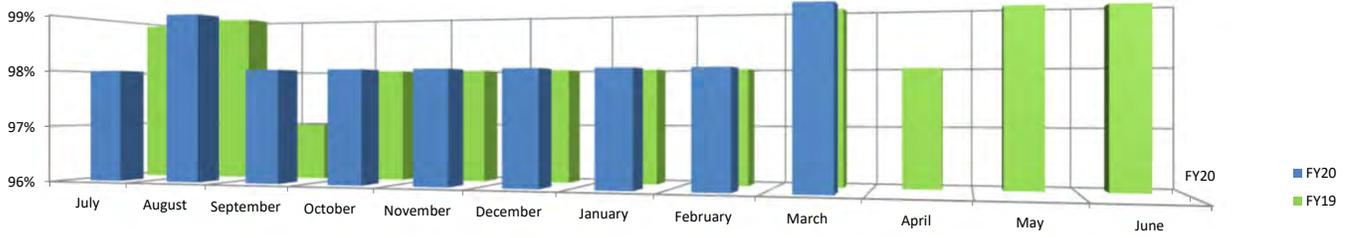
Fixed Route On Time Performance



	July	August	September	October	November	December	January	February	March	April	May	June
FY20	96%	94%	94%	92%	93%	94%	94%	93%	96%			
FY19	96%	94%	93%	93%	94%	95%	93%	95%	95%	92%	95%	96%

Notes:

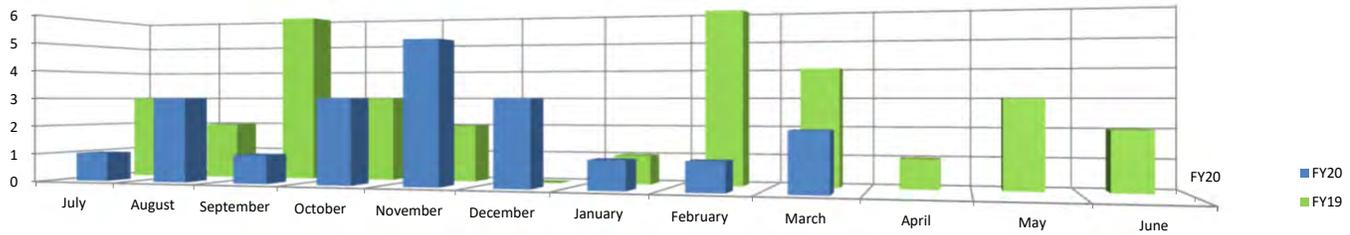
Connect Mobility On Time Performance



	July	August	September	October	November	December	January	February	March	April	May	June
FY20	98%	99%	98%	98%	98%	98%	98%	98%	99%	98%	99%	99%
FY19	99%	99%	97%	98%	98%	98%	98%	98%	99%	98%	99%	99%

Notes:

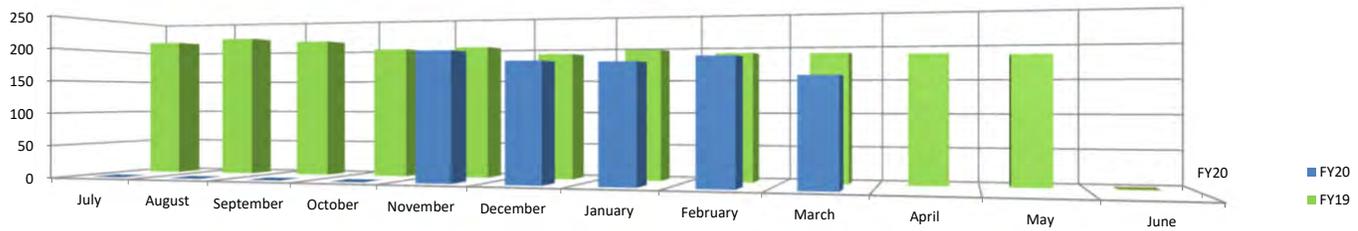
Validated Complaints Per 100,000 Miles



	July	August	September	October	November	December	January	February	March	April	May	June
FY20	1	3	1	3	5	3	1	1	2	1	3	2
FY19	3	2	6	3	2	0	1	6	4	1	3	2

Notes:

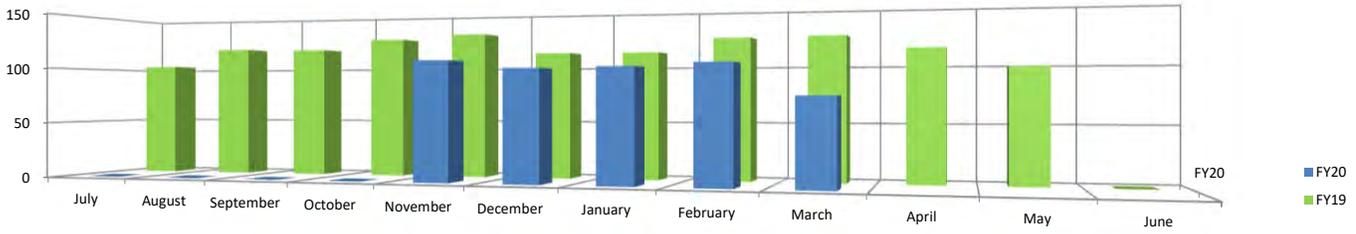
Fixed Route Average Daily Phone Calls



	July	August	September	October	November	December	January	February	March	April	May	June
FY20	0	0	0	0	192	176	174	181	154	0	0	0
FY19	215	220	214	200	202	190	195	189	188	186	184	0

Notes:

Connect Mobility Average Daily Phone Calls

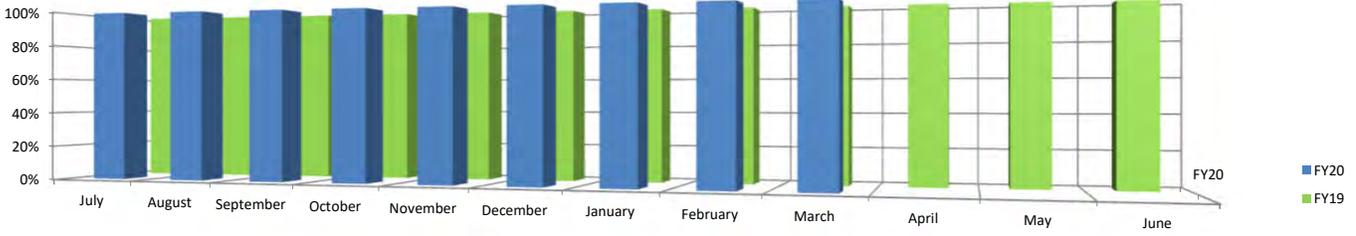


	July	August	September	October	November	December	January	February	March	April	May	June
FY20	0	0	0	0	105	98	99	102	75			
FY19	103	119	118	127	131	113	113	125	126	115	99	0

Notes:

Maintenance Reports

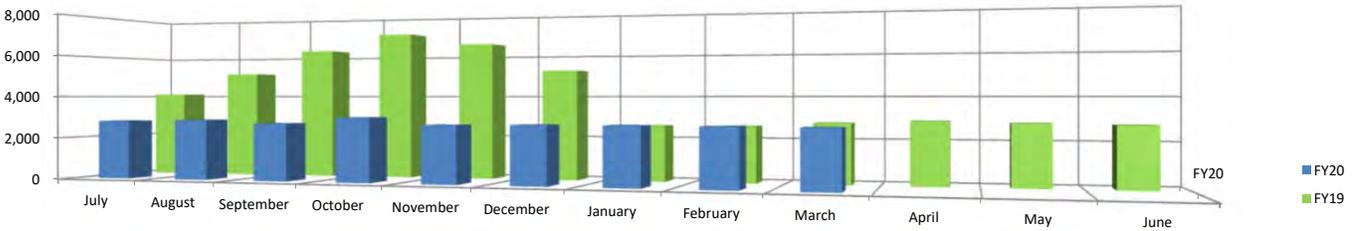
Percent Preventative Maintenance Performed On Time



	July	August	September	October	November	December	January	February	March	April	May	June
FY20	100%	100%	100%	100%	100%	100%	100%	100%	100%			
FY19	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%

Notes:

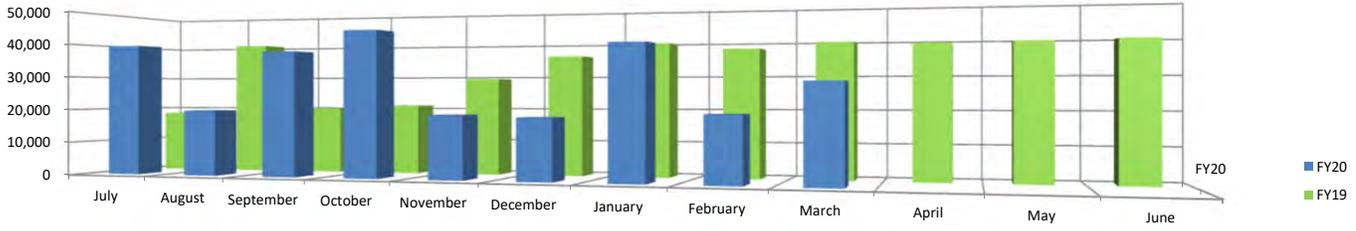
Fixed Route Vehicle Miles Between Trouble Calls



	July	August	September	October	November	December	January	February	March	April	May	June
FY20	2,802	2,862	2,715	3,016	2,693	2,724	2,729	2,711	2,698			
FY19	4,098	5,139	6,281	7,067	6,541	5,238	2,623	2,625	2,796	2,905	2,827	2,772

Notes:

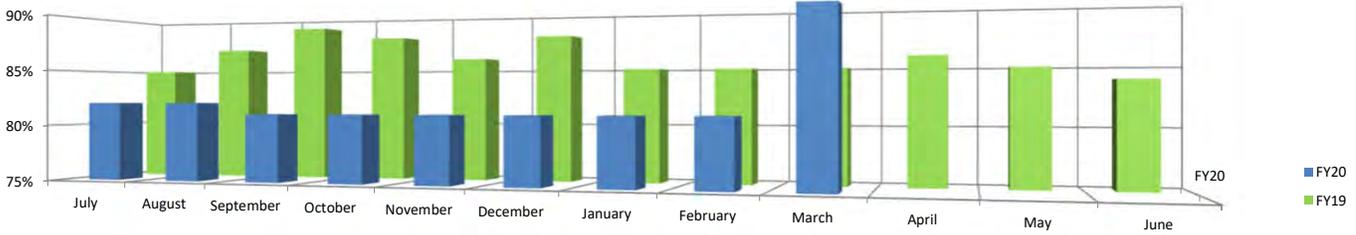
Connect Mobility Vehicle Miles Between Trouble Calls



	July	August	September	October	November	December	January	February	March	April	May	June
FY20	39,585	19,673	37,424	43,445	18,693	18,113	39,143	19,257	28,302			
FY19	18,403	40,270	20,135	21,038	29,299	36,081	39,760	37,900	39,591	39,116	39,412	39,879

Notes:

Average Interior Cleanliness Inspection Score

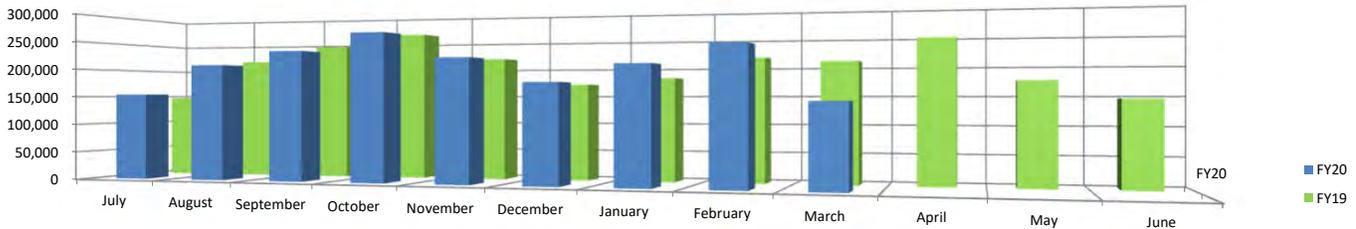


	July	August	September	October	November	December	January	February	March	April	May	June
FY20	82%	82%	81%	81%	81%	81%	81%	81%	90%			
FY19	85%	87%	89%	88%	86%	88%	85%	85%	85%	86%	85%	84%

Notes:

Ridership Reports

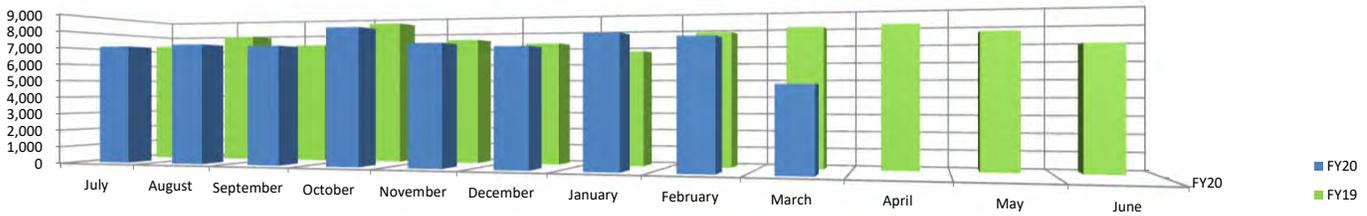
Fixed Route Monthly Ridership



	July	August	September	October	November	December	January	February	March	April	May	June
FY20	153,754	206,663	230,572	261,519	216,824	174,428	204,683	236,504	143,069			
FY19	147,044	216,235	243,494	264,670	218,148	171,450	182,241	217,324	210,221	248,258	176,834	147,035

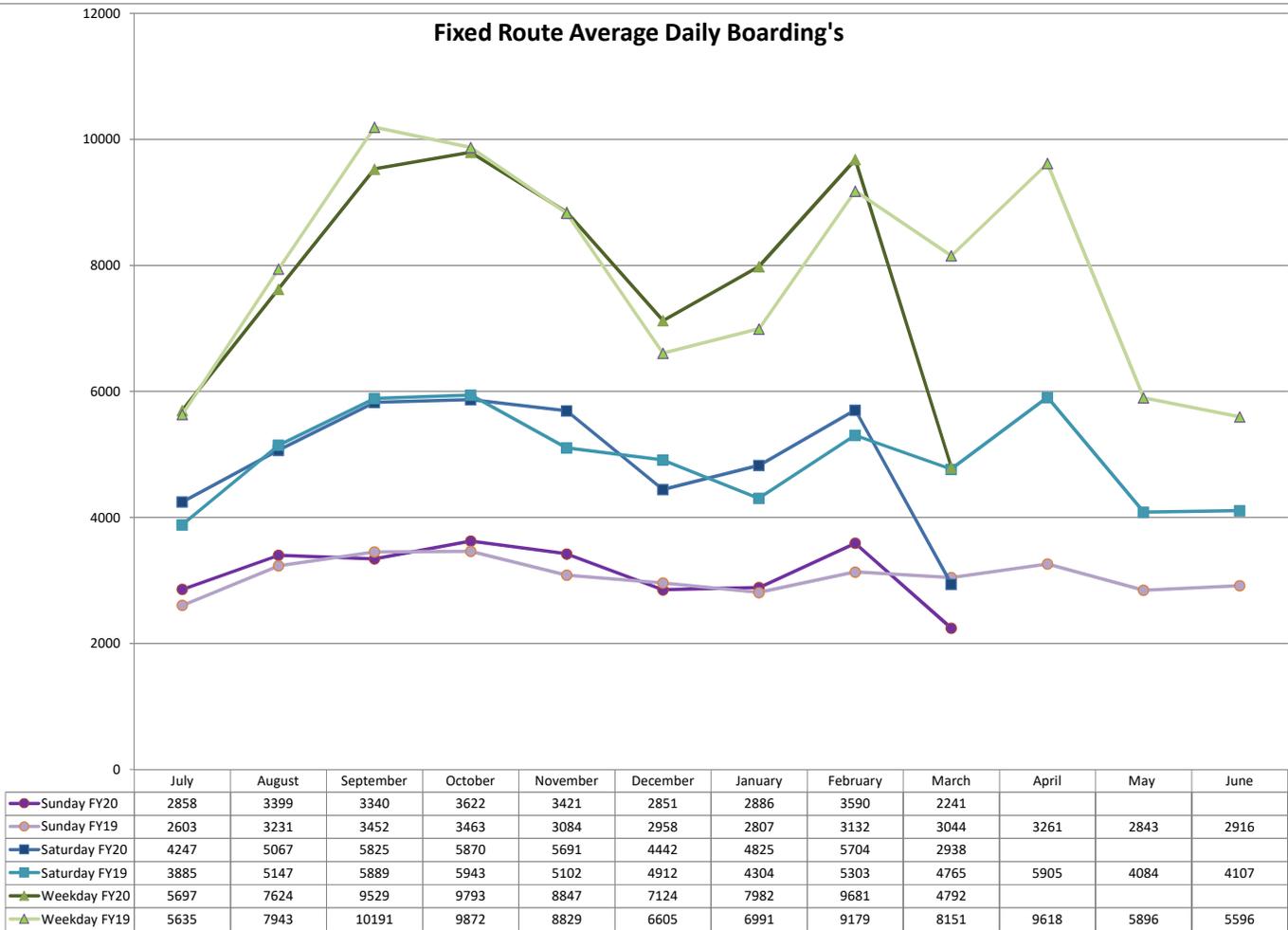
Notes: Fixed route trips decreased 31.9% or 67,152 trips in March 2020 over March 2019. Connect YTD ridership has decreased 2.2%.

Connect Mobility Monthly Ridership



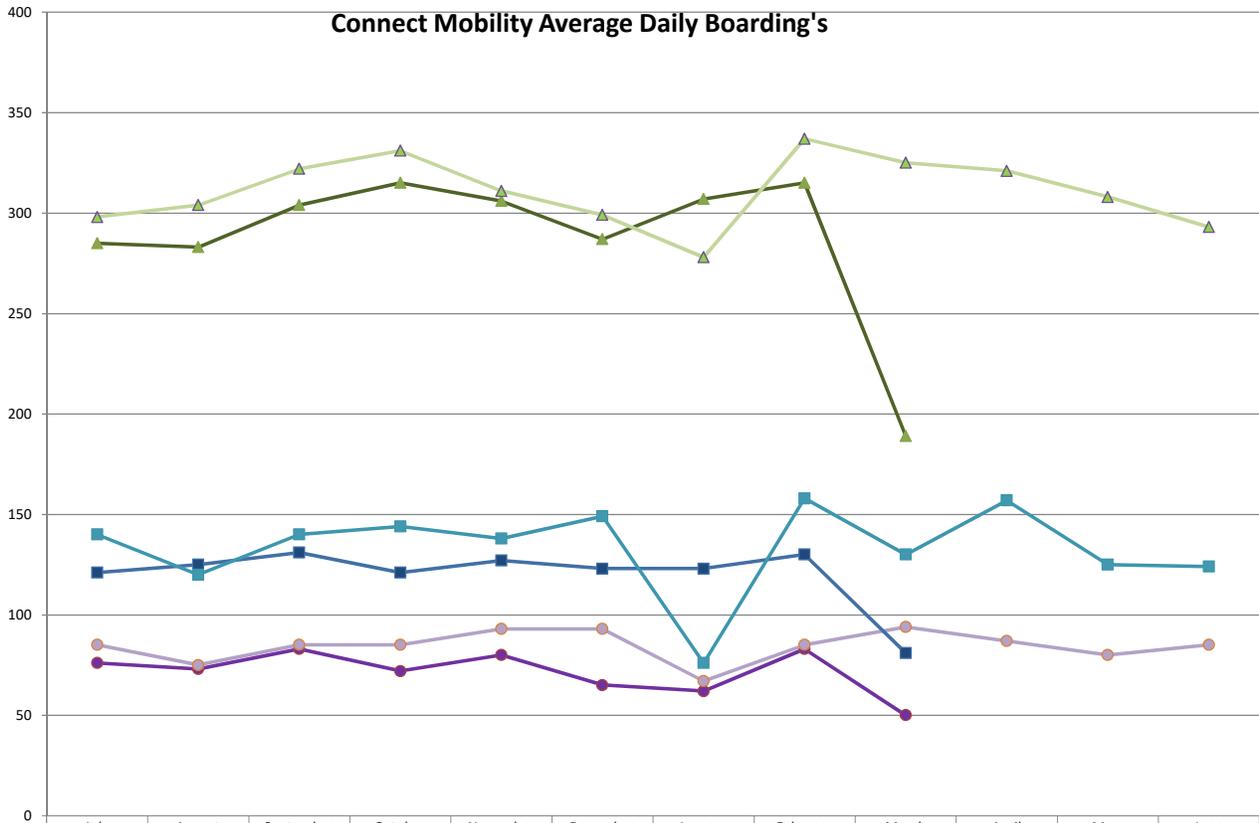
Notes: Connect Mobility trips decreased 40.3% in March and has decreased 7.6% YTD.

Fixed Route Average Daily Boarding's



Notes: Average weekday boardings in March 2020 decreased 41.21%. Sunday average boardings decreased 26.38% in March.

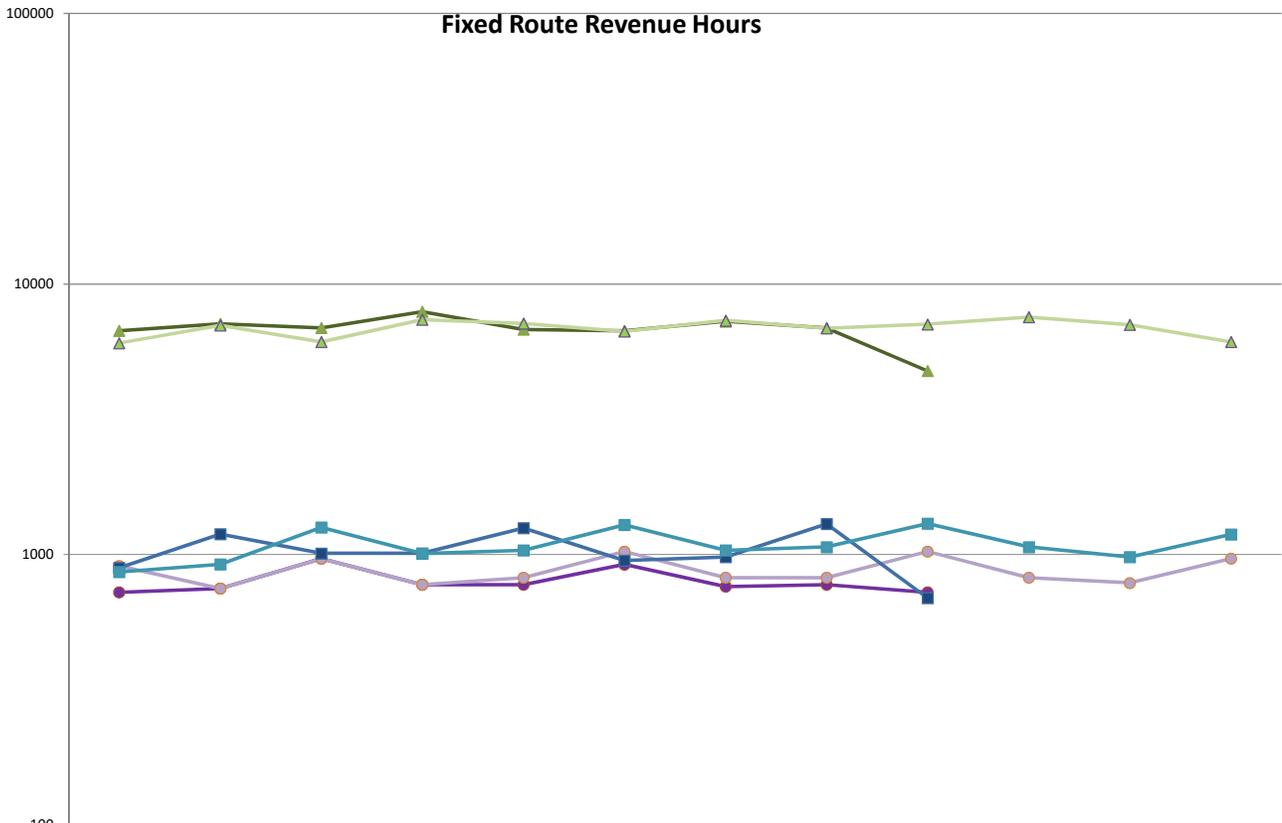
Connect Mobility Average Daily Boarding's



	July	August	September	October	November	December	January	February	March	April	May	June
● Sunday FY20	76	73	83	72	80	65	62	83	50			
○ Sunday FY19	85	75	85	85	93	93	67	85	94	87	80	85
■ Saturday FY20	121	125	131	121	127	123	123	130	81			
■ Saturday FY19	140	120	140	144	138	149	76	158	130	157	125	124
▲ Weekday FY20	285	283	304	315	306	287	307	315	189			
▲ Weekday FY19	298	304	322	331	311	299	278	337	325	321	308	293

Notes: Average Connect Mobility weekday boarding in March decreased 41.84%.

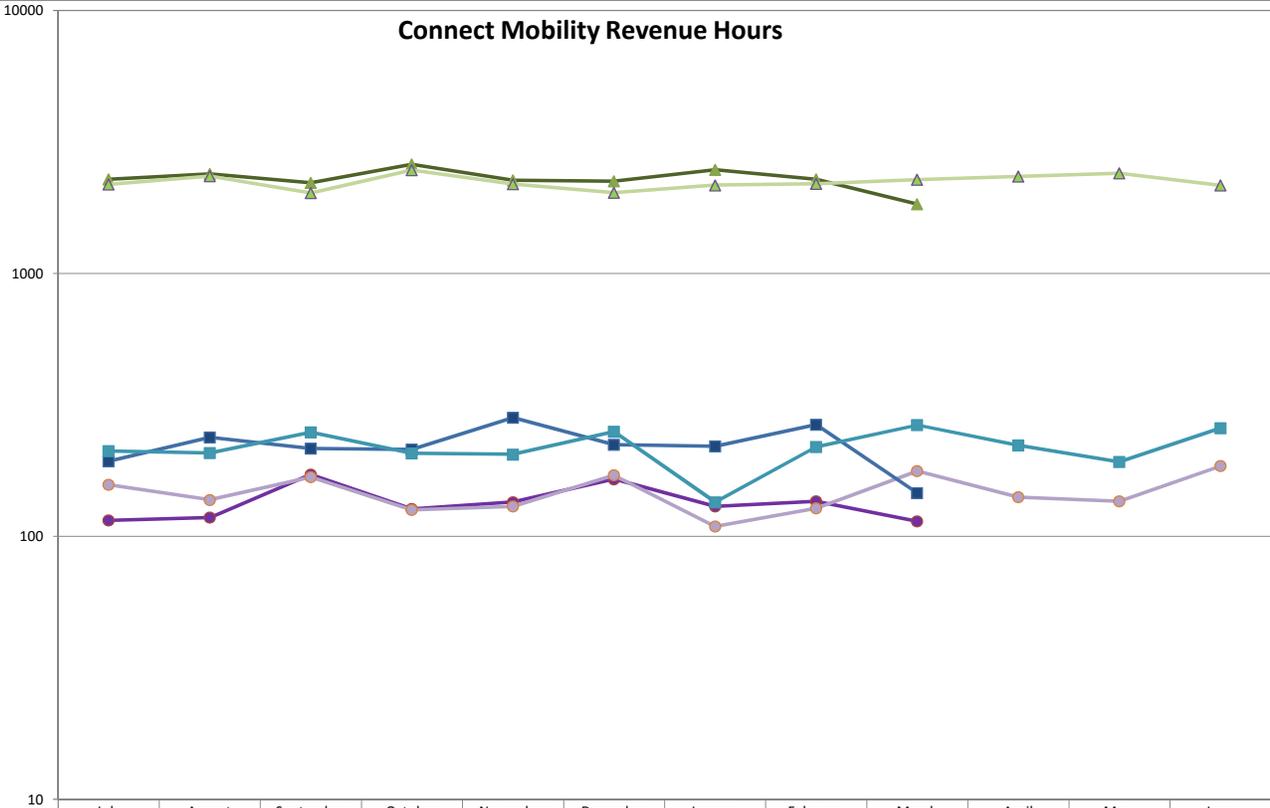
Fixed Route Revenue Hours



	July	August	September	October	November	December	January	February	March	April	May	June
● Sunday FY20	726	750	967	774	774	919	762	774	726			
● Sunday FY19	907	750	967	774	822	1027	822	822	1027	822	786	967
■ Saturday FY20	894	1190	1011	1011	1253	951	980	1298	691			
■ Saturday FY19	864	920	1261	1009	1036	1288	1036	1067	1303	1067	979	1187
▲ Weekday FY20	6717	7121	6876	7902	6786	6720	7273	6876	4772			
▲ Weekday FY19	6050	7034	6108	7380	7139	6673	7332	6866	7098	7546	7074	6107

Notes:

Connect Mobility Revenue Hours

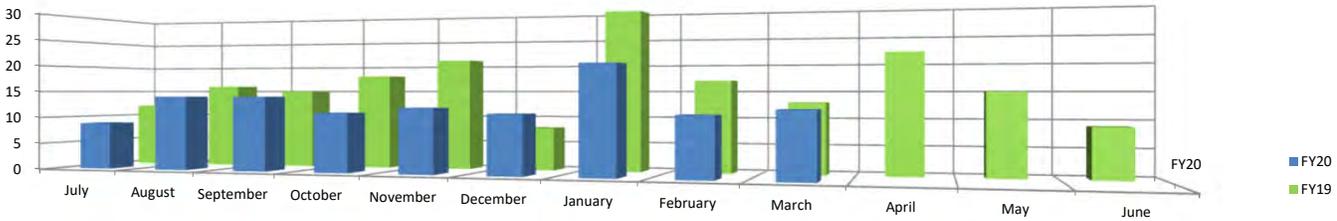


	July	August	September	October	November	December	January	February	March	April	May	June
Sunday FY20	115	118	172	127	135	165	130	136	114			
Sunday FY19	157	138	168	126	130	171	109	128	177	141	136	185
Saturday FY20	193	238	216	214	283	223	220	266	146			
Saturday FY19	211	208	249	207	205	250	135	219	265	222	192	258
Weekday FY20	2278	2391	2213	2599	2263	2243	2478	2280	1835			
Weekday FY19	2181	2346	2024	2473	2184	2029	2165	2191	2271	2340	2402	2162

Notes:

Safety Reports

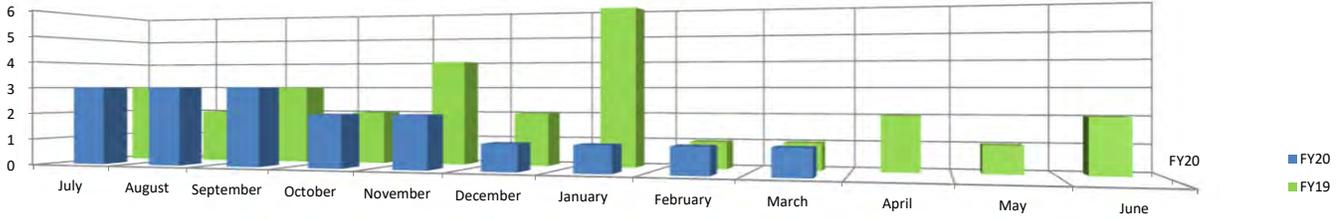
Safety Related Incidents Per 100,000 Miles



	July	August	September	October	November	December	January	February	March	April	May	June
FY20	9	14	14	11	12	11	20	11	12			
FY19	12	16	15	18	21	8	30	17	13	22	15	9

Notes: The numbers in this category show the *total number of reports received* for the calendar month. This number does not indicate whether an incident or accident was determined to be "Preventable". All submitted reports are reviewed and categorized by the Safety and Training Director.

Preventable Accidents Per 100,000 Miles

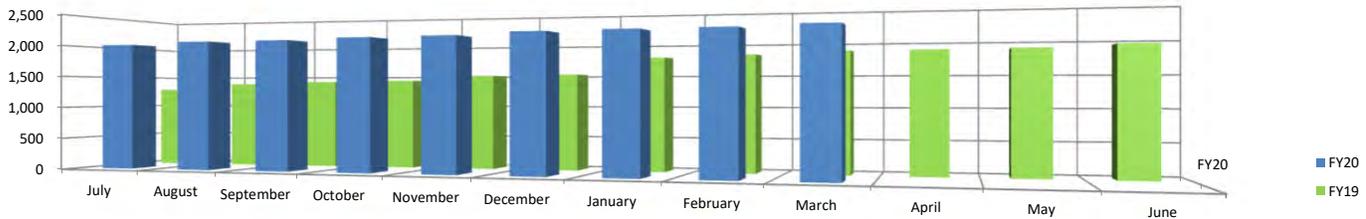


	July	August	September	October	November	December	January	February	March	April	May	June
FY20	3	3	3	2	2	1	1	1	1			
FY19	3	2	3	2	4	2	6	1	1	2	1	2

Notes: **Accident:** An unplanned event that may or may not have resulted in personal injury or property damage, but in which the employee failed to exercise reasonable precautions to prevent the event. This consists of events such as a collision with another vehicle, a collision with a fixed object, closing a vehicle entry/exit door on a customer, etc.

Social Media Reports

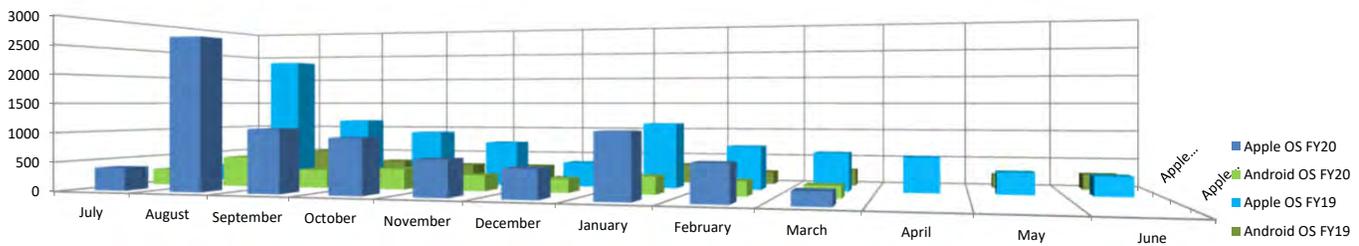
Facebook



	July	August	September	October	November	December	January	February	March	April	May	June
FY20	2,015	2,054	2,060	2,089	2,101	2,145	2,159	2,167	2,200			
FY19	1,282	1,382	1,416	1,431	1,509	1,524	1,785	1,821	1,869	1,873	1,886	1,933

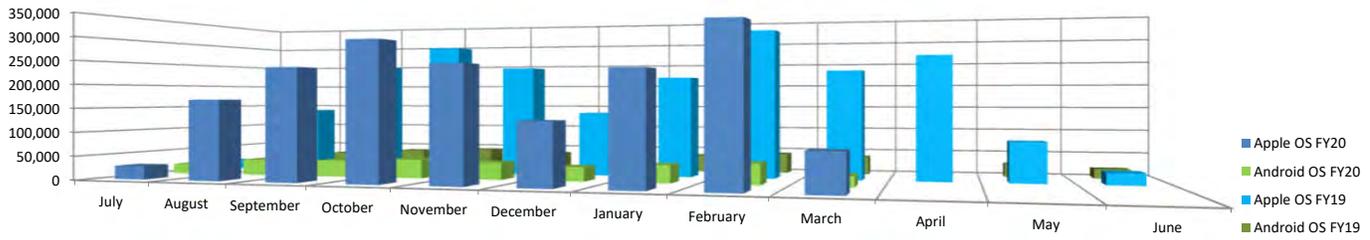
Notes:

App Downloads



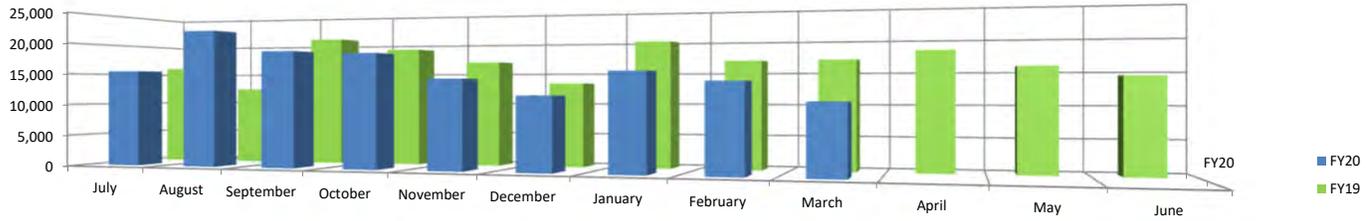
	July	August	September	October	November	December	January	February	March	April	May	June
Apple OS FY20	387	2,624	1,074	938	609	487	1,073	614	227			
Android OS FY20	282	522	316	358	267	232	297	250	204			
Apple OS FY19	267	2,281	1,167	954	776	425	1,137	747	650	595	365	326
Android OS FY19	222	517	325	271	265	233	332	220	276	237	229	262

App Sessions



	July	August	September	October	November	December	January	February	March	April	May	June
Apple OS FY20	27,919	167,758	234,074	288,658	239,500	128,398	228,644	317,706	78,658			
Android OS FY20	21,407	33,940	34,860	39,743	35,874	29,764	37,059	43,130	22,541			
Apple OS FY19	18,444	141,402	242,104	285,400	237,834	137,368	215,292	315,378	228,913	259,562	83,283	24,503
Android OS FY19	18,293	31,203	38,928	43,518	37,134	29,309	36,785	42,730	38,655	39,564	26,926	19,577

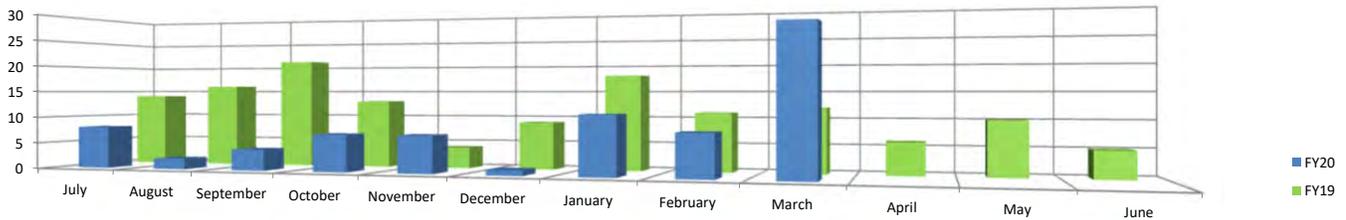
Website Traffic



	July	August	September	October	November	December	January	February	March	April	May	June
FY20	15,429	21,879	18,495	18,081	14,065	11,533	15,183	13,688	10,725			
FY19	16,048	12,457	20,916	19,059	16,859	13,387	19,993	16,867	16,962	18,275	15,879	14,462

Notes:

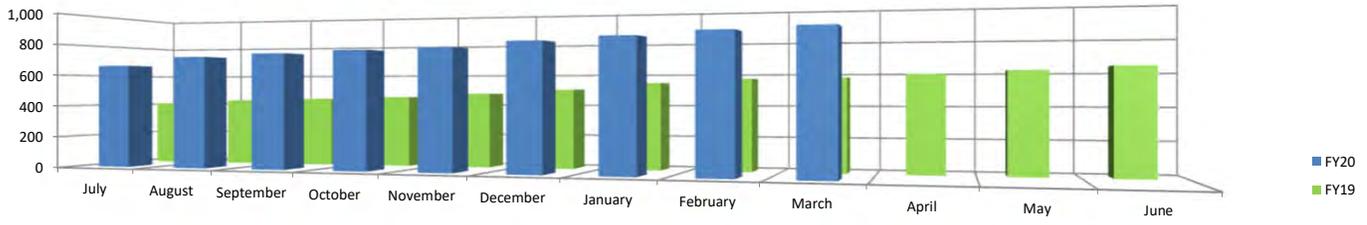
Twitter



	July	August	September	October	November	December	January	February	March	April	May	June
FY20	8	2	4	7	7	1	11	8	27			
FY19	14	16	21	13	4	9	18	11	12	6	10	5

Notes:

Instagram



	July	August	September	October	November	December	January	February	March	April	May	June
FY20	661	715	734	751	762	795	819	845	864			
FY19	407	430	441	454	478	505	546	571	578	598	618	641

Notes:



Statistics	Mar 20				Mar 19				% Change			
	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour
Connect Transit												
Green	19,383	7,061	719	26.96	24,117	8,338	846	28.51	-19.6%	-15.3%	-15.0%	-5.4%
Red	22,517	15,198	1,416	15.90	28,657	15,166	1,413	20.28	-21.4%	0.2%	0.2%	-21.6%
Lime	25,544	17,833	1,457	17.54	28,981	17,899	1,454	19.94	-11.9%	-0.4%	0.2%	-12.0%
Aqua	5,698	2,671	190	29.96	6,784	2,855	204	33.23	-16.0%	-6.4%	-6.9%	-9.8%
Orange	3,270	4,721	360	9.08	4,529	5,023	384	11.79	-27.8%	-6.0%	-6.3%	-23.0%
Gold	4,706	5,423	446	10.55	5,761	5,021	410	14.05	-18.3%	8.0%	8.8%	-24.9%
Purple	9,640	10,497	720	13.39	11,083	11,306	775	14.29	-13.0%	-7.2%	-7.1%	-6.3%
Blue	4,003	4,232	370	10.81	4,364	4,543	398	10.96	-8.3%	-6.9%	-7.0%	-1.4%
Brown	3,636	4,264	372	9.78	4,788	4,254	371	12.91	-24.1%	0.2%	0.2%	-24.2%
Tan	3,772	6,220	507	7.44	5,185	6,189	502	10.34	-27.3%	0.5%	1.0%	-28.0%
Pink	8,452	4,998	394	21.45	6,727	4,463	394	17.07	25.6%	12.0%	0.0%	25.6%
Yellow	8,388	6,564	458	18.32	14,083	8,120	566	24.87	-40.4%	-19.2%	-19.2%	-26.3%
Olive	-	-	-		3,566	4,499	445	8.01	-100.0%	-100.0%	-100.0%	
Redbird	14,873	2,794	268	55.60	55,184	6,948	655	84.25	-73.0%	-59.8%	-59.2%	-34.0%
Silver	5,650	7,040	553	10.22	6,412	7,463	595	10.79	-11.9%	-5.7%	-7.0%	-5.3%
Eastview	-											
Red Express	1,902	2,256	176	10.81								
Lime Express	1,635	1,474	105	15.57								
Total Fixed Route	143,069	103,247	8,510	16.81	210,221	112,088	9,411	22.34	-31.9%	-7.9%	-9.6%	-24.7%
Demand Response												
Connect Mobility	4,326	22,831	2,095	2.27	7,958	33,586	2,712	2.93	-45.6%	-32.0%	-22.8%	-22.7%
Medicaid	428											
Total Demand Response	4,754	22,831	2,095	2.27	7,958	33,586	2,712	2.93	-40.3%	-32.0%	-22.8%	-22.7%
SYSTEM TOTALS	147,823	126,078	10,605	13.94	218,179	145,674	12,123	18.00	-32.2%	-13.5%	-12.5%	-22.5%



Statistics	YTD 20				YTD 19				% Change				
	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour	
Connect Transit													
Green	224,908	72,030	7,335	30.66	210,428	73,314	7,356	28.61	6.9%	-1.8%	-0.3%	7.2%	
Red	256,233	133,207	12,363	20.73	260,634	130,980	12,192	21.38	-1.7%	1.7%	1.4%	-3.0%	
Lime	241,823	157,756	12,722	19.01	261,032	153,988	12,549	20.80	-7.4%	2.4%	1.4%	-8.6%	
Aqua	63,452	25,184	1,786	35.53	69,135	25,196	1,793	38.55	-8.2%	0.0%	-0.4%	-7.8%	
Orange	38,904	44,375	3,359	11.58	42,068	44,230	3,370	12.48	-7.5%	0.3%	-0.3%	-7.2%	
Gold	48,137	46,790	3,890	12.37	54,555	45,407	3,722	14.66	-11.8%	3.0%	4.5%	-15.6%	
Purple	105,061	99,486	6,784	15.49	103,813	99,447	6,815	15.23	1.2%	0.0%	-0.5%	1.7%	
Blue	44,870	39,826	3,482	12.89	40,421	40,326	3,497	11.56	11.0%	-1.2%	-0.4%	11.5%	
Brown	42,438	37,188	3,242	13.09	43,003	38,833	3,386	12.70	-1.3%	-4.2%	-4.3%	3.1%	
Tan	45,693	54,279	4,402	10.38	48,355	57,545	4,664	10.37	-5.5%	-5.7%	-5.6%	0.1%	
Pink	91,998	43,939	3,465	26.55	58,837	39,363	3,446	17.07	56.4%	11.6%	0.5%	55.5%	
Yellow	127,409	67,960	4,739	26.88	136,605	69,261	4,831	28.28	-6.7%	-1.9%	-1.9%	-4.9%	
Olive	-	-	-		33,771	39,186	3,876	8.71	-100.0%	-100.0%	-100.0%		
Redbird	392,580	47,175	4,356	90.13	444,113	52,465	4,913	90.40	-11.6%	-10.1%	-11.3%	-0.3%	
Silver	63,464	65,532	5,203	12.20	63,841	65,970	5,226	12.22	-0.6%	-0.7%	-0.4%	-0.2%	
Eastview	-	-	-		216	501	48	4.50	-100.0%	-100.0%	-100.0%		
Red Express	21,694	19,671	1,534	14.14	-	-	-						
Lime Express	21,255	18,157	1,293	16.44	-	-	-						
Total Fixed Route	1,829,917	972,554	79,953	22.89	1,870,827	976,012	81,682	22.90	-2.2%	-0.4%	-2.1%	-0.1%	
Demand Response													
Connect Mobility	57,741	280,597	23,788	2.64	67,935	281,660	23,173	2.93	-15.0%	-0.4%	2.7%	-10.0%	
Medicaid	5,058												
Total Demand Response	62,799	280,597	23,788	2.64	67,935	281,660	23,173	2.93	-7.6%	-0.4%	2.7%	-10.0%	
SYSTEM TOTALS	1,892,716	1,253,151	103,741	18.24	1,938,762	1,257,672	104,855	18.49	-2.4%	-0.4%	-1.1%	-1.3%	

Federal Report for Connect Transit
Prepared by Cardinal Infrastructure
April 28, 2020 Board Meeting

Paycheck Protection Program and Health Care Enhancement Act

Congress has passed H.R. 266, the Paycheck Protection Program and Health Care Enhancement Act. The \$484 billion COVID-19 relief package includes:

- \$321 billion for the SBA's Paycheck Protection Program; with a set aside for minority- and women-owned businesses and rural businesses that don't have strong relationships with traditional lenders.
- \$60 billion in SBA's Economic Injury and Disaster Loan Program.
- \$75 billion for hospitals to "reimburse health care providers for health care related expenses or lost revenues that are attributable to the coronavirus outbreak."
- \$25 billion for expensed related to "research, develop, validate, manufacture, purchase, administer, and expand capacity for COVID-19 tests to effectively monitor and suppress COVID-19."

CARES Act

On March 27, 2020, President Trump signed the Coronavirus Aid, Relief, and Economic Security (CARES) Act into law. The law provides approximately \$2.3 trillion in economic aid, including \$25 billion for public transit.

Summary of CARES Act funding for public transit:

- \$25 billion to remain available until expended and apportioned under existing formula programs.
- Funds may be used for operating expenses related to COVID-19 response for costs incurred as of January 20, 2020.
- Operating expenses are not required to be included in a transportation improvement program, long-range transportation, statewide transportation plan, or statewide transportation improvement plan.
- Funds may be used for costs to maintain service, assist agencies due to losses in revenue, personal protective equipment, and "paying administrative leave of operations personnel due to reductions in service." Although these specific operating expenses are mentioned in the bill, other operating costs may also be eligible.
- Certain Federal requirements, specifically Davis Bacon prevailing wage and section 13(c) labor protection, are prohibited from being waived.
- Transit agencies do not need to match these Federal funds; expenses can be reimbursed with 100% of this Federal money.

FTA CARES Act Implementation

The FTA has been highly responsive and communicative with grantees and stakeholders in response to the COVID-19 pandemic.

The FTA apportioned the amounts available from CARES Act funds. The total funding is allocated as follows: \$13.75 billion under Section 5307 Urbanized Area Formula Program, \$2 billion under Section 5311 Rural Area Formula Program, \$7.5 billion under Section 5337 State of Good Repair, \$862.85 million under Section 5340 High Density States, and \$600 million under Section 5340 Growing States, as well as funds for other 5311 programs. In addition, \$75 million is set-aside for FTA administrative and oversight functions.

On April 6, 2020 FTA held a webinar on implementation of the CARES Act. A summary of this discussion is below.

- All activities normally eligible under the Urban and Rural Formula Programs are eligible for CARES Act funding. For example, CARES Act funds are eligible for procurement of rolling stock and for repairing bus facilities.
- Operating expenses also eligible including driver salaries, supplies, personal protective equipment, fuel and other expenses to keep transit system's operating.
- "Lost revenue" was further clarified by FTA; FTA cannot pay for lost revenue based on lost tax revenue or expected fares. FTA can pay for actual operating and capital costs no matter the amount of revenue the system receives, so long as the agency subtracts the fare revenue received from total operating expenses.
- Funds are available until expended – there is no lapse date. Agencies are encouraged to use the funds expeditiously. (As FTA mentioned, Congress could rescind unused funds at a later date).

The FTA have made continued efforts to maintain a robust FAQ section as a resource for grantees and stakeholders. For example, this includes information on the use of "public transportation assets, such as vehicles and facilities, acquired with FTA funds [to] be used for non-transit activities in response to COVID-19." In referencing FTA Circular 5010.1E, FTA provides that "meal or grocery delivery" is a permitted use, so long as it "does not affect a property's transit capacity" or "does not interfere with [the transit agency's] remaining limited service."

FTA Emergency Relief Program

On March 16, 2020, in response to COVID-19, the FTA announced that grantees may now use their 5307 Urbanized Area and 5311 Rural formula funds to take measures to protect the health and safety of their riders and workforce. FTA Acting Administrator Jane Williams said, "Expansion of the permissible uses of federal funds will allow transit providers greater flexibility in the areas of the country that need it most. Invoking the eligibility of the Emergency Relief Program also provide funds at a higher federal share." This announcement permits operating expenses to be covered at an 80% federal share rather than 50%.

The FTA has also established an Emergency Relief Docket "that allows transit providers in states where the Governor has declared an emergency related to COVID-19 to request temporary relief" from certain federal requirements.

FAST Act Reauthorization/Infrastructure Funding

On April 1, 2020, House Speaker Pelosi held a conference call with House Transportation and Infrastructure Chairman DeFazio, Majority Whip Clyburn, and Energy and Commerce Chairman Pallone to discuss their preference for including infrastructure in a fourth stimulus package. The House Democrats' infrastructure proposal was opposed by Senate Majority Leader McConnell and House Minority Leader McCarthy, taking the position that Congress should first see the impact of the three relief packages enacted before moving forward on a fourth. However, President Trump signaled his support for infrastructure funding to be included in a fourth package.

On the conference call, Speaker Pelosi said, "We must take bold action to renew America's infrastructure" and that "critical impacts and vulnerabilities have been laid bare by coronavirus." Chairman DeFazio said, "This is investment. This is capital. We can justify this." Pelosi said there must be a focus on mobility to enable a faster recovery, and in an interview with MSNBC, specifically noted surface transportation. She also outlined the need for clean water, and broadband development to support tele-working and tele-schooling.

However, on April 6, 2020, Speaker Pelosi sent a 'Dear Colleague' letter to all Members of Congress concerning next steps to address COVID-19 relief efforts. With no mention of surface transportation reauthorization or infrastructure, the letter states that CARES 2 will "go further in assisting small businesses including farmers, extending and strengthening unemployment benefits and giving families additional direct payments," as well as

"resources for our state and local governments, hospitals, community health centers, health systems and health workers, first responders and other providers on the frontlines of this crisis."

For the time being, it is unlikely that surface transportation reauthorization or a robust infrastructure package will be included in an interim or fourth COVID-19 response bill; however, many congressional members and industry supporting organizations (APTA, AASHTO, ARTBA, etc.) continue to push for its consideration in future packages. APTA continues to advocate for its six-year reauthorizations proposal and AASHTO, on behalf of State DOTs, is advocating for \$50 billion in supplemental funding along with its reauthorization priorities.

Families First Act

The President signed into law the Emergency Paid Sick Leave Act and Emergency Family and Medical Leave Expansion Act, both part of the Families First Coronavirus Response Act (FFCRA). As provided in guidance issued by the Department of Labor (DOL), the law reimburses eligible "employers that have fewer than 500 employees with tax credits for the cost of providing employees with paid leave taken for specified reasons related to COVID-19." DOL is continuing to work on promulgating regulations to implement the provisions of FFCRA which offer public health emergency leave and emergency paid sick leave. In the meantime, DOL has issued temporary rules effective from April 1, 2020 through December 31, 2020 to address FFCRA provisions.

Grant Solicitation Announcements

Buses and Bus Facilities Program

The FTA notice of funding opportunity (NOFO) for the FY 2020 Buses and Bus Facilities grant program provides for \$454.6 million in available funding. Due to the COVID-19 pandemic, applications are now due by April 29, 2020. The NOFO provides that FTA encourages innovative technologies and practices. Innovative practices may include new public transportation operational models, financial or procurement arrangements, value capture, or streamlining of fare collection systems into a single network.

Accelerating Innovative Mobility

The FTA NOFO for the Accelerating Innovative Mobility (AIM) initiative includes \$11 million in challenge grants which "encourages innovation throughout the industry by promoting forward-thinking approaches to improve transit system design, service, and financing." The program will "help transit agencies experiment with new ways of doing business, such as exploring new service models that provide more efficient and frequent service." The program also established a network of innovation centers that will test and share project results. Due to the COVID-19 pandemic, the deadline for applications is now May 18, 2020.

Transit Employee Safety Protection

On March 20, 2020, the SMART-Transportation Division Union submitted a petition to FTA and FRA outlining proposed requirements and measures for proper operator station sanitation, vehicle sanitation, common room sanitation, operators exposed at fare boxes, employee temperature observation, employees at the away-from-home terminal, employee and passenger symptom development protocols, and furlough recall.

On April 2, 2020, 14 Members of Congress sent a letter to FTA Acting Administrator Jane Williams and Federal Railroad Administration (FRA) Administrator Ron Batory, urging FTA and FRA to "protect the health and safety needs of our frontline transit and rail workers" and "consider...recommendations [SMART-Transportation Division] outlined in its petitions for worker protections and sanitation standards to protect against the virus."

On April 3, 2020, the Transport Workers Union of America (TWU) (a prominent NY MTA union) and the Amalgamated Transit Union (ATU) published a press release on their intended collective efforts to "take aggressive action if system operators don't better protect their workers from COVID-19." The letter calls for transit agencies to, among other requests, provide personal protective equipment, enforce rear-door boarding, regularly disinfect rolling stock and facilities, urge riders to wear face coverings, and mandate social distancing.

On April 7, 2020, 21 Democratic Senators sent a letter to FTA Acting Administrator Jane Williams requesting “further assistance in ensuring transit agencies receive federal support in acquiring [personal protective equipment] and in updating [FTA’s] guidance to transit agencies to ensure more robust safety protections are put in place for frontline workers.” The letter includes a request that FTA work with transit agencies to ensure many of the actions recommended by TWU, ATU, and SMART-TD.

On April 22, 2020, the Amalgamated Transit Union; Sheet Metal, Air, Rail, and Transportation Division; Transport Workers Union of America; Transportation Trades Department, AFL-CIO; Transportation for America, among others, sent a letter to Vice President Pence and the White House Coronavirus Task Force concerning the need for adequate personal protective equipment. It states, "Given the level of exposure faced by transit workers and the cascading effects of failing to protect them, the federal government must act to supply this equipment." PPE is requested for bus and train drivers, cleaning and maintenance staff, and depot staff.

The FTA has added the Center for Disease Control’s (CDC’s) resources for transit employees, including bus transit operators. The CDC’s resource page includes, but is not limited to, recommendations that bus operators “use gloves if required to touch surfaces contaminated with body fluids,” “...regularly wash your hands...,” and “[l]imit close contact with others by maintaining a distance of at least 6 feet, when possible.” This is in addition to the CDC’s recommendation for everyone to wear a form of face mask when out in public.

APTA Webinar with CDC

APTA held a webinar with the Center for Disease Control and Prevention (CDC), "Keeping Public Transit Workers and Riders Safe During the COVID-19 Pandemic."

Bradley King, PhD, MPH, CIH, from the National Institute for Occupational Safety and Health at the CDC joined the webinar to discuss CDC's response to COVID-19.

Dr. King discussed the Health and Human Services and the Department of Labor's Guidance on Preparing Workplaces for COVID-19. The guidance mentions how employers can best protect workers through a hazard assessment depending on a number of criteria. Dr. King said personal protective equipment (PPE) is the least effective in trying to control a hazard, and should only be relied on if you can't control the hazard in another way. Instead, engineering and administrative controls, higher on the hierarchy of controls, should be emphasized.

For example, for engineering controls, force a distance greater than 6 feet between operators and riders. For administrative controls, boarding the bus from the back, additional worker training, cleaning and disinfection practices, altering maintenance schedules, etc.

Dr. King said regular hand hygiene practices are preferable than extended wearing of gloves. Furthermore, each transit agency should assess whether face covers could prevent a specific operator from monitoring the entire field of vision, fogging of glasses, preventing the operator from doing their job effectively and comfortably.

Dr. King referenced the CDC interim guidance document on critical infrastructure workers who may have been exposed to COVID-19. He mentioned that if you do measure employee's temperatures and assess symptoms, do so prior to the individual entering the facility and make sure they are separated from the screener. Furthermore, Dr. King referenced guidance to increase air circulation; increasing ventilation rates, percentage of outdoor air as a dilution effect, etc. Particularly for vehicles, lowering or opening windows for both riders and the operator.



MEMO

DATE: April 28, 2020

TO: Board of Trustees

FROM: Isaac Thorne, General Manager

SUBJECT: Letter of Support for Bus and Bus Facilities Infrastructure Investment Program Grant

Staff is preparing a Department of Transportation Discretionary Grant application for the construction of a Bloomington Downtown Transportation Center. The Section 5339 Bus and Bus Facilities Discretionary Grant application will request \$8 million dollars.

RECOMMENDATION: That the Board of Trustees provide a letter of support for a Section 5339 Bus and Bus Facilities Discretionary Grant application to construct a Bloomington Downtown Transportation Center.

BUDGET INFORMATION: The total cost to construct a transportation center is estimated between \$10M-\$14M dollars.



MEMO

DATE: April 28, 2020
TO: Board of Trustees
FROM: Isaac Thorne, General Manager
SUBJECT: Public Transportation Capital Assistance Grant – Board Resolution

RECOMMENDATION: That the Board of Trustees Approve the Illinois Department of Transportation Public Transportation Capital Assistance Grant Board Resolution.

The Board Resolution is attached.

Appendix D: Governing Board Resolution

Resolution No. 2020-01

Resolution authorizing submittal of the application dated April 29, 2020 for a Public Transportation Capital Assistance Grant under the Illinois Department of Transportation's general authority to make such Grants.

WHEREAS, The provision and improvement of public transportation facilities, rolling stock, equipment and services is essential to the development of safe, efficient, functional public transportation; and

WHEREAS, The Illinois Department of Transportation has the authority to make such Grants and makes funds available to offset eligible capital costs required for providing and improving public transportation facilities, rolling stock, equipment and services; and

WHEREAS, Grants for said funds will impose certain obligations upon the recipient.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE BLOOMINGTON-NORMAL PUBLIC TRANSIT SYSTEM:

Section 1. That an application be made to the Division of Public & Intermodal Transportation, Department of Transportation, State of Illinois (The Department), for a financial assistance grant under the Illinois Department of Transportation's general authority to make such Grants, for the purpose of off-setting eligible public transportation capital costs of the Bloomington-Normal Public Transit System.

Section 2. That Isaac Thorne, as General Manager of the Bloomington-Normal Public Transit System is hereby authorized and directed to sign and submit such application on behalf of the Bloomington-Normal Public Transit System.

Section 3. That Isaac Thorne, as General Manager of the Bloomington-Normal Public Transit System is authorized to furnish such additional information as may be required by the Department in connection with the aforesaid application for said Grant.

Section 4. That Isaac Thorne, as General Manager of the Bloomington-Normal Public Transit System is hereby authorized and directed to execute on behalf of the Bloomington-Normal Public Transit System the Grant Agreement or subsequent Grant Agreement Amendments resulting from aforesaid application.

Section 5. That Isaac Thorne, as General Manager of the Bloomington-Normal Public Transit System is hereby authorized and directed to sign such documents as may be required by the Department to request payment for the project funding authorized under aforesaid Grant Agreement.

PRESENT and ADOPTED the 28th day of April, 2020

Mike McCurdy
Board Chair

ATTEST: _____
Monica Bullington
Board Secretary



MEMO

April 28, 2020

TO: Board of Trustees

FROM: Isaac Thorne, General Manager

Subject: Recommendation for Approval of Chairman Mike McCurdy Travel Expenses for One Voice Trip

Bloomington-Normal EDC Registration - \$1,600.00

Flight - \$856.40

Hotel - \$294.91

Meals - \$34.74

Total \$2,786.05



MEMO

DATE: April 28, 2020

TO: Board of Trustees

FROM: Isaac Thorne, General Manager

SUBJECT: Recommendation for Continued Suspension of Fare Collection and Reduced Service

RECOMMENDATION: That the Board of Trustees approve continued suspension of fare collection and reduced service until June 7, 2020.

DISCUSSION: Connect has taken precautions to stop the spread of Coronavirus and protect employees and passengers. The suspension of fare collection was implemented to reduce crowding at the front doors and farebox. This allows for rear-door boarding and protects both the operators and passengers from coming into close contact with one another. Connect reduced service by eliminating peak service frequency and is operating a minimum service level seven (7) days a week. Reduced service is a direct result of residents sheltering in place and only making essential travel.

FINANCIAL IMPACT: Staff is estimating a loss of approximately \$250,000 in farebox revenue in the fourth quarter of this fiscal year. This fare revenue will be replaced with federal funding provided by the CARES Act.



MEMO

DATE: April 28, 2020

TO: Board of Trustees

FROM: Martin Glaze, Chief Operating Officer

Subject: Recommendation for Purchase of Syncromatics Infotainment and Mobile Data Terminals

RECOMMENDATION: That the contract with Syncromatics be approved by the Board of Trustees for Infotainment and Mobile Data Terminals (MDT).

BACKGROUND: Syncromatics is our Automated Vehicle Location (AVL) system. It provides our fixed route dispatching software, real-time mobile app and destination signs at Uptown Station and Heartland Community College.

DISCUSSION: Syncromatics has recently developed real-time multimedia software for the interior LCD displays in buses. This software provides a suite of options for Connect to utilize. Real-time bus stop alerts for upcoming stops will assist those that are hard of hearing and cannot benefit from verbal ADA stop announcements. Targeted advertisements for specific routes can increase revenue opportunities. Social media and detour alerts can be shared in real-time to keep our passengers up-to-date on all service changes. Training and public announcement videos can be shared directly on the bus helping those that may not have internet access. A more robust router will be installed thus adding the option to provide WiFi to passengers.

Connect has been running 2 pilot buses (1505 and 1605) since October. We have received positive feedback from passengers regarding the bus stop alerts. A few Connect Transit Advisory Committee members have also indicated their fondness for the displays. The backend has proven easy to use by marketing and operations.

Software and new routers will be added to 27 of our current buses (no 300s) and 25 LCDs will be installed. Existing LCDs will be utilized where available. Proterra buses will be outfitted as they are produced, and costs will be part of the bus build.

Connect has been using 1st Gen MDTs since initial install in August 2016. Since then, Syncromatics has moved to a 2nd Gen MDT. Based on real-world testing, this newer model



provides better reliability and performance. The new hardware includes a more reliable dock and locking mechanism, more robust and sturdy wire connections with cable guard and a faster processor with better GPS connectivity. These improvements will decrease maintenance costs and down time while improving operations and the customer experience.

FINANCIAL: Connect will use Federal grant money which was allocated to the electronic farebox project in 2016. The electronic farebox project was completed under budget. Staff has spoken to the Federal Transit Administration Regional Office to repurpose this capital funding to purchase software, hardware, and installation of infotainment and MDTs. Connect must repurpose this funding for a capital purchase or it will be lost if not used. It is also important to note that the repurposing must be within the original FTA Scope and Activity Line Item Code. The original Activity Line Item Code is Bus Support Equipment as the funding cannot be repurposed for Bus Rolling Stock or Bus Stations/Stops because these are completely different Activity Line Item Codes.

The total cost of contract is \$318,425. This cost includes software, hardware, and installation of 27 buses for infotainment. Staff will also install MDTs on 37 buses. It also includes five-years of maintenance and hosting costs. Funds for this procurement will come from 80% Federal grant and 20% local.



MEMO

DATE: April 28, 2020
TO: Board of Trustees
FROM: Isaac Thorne, General Manager
SUBJECT: Recommendation to Extend Contract for Federal Lobbying Services

RECOMMENDATION: That a one-year contract extension in the amount of \$72,000 a year to be approved to Cardinal Infrastructure to provide Connect Transit Federal Lobbying Services.

BACKGROUND: Connect Transit has and will continue to apply for discretionary capital and planning grants to fund projects such as bus replacements, bus stops and transfer points infrastructure. Federal lobbying services will help increase our return on federal dollars through grants and programs, legislation, and regulatory actions. The lobbying services will help Connect maintain and develop relations with our Congressional delegation and Federal agencies to promote and protect the interest of Connect Transit.

DISCUSSION: Over the last three years Cardinal Infrastructure has helped Connect build relationships with our Congressional delegation and Federal Transit Administration. Cardinal Infrastructure has also been instrumental in our federal grant applications, helping us secure \$7,950,000 in federal discretionary grants over the last three years.

KEY FEATURES:

- Provides a comprehensive and proactive federal relations strategy
- Tracks pertinent Federal policy and monitors appropriations and authorizing legislation with regular reports to Connect
- Provides strategic guidance on grant writing, conducting grant review and research as needed in order to strengthen Connect Transit grant proposals
- Maintains relations with Congress, meets with Congressional and committee offices, Federal agencies, and administration officials to advance and protect Connect Transit's interests.

FINANCIAL IMPACT: Funds for this agreement will come from the local share account. The total cost of this one-year contract extension is \$72,000.



MEMO

DATE: April 28, 2020
TO: Board of Trustees
FROM: Martin Glaze, Chief Operating Officer
Subject: Better Bus Stops Update

FY20:

In the fall, 11 stops were constructed in Normal. Several more designs have been sent to the Town for approval to construct this spring. The City has been provided a list of designs and is currently reviewing them for approval. Due to the pandemic, City and Town employees are working from home. This has impacted their ease and access thus extending the normal permitting process. Once Connect has the approved permits, we will issue a request for bid on the construction.

IDOT recently approved 3 designs and Connect is working on Easement Agreements for those stops. There are approximately 9 more Easement Agreements Connect is working on for the FY20 list.

FY21:

Lewis, Yockey and Brown is currently working on engineering designs for 83 stops. Approximately 7-10 additional stops will be added. We took a different approach this year and decided to get pre-approval when possible for easements. This allows us to stay on track with our quantity goals as well as eliminating the need to redesign stops that are rejected. So far, this approach has worked well and we have received several pre-approvals. The designs for stops in Normal are being worked on now. Once completed they will be sent to the Town for review and constructed in the late Summer or Fall. The stops in the City will be constructed next spring.

Pre-approval for DOAP funding on the construction of FY21 stops has been sent to IDOT. This will allow Connect to utilize 65% of the costs through operating funds (debt services) and 35% from the Federal Grant Connect was awarded for Bus and Bus Facilities.

FY22:



The list of FY22 stops (110) is currently being compiled. This list will be sent to IDOT for pre-approval to utilize 65% DOAP funding for costs related to engineering designs and 35% from Federal Grant.

Noteworthy:

Connect is coordinating with IDOT on 24 stops within their project limits. IDOT is planning to add an ADA pad at each one of these stops. Connect has also coordinated with the City and Town on 14 additional stops for ADA pads as the sidewalks themselves are improved by the municipality.

An Easement was approved and signed with Bloomington Housing Authority to install a shelter near their apartments and Mission Mart on MacArthur Ave.