



**Statistics**

**FY15 January - March 2015**

**FY14 January - March 2014**

**% Change**

	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour
<b>Connect Transit</b>												
Green A (2 buses)	80,793	29,926	2,157	37.46	95,944	29,512	2,128	45.09	-15.8%	1.4%	1.4%	-16.9%
Red B (2 buses)	64,522	28,302	2,214	29.14	66,857	27,800	2,184	30.61	-3.5%	1.8%	1.4%	-4.8%
Purple C (2 buses)	42,866	26,532	2,200	19.49	41,814	26,124	2,171	19.26	2.5%	1.6%	1.3%	1.2%
Pink D (1 bus)	25,106	13,606	1,040	24.15	23,931	13,406	1,025	23.35	4.9%	1.5%	1.4%	3.4%
Blue E (1 bus)	21,003	15,954	1,136	18.48	22,086	15,724	1,121	19.70	-4.9%	1.5%	1.4%	-6.2%
Brown F (2 buses)	32,594	31,290	2,295	14.20	34,386	30,728	2,264	15.19	-5.2%	1.8%	1.4%	-6.5%
Yellow G (2 buses)	55,708	31,577	2,261	24.64	57,707	31,038	2,230	25.88	-3.5%	1.7%	1.4%	-4.8%
Orange H (2 buses)	52,375	30,131	2,252	23.26	55,912	29,649	2,221	25.17	-6.3%	1.6%	1.4%	-7.6%
Lime I (2 buses)	62,000	37,855	2,202	28.16	61,737	37,350	2,172	28.42	0.4%	1.4%	1.4%	-0.9%
Teal J (1 bus)	14,532	17,413	1,028	14.14	13,043	17,182	1,014	12.86	11.4%	1.3%	1.4%	9.9%
Aqua K (1 bus)	26,917	17,891	1,134	23.73	28,203	17,583	1,119	25.20	-4.6%	1.8%	1.4%	-5.9%
HCC Express (1 bus) (NCWHS)	3,295	1,540	243	13.59	2,439	1,428	225	10.84	35.1%	7.8%	7.8%	25.3%
ISU Tri Towers (2 buses)	162,162	10,853	1,020	158.98	101,451	10,427	980	103.22	60.3%	4.1%	4.1%	54.0%
ISU College Station (2 buses)	24,702	16,524	1,248	19.80	20,822	15,876	1,199	17.37	18.6%	4.1%	4.1%	14.0%
Nite Ride (3 buses)	21,264	13,502	1,007	21.11	15,029	13,329	995	15.10	41.5%	1.3%	1.2%	39.8%
Holiday Express				#DIV/0!					0.0%	0.0%	0.0%	0.0%
<b>Total Fixed Route</b>	<b>689,839</b>	<b>322,896</b>	<b>23,434</b>	<b>29.44</b>	<b>641,061</b>	<b>317,156</b>	<b>23,048</b>	<b>27.81</b>	<b>7.6%</b>	<b>1.8%</b>	<b>1.7%</b>	<b>5.8%</b>
<b>Demand Response</b>												
Connect Mobility	16,493	74,601	5,929	2.78	14,622	72,453	5,676	2.58	12.8%	3.0%	4.5%	8.0%
Connect Late Night	1,973	10,280	679	2.91	1,855	9,639	621	2.99	6.4%	6.7%	9.3%	-2.7%
<b>Total Demand Response</b>	<b>18,466</b>	<b>84,881</b>	<b>6,608</b>	<b>2.79</b>	<b>16,477</b>	<b>82,092</b>	<b>6,297</b>	<b>2.62</b>	<b>12.1%</b>	<b>3.4%</b>	<b>4.9%</b>	<b>6.8%</b>
<b>SYSTEM TOTALS</b>	<b>708,305</b>	<b>407,777</b>	<b>30,042</b>	<b>23.58</b>	<b>657,538</b>	<b>399,248</b>	<b>29,345</b>	<b>22.41</b>	<b>7.7%</b>	<b>2.1%</b>	<b>2.4%</b>	<b>5.2%</b>



**Month: FY15 January - March 2015**

	Target	FY2015	FY2014	% Change
<b>Effectiveness</b>				
Total Boardings per Revenue Hour	15.0	23.6	22.4	5.2%
Total Boardings per Capita	1.0	5.1	5.1	7.7%
Total Boardings per Revenue Mile	1.0	1.7	1.6	5.5%
<b>Safety</b>				
Total Preventable Accidents (Fixed Route and Demand Response)	0.0	5	6	-16.7%
Preventable Accidents per 100,000 Miles	0.0	1.23	1.50	-18.4%
<b>Efficiency</b>				
Farebox Recovery Ratio	13.3%	14.0%	14.3%	-2.2%
Average Fare	\$ 0.68	\$ 0.51	\$ 0.52	-1.6%
Cost per Revenue Hour	\$ 74.22	\$ 85.37	\$ 80.70	5.8%
Cost per Customer	\$ 5.10	\$ 3.62	\$ 3.60	0.5%
Operating Assistance Investment per Customer	\$ 4.42	\$ 3.11	\$ 3.09	0.9%
<b>Base Statistics for Calculations</b>				
Total Customers		708,305	657,538	7.7%
Total Revenue Hours		30,042	29,345	2.4%
Total Revenue Miles		407,777	399,248	2.1%
Total Bloomington-Normal Population (per the 2010 US Census)		129,107	129,107	0.0%
Total Operating Expense		\$ 2,564,823	\$ 2,367,995	8.3%
Total Operating Revenue (Includes all directly-generated revenue such as Fixed Route Demand Response)		\$ 359,559	\$ 339,318	6.0%
		85.7%	87.7%	-2.3%
		97.0%	97.0%	0.0%

**Analysis & Interpretation**



	FY15 YTD					FY14 YTD					% Change				
	Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour		Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour		Customers	Revenue Miles	Revenue Hours	Boardings per Revenue Hour	
<b>Connect Transit</b>															
Green A (2 buses)	280,681	90,583	6,528	43.00		317,805	89,675	6,498	48.91		-11.7%	1.0%	0.5%	-12.1%	
Red B (2 buses)	220,359	85,721	6,701	32.88		214,089	84,860	6,671	32.09		2.9%	1.0%	0.4%	2.5%	
Purple C (2 buses)	146,456	80,430	6,658	22.00		148,067	80,806	6,629	22.34		-1.1%	-0.5%	0.4%	-1.5%	
Pink D (1 bus)	90,085	41,246	3,146	28.64		81,100	40,972	3,131	25.90		11.1%	0.7%	0.5%	10.6%	
Blue E (1 bus)	69,455	48,243	3,439	20.20		71,831	47,995	3,424	20.98		-3.3%	0.5%	0.4%	-3.7%	
Brown F (2 buses)	114,469	94,422	6,944	16.48		116,754	93,823	6,913	16.89		-2.0%	0.6%	0.4%	-2.4%	
Yellow G (2 buses)	197,432	95,651	6,842	28.86		197,511	94,314	6,811	29.00		0.0%	1.4%	0.5%	-0.5%	
Orange H (2 buses)	182,252	91,369	6,814	26.74		191,289	90,700	6,784	28.20		-4.7%	0.7%	0.5%	-5.2%	
Lime I (2 buses)	215,318	114,784	6,663	32.32		208,067	113,910	6,633	31.37		3.5%	0.8%	0.5%	3.0%	
Teal J (1 bus)	49,197	52,744	3,111	15.82		43,776	57,299	3,135	13.96		12.4%	-7.9%	-0.8%	13.3%	
Aqua K (1 bus)	97,544	54,019	3,433	28.41		98,313	53,833	3,417	28.77		-0.8%	0.3%	0.5%	-1.2%	
HCC Express (1 bus)	10,652	3,696	582	18.29		8,359	3,584	564	14.81		27.4%	3.1%	3.2%	23.4%	
ISU Tri Towers (2 buses)	421,762	27,665	2,600	162.22		266,690	27,664	2,590	102.98		58.1%	0.0%	0.4%	57.5%	
ISU College Station (2 buses)	74,016	42,123	3,181	23.27		60,741	42,120	3,163	19.20		21.9%	0.0%	0.6%	21.2%	
Nite Ride (3 buses)	64,734	34,584	2,585	25.04		42,371	34,975	2,623	16.15		52.8%	-1.1%	-1.5%	55.0%	
<b>Total Fixed Route</b>	<b>2,234,412</b>	<b>957,280</b>	<b>69,228</b>	<b>32.28</b>		<b>2,067,073</b>	<b>958,204</b>	<b>69,071</b>	<b>29.93</b>		<b>8.1%</b>	<b>-0.1%</b>	<b>0.2%</b>	<b>7.9%</b>	
<b>Demand Response</b>															
Connect Mobility	54,377	232,213	18,446	2.95		46,375	209,425	16,058	2.89		17.3%	10.9%	14.9%	2.1%	
Connect Late Night	5,905	29,245	1,872	3.15		5,552	28,049	1,809	3.07		6.4%	4.3%	3.5%	2.8%	
<b>Total Demand Response</b>	<b>60,282</b>	<b>261,458</b>	<b>20,318</b>	<b>2.97</b>		<b>51,927</b>	<b>237,474</b>	<b>17,867</b>	<b>2.91</b>		<b>16.1%</b>	<b>10.1%</b>	<b>13.7%</b>	<b>2.1%</b>	
<b>SYSTEM TOTALS</b>	<b>2,294,694</b>	<b>1,218,738</b>	<b>89,546</b>	<b>25.63</b>		<b>2,119,000</b>	<b>1,195,678</b>	<b>86,938</b>	<b>24.37</b>		<b>8.3%</b>	<b>1.9%</b>	<b>3.0%</b>	<b>5.1%</b>	



Month: 2015 YTD				
	Target	FY2015	FY2014	% Change
<b>Effectiveness</b>				
Total Boardings per Revenue Hour	15.0	25.6	24.4	5.1%
Total Boardings per Capita	1.0	17.8	16.4	8.3%
Total Boardings per Revenue Mile	1.0	1.9	1.8	6.2%
<b>Safety</b>				
Total Preventable Accidents (Fixed Route and Demand Response)	0.0	16	17	-5.9%
Preventable Accidents per 100,000 Miles	0.0	1.31	1.42	-7.7%
<b>Efficiency</b>				
Farebox Recovery Ratio	13.3%	14.2%	15.0%	-5.9%
Average Fare	\$ 0.68	\$ 0.47	\$ 0.49	-3.5%
Cost per Revenue Hour	\$ 74.22	\$ 85.61	\$ 79.35	7.9%
Cost per Customer	\$ 5.10	\$ 3.34	\$ 3.26	2.6%
Operating Assistance Investment per Customer	\$ 4.42	\$ 2.87	\$ 2.77	3.7%
<b>Base Statistics for Calculations</b>				
Total Customers		2,294,694	2,119,000	8.3%
Total Revenue Hours		89,546	86,938	3.0%
Total Revenue Miles		1,218,738	1,195,678	1.9%
Total Bloomington-Normal Population (per the 2010 US Census)		129,107	129,107	0.0%
Total Operating Expense		\$ 7,666,213	\$ 6,898,933	11.1%
Total Operating Revenue (includes all directly-generated revenue such as Universal Access)		\$ 1,085,326	\$ 1,038,091	4.6%
<b>On Time Performance</b>				
Fixed Route		85.1%	90.2%	-5.7%
Demand Response		97.2%	96.9%	0.3%

**Analysis & Interpretation**



## MEMO

Date April 28, 2015  
To: Board of Trustees  
From: Pat Kuebrich, Finance Director

**RECOMMENDATION:** That the Illinois State University Universal Access Agreement for fiscal year 2016 be approved in the amount of \$519,000 and the necessary documents be executed.

**BACKGROUND:** The universal access agreement allows students, faculty, and staff of Illinois State University and students of University High School to ride Connect Transit fixed route buses free of charge upon displaying their valid school ID.

Connect Transit will provide established and regularly publicized Bloomington-Normal citywide public transportation service including, but not limited to: service through ISU Campus on bus routes known as the Redbird Express, Nite Ride and Late Nite Ride routes.

Members of ISU staff and Connect Transit management came to the agreement for ISU to pay Connect Transit \$519,750 for one year of Universal Access in FY 2016, which is a \$24,750 (5.0%) increase over FY 2015.

**FINANCIAL IMPACT:** ISU has agreed to pay Connect Transit \$519,750 for one (1) year of Universal Access in FY 2016, which is a \$24,750 (5.0%) increase over FY 2015.

**AGREEMENT BETWEEN THE BLOOMINGTON-NORMAL  
PUBLIC TRANSIT SYSTEM AND  
ILLINOIS STATE UNIVERSITY FOR  
FACULTY, STAFF AND STUDENT TRANSIT SERVICES  
April 16, 2015**

This Agreement is made by and between the Board of Trustees of Illinois State University (ISU) and Bloomington Normal Public Transit System (Connect Transit).

Whereas ISU and Connect Transit have agreed that benefits accrue to both parties in providing a means by which ISU may provide for fare prepayment for ISU students, faculty, staff and University High School students utilizing the Connect Transit fixed route buses and,

Whereas ISU and Connect Transit have agreed to terms, which will allow ISU students, faculty, staff and University High School students to use the fixed route services of Connect Transit without the requirement to pay the posted fare.

**ARTICLE I – RECITALS**

Whereas Connect Transit provides bus service open to the public on a regular basis, along fixed routes, during published hours and at published frequencies; and

Whereas Connect Transit service provides a satisfactory means of transporting many University faculty, staff, and students, as well as staff members of University-affiliated agencies to and from their place of residence and the University campus; and

Whereas the use of Connect Transit services by faculty, staff, and students is advantageous to the University as well as the cities of Bloomington and Normal, Illinois.

Therefore, be it resolved that the following responsibilities be carried out by the parties to this agreement as set forth below.

**ARTICLE II – RESPONSIBILITIES OF CONNECT TRANSIT**

2.1. Connect Transit shall honor the University faculty, staff and student photo identification card and/or other approved credential when presented by current University faculty, staff, and students to Connect Transit agents and bus drivers and regard it as a Connect Transit bus pass.

2.2. Connect Transit shall provide established and regularly publicized Bloomington-Normal citywide public transportation service including, but not limited to: service through the ISU Campus on bus routes known as the Redbird Express, Nite Ride and Late Nite Ride Routes. Appendix A provides a comprehensive list of the hours and frequencies of service and transit stop locations currently provided for the Redbird Express, Nite Ride and Late Nite Ride routes. All transit services described in this paragraph are provided to ISU faculty, staff, students and University High School students upon presentation of their University photo identification card

and/or credential provided by the University. Service will be provided to all others according to a fare schedule established by Connect Transit.

2.3. In providing the public transit services described in sections 2.1 and 2.2 of this Article, Connect Transit shall act as an independent contractor and not as agents or employees of the University. Additionally, the University shall not have, and shall not exercise any control over Connect Transit operations in connection with providing the public transit services described in sections 2.2 and 2.3 of this Article. The University shall not have and shall not exercise any control or supervision whatsoever over drivers providing transit service. All bus drivers will be employed by Connect Transit, shall constitute Connect Transit's employees only, shall not constitute agents or employees of the University, and shall be subject solely to the supervision and control of Connect Transit.

2.4. Connect Transit shall provide ISU with a detailed breakdown of ridership numbers on a monthly basis for students, faculty, and staff by route for all Connect Transit routes. This information shall be sent monthly to Illinois State University, c/o Director of Parking and Transportation, 709 N. Main Street, Normal, Illinois 61790-92500.

2.5. Connect Transit shall provide audited financial statements annually, when the audit is complete, generally by November. This information shall be sent to Illinois State University, c/o Director of Parking and Transportation, 709 N. Main Street, Normal, Illinois 61790-92500.

2.6. Connect Transit shall provide in-house telephone information services to callers seeking information about the evening bus service.

2.7. Connect Transit shall provide a detailed breakdown to ISU for the budgeted cost of transit services provided under the terms of this agreement, including hourly operating expense rates, before and after the application of the Downstate Operating Assistance Program (DOAP) subsidy.

2.8. Connect Transit shall notify ISU of the percentage and contract amount of the DOAP subsidy they are granted in FY2016.

### ARTICLE III – RESPONSIBILITIES OF THE UNIVERSITY

3.1. RIDER IDENTIFICATION. University shall identify current faculty, staff and students at the Bloomington-Normal campus of the University through the issuance of a photo identification card, and/or an approved alternate credential.

3.2. Contract Payment Terms

3.3. The University shall pay Connect Transit a monthly amount of \$43,312.50 over a twelve month period beginning July 1, 2015 and ending June 30, 2016. This amount will be the total of all transit servicing the ISU community.

3.4. The University shall process payments to the Connect Transit upon receipt of invoices submitted to the Office of Parking & Transportation Services, c/o, Director of Parking & Transportation Services at, 709 N. Main Street, Normal, Illinois 61790.

#### ARTICLE IV – LIABILITY AND RISK

4.1 INSURANCE. Connect Transit shall provide for a Certificate of Insurance to be issued naming the Board of Trustees of Illinois State University as an additional insured with respect to general liability. The required insurance coverage shall be provided by an insurance company that has a current Best's Rating of B+: IV, or better, or is approved by Illinois State University. This Certificate of Insurance must be received and approved before commencement of operations. The Certificate must evidence the following coverage in at least the limits stipulated. Connect Transit agrees to maintain such insurance for the duration of the project or the term for which services will be rendered.

- I. Workmen's Compensation (including Occupational Disease) under the terms of the Illinois Workmen's Compensation Act.
- II. Employer's Liability: \$500,000.
- III. General Liability: \$1,000,000 per occurrence.
- IV. Automobile Liability: \$5,000,000 per occurrence.

4.2 LIABILITY. Neither party shall be legally liable for any negligent or wrongful acts, either of commission or omission, chargeable to the other, unless such liability is imposed by law. This Agreement shall not be construed as seeking to either enlarge or diminish any obligation or duty owed by one party against the other or against third parties.

#### ARTICLE V – MARKETING AND INFORMATION

Each party shall, through the various means available to each, publish agreed upon information regarding the services provided pursuant to this Agreement. Each party shall bear its full cost of publishing such information in its own publications. Neither party will use the name of the other in any form of advertising or publicity without the express written permission of the other party.

#### ARTICLE VI – PUBLIC SAFETY

6.1 The parties acknowledge and agree that public safety is of the highest concern and that each shall take appropriate actions to maximize the safety of riders, pedestrians, bicyclists, other vehicles, property and any other related considerations. Subject to any limitations set forth in this Agreement or otherwise by law, such actions may include, but shall not be limited to, driver training, educational programming regarding public safety, consolidation of stops, and pedestrian safety infrastructure improvements and initiatives. The parties will cooperate and collaborate in good faith on public safety initiatives.

6.2 Connect Transit shall maintain driver qualification records in accordance with requirements of state and federal law and shall make such records available for purposes of pending litigation to the University or its agents for inspection and copying upon reasonable notice and during normal business hours.

#### ARTICLE VII – TERM AND TERMINATION

7.1. This Agreement shall be in effect from July 1, 2015 through June 30, 2016.

7.2. In the event of an alleged material breach, the aggrieved party shall so advise the other party by written notice indicating in specific detail the nature and basis of the alleged breach. The alleged breaching party shall cure the breach within One-Hundred-Twenty (120) days from its receipt of notice; if the breach is not remedied to the reasonable satisfaction of the aggrieved party within the cure period, the aggrieved party may terminate this Agreement upon One-Hundred-Twenty (120) days written notice.

7.3. All accounts shall be settled on a pro-rated basis in the event of termination of this Agreement prior to its full term.

#### ARTICLE VIII – AMENDMENTS

This Agreement may be modified or renewed only by a written instrument signed by both parties. Fixed route hours and compensation may be modified to this Agreement at any time by amendment.

#### ARTICLE IX – COOPERATION

The parties agree to meet quarterly during the term of this agreement to discuss any aspects of the service, including but not limited to routing, service periods, and frequencies. The parties agree to meet in the month of January 2016 to discuss the status of any potential budgetary issues. While the parties recognize the importance of consultation and cooperation in the evaluation of decisions relating to public transit services and agree to collaborate whenever possible and permissible, final decisions relating to public transit services, and in particular Article II, shall be the sole and exclusive responsibility of Connect Transit.

Connect Transit shall give notice to ISU regarding any changes to routing, service periods and frequencies no later than 30 days prior to the implementation of the changes. Notice shall be directed to the Office of Parking & Transportation Services, c/o, Director of Parking & Transportation Services at 709 N. Main Street, Normal, Illinois 61790.

#### ARTICLE X – NOTIFICATION

All communications required or permitted under this Agreement, except as otherwise noted, shall be in writing and shall be sent by registered or certified mail, return receipt requested, or by overnight courier service to the party's representative listed below.

Notices to the University shall be sent to: to the Office of Parking & Transportation Services, c/o Director of Parking & Transportation Services at, 709 N. Main Street, Normal, Illinois 61790-92500.

Notices to Connect Transit shall be sent to General Manager, Connect Transit, 351 Wylie Drive, Normal, Illinois 61761.

#### ARTICLE XI – MISCELLANEOUS

11.1. PARTY STATUS. Neither party is agent, employee, legal representative, and partner or considered a participant of a joint venture of the other. Neither party has the power or right to bind or commit the other.

11.2. NO BENEFICIARIES. The parties do not intend for this Agreement to create any rights, or rights of enforcement, in third parties.

#### ARTICLE XII - SEVERABILITY

12.1. SEVERABILITY. If a court of competent, jurisdiction finds any provision of this Agreement legally invalid or unenforceable, such finding will not affect the validity or enforceability of any other provision of this Agreement and the parties will continue to perform. If the Agreement cannot be performed in the absence of the provision, this Agreement will terminate upon one-hundred-twenty (120) written notice by one party to the other party.

12.2. ASSIGNMENT. This Agreement shall bind, and inure to the benefit of, the parties and any successors to substantially the entire assets of the respective party. Neither party may assign this Agreement without first obtaining the prior written consent of the other party. Any attempted assignment without consent is void.

12.3. FORCE MAJEURE. Each party will be excused from performance of the Agreement only to the extent that performance is prevented by conditions beyond the reasonable control of the affected party. The party claiming excuse for delayed performance will promptly notify the other Party and will resume its performance as soon as performance is possible.

12.4. EFFECT OF WAIVERS. No waiver of any right, remedy, power or privilege by any party shall be effective unless made in writing. No waiver of any breach of any provision of this Agreement shall constitute a waiver of any subsequent breach of the same or of any other provision of this Agreement.

#### ARTICLE XIII – REPRESENTATION ON AUTHORITY OF PARTIES/SIGNATORIES

Each person signing this Agreement represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver this Agreement. Each party represents and warrants to the other that the execution and delivery of the Agreement and the performance of such party's



## Appendix A

Redbird Shuttles-NiteRide 2015 -2016

Aug.	Sun	Mon	Tues	Wed	Thurs	Fri	Sat
							1
	2	3	4	5	6	7	8
	9	10	11	12 N	13 N	14 N	15 N
	16 N	17 R/N	18 R/N	19 R/N	20 R/N	21 R/N	22 N
	23 N	24 R/N	25 R/N	26 R/N	27 R/N	28 R/N	29 N
	30 N	31 R/N					

Jan.	Sun	Mon	Tues	Wed	Thurs	Fri	Sat
						1	2
	3	4	5	6	7	8	9
	10 N	11 R/N	12 R/N	13 R/N	14 R/N	15 R	16
	17	18 N	19 R/N	20 R/N	21 R/N	22 R/N	23 N
	24 N	25 R/N	26 R/N	27 R/N	28 R/N	29 R/N	30 N
	31 N						

Redbird total: 158

Nite Ride: Sun. 30  
 Mon. 32  
 Tues. 32  
 Wed. 33  
 Thurs. 33  
 Fri. 27  
 Sat. 27

Sept.	Sun	Mon	Tues	Wed	Thurs	Fri	Sat
			1 R/N	2 R/N	3 R/N	4 R	5
	6	7 N	8 R/N	9 R/N	10 R/N	11 R/N	12 N
	13 N	14 R/N	15 R/N	16 R/N	17 R/N	18 R/N	19 N
	20 N	21 R/N	22 R/N	23 R/N	24 R/N	25 R/N	26 N
	27 N	28 R/N	29 R/N	30 R/N			

Feb.	Sun	Mon	Tues	Wed	Thurs	Fri	Sat
		1 R/N	2 R/N	3 R/N	4 R/N	5 R/N	6 N
	7 N	8 R/N	9 R/N	10 R/N	11 R/N	12 R/N	13 N
	14 N	15 R/N	16 R/N	17 R/N	18 R/N	19 R/N	20 N
	21 N	22 R/N	23 R/N	24 R/N	25 R/N	26 R/N	27 N
	28 N	29 R/N					

Nite Ride Totals: 214

Oct.	Sun	Mon	Tues	Wed	Thurs	Fri	Sat
					1 R/N	2 R/N	3 N
	4 N	5 R/N	6 R/N	7 R/N	8 R/N	9 R/N	10 N
	11 N	12 R/N	13 R/N	14 R/N	15 R/N	16 R/N	17 N
	18 N	19 R/N	20 R/N	21 R/N	22 R/N	23 R/N	24 N
	25 N	26 R/N	27 R/N	28 R/N	29 R/N	30 R/N	31 N

Mar.	Sun	Mon	Tues	Wed	Thurs	Fri	Sat
			1 R/N	2 R/N	3 R/N	4 R	5
	6	7	8	9	10	11	12
	13 N	14 R/N	15 R/N	16 R/N	17 R/N	18 R/N	19 N
	20 N	21 R/N	22 R/N	23 R/N	24 R/N	25 R/N	26 N
	27 N	28 R/N	29 R/N	30 R/N	31 R/N		

Nov.	Sun	Mon	Tues	Wed	Thurs	Fri	Sat
	1 N	2 R/N	3 R/N	4 R/N	5 R/N	6 R/N	7 N
	8 N	9 R/N	10 R/N	11 R/N	12 R/N	13 R/N	14 N
	15 N	16 R/N	17 R/N	18 R/N	19 R/N	20 R	21
	22	23	24	25	26	27	28
	29 N	30 R/N					

April	Sun	Mon	Tues	Wed	Thurs	Fri	Sat
						1 R/N	2 N
	3 N	4 R/N	5 R/N	6 R/N	7 R/N	8 R/N	9 N
	10 N	11 R/N	12 R/N	13 R/N	14 R/N	15 R/N	16 N
	17 N	18 R/N	19 R/N	20 R/N	21 R/N	22 R/N	23 N
	24 N	25 R/N	26 R/N	27 R/N	28 R/N	29 R/N	30 N

Dec.	Sun	Mon	Tues	Wed	Thurs	Fri	Sat
			1 R/N	2 R/N	3 R/N	4 R/N	5 N
	6 N	7 R/N	8 R/N	9 R/N	10 R/N	11 R	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	31		

May	Sun	Mon	Tues	Wed	Thurs	Fri	Sat
	1 N	2 R/N	3 R/N	4 R/N	5 R/N	6 R	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31				

# Redbird Express Route



## REDBIRD EXPRESS BLUE ROUTE

- 6. Haynie, Wilkins, Wright
- 8. University and College (Southwest corner)
- 12. Watterson Towers (North Street)
- 13. Watterson Towers (Fell Avenue)
- 14. Uptown Station
- 11. Hewett-Manchester (Mulberry Street)
- 9. University and College (Northeast corner)

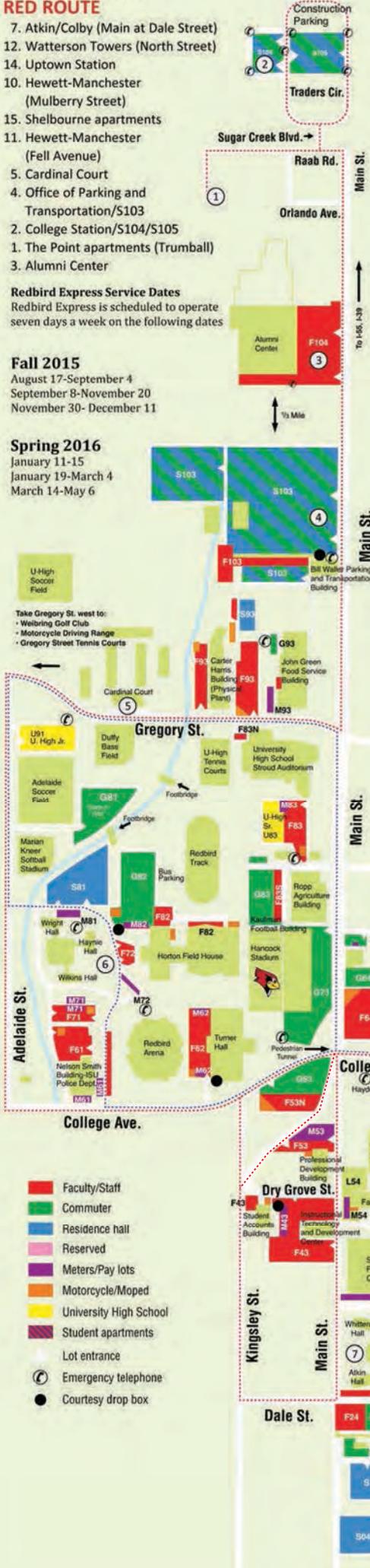
## REDBIRD EXPRESS RED ROUTE

- 7. Atkin/Colby (Main at Dale Street)
- 12. Watterson Towers (North Street)
- 14. Uptown Station
- 10. Hewett-Manchester (Mulberry Street)
- 15. Shelbourne apartments
- 11. Hewett-Manchester (Fell Avenue)
- 5. Cardinal Court
- 4. Office of Parking and Transportation/S103
- 2. College Station/S104/S105
- 1. The Point apartments (Trumbull)
- 3. Alumni Center

**Redbird Express Service Dates**  
Redbird Express is scheduled to operate seven days a week on the following dates

**Fall 2015**  
August 17-September 4  
September 8-November 20  
November 30-December 11

**Spring 2016**  
January 11-15  
January 19-March 4  
March 14-May 6



## Redbird Express Blue Route Haynie, Wilkins, Wright/East Campus Bus 1

Bus leaves	at	First bus leaves	Last bus leaves
Cardinal Court	:07 :27 :47	7:27 a.m.	7:07 p.m.
Haynie, Wilkins, Wright	:10 :30 :50	7:30 a.m.	7:10 p.m.
University and College (SW corner)	:12 :32 :52	7:32 a.m.	6:52 p.m.
Watterson Towers (North Street)	:14 :34 :54	7:34 a.m.	6:54 p.m.
Watterson Towers (Fell Avenue)	:15 :35 :55	7:35 a.m.	6:55 p.m.
Uptown Station	:20 :40 :00	7:40 a.m.	7:00 p.m.
Hewett-Manchester (Mulberry St.)	:22 :42 :02	7:42 a.m.	7:02 p.m.
University and College (NE corner)	:23 :43 :03	7:43 a.m.	7:03 p.m.
Cardinal Court			

## Redbird Express Blue Route Haynie, Wilkins, Wright/East Campus Bus 2

Bus leaves	at	First bus leaves	Last bus leaves
Cardinal Court	:37 :57 :17	7:37 a.m.	2:57 p.m.
Haynie, Wilkins, Wright	:40 :00 :20	7:40 a.m.	3:00 p.m.
University and College (SW corner)	:42 :02 :22	7:42 a.m.	2:42 p.m.
Watterson Towers (North Street)	:44 :04 :24	7:44 a.m.	2:44 p.m.
Watterson Towers (Fell Avenue)	:45 :05 :25	7:45 a.m.	2:45 p.m.
Uptown Station	:50 :10 :30	7:50 a.m.	2:50 p.m.
Hewett-Manchester (Mulberry St.)	:52 :12 :32	7:52 a.m.	2:52 p.m.
University and College (NE corner)	:53 :13 :33	7:53 a.m.	2:53 p.m.
Cardinal Court			

## Redbird Express Red Route Lots S103-S104-S105/Cardinal Court

Bus leaves	at	First bus leaves	Last bus leaves
College Station/S104/S105	:18 :48	7:18 a.m.	6:18 p.m.
The Point apartments (Trumbull)	:22 :52	7:22 a.m.	6:22 p.m.
Alumni Center	:30 :00	7:30 a.m.	6:30 p.m.
Office of Parking & Transportation/S103	:31 :01	7:31 a.m.	6:31 p.m.
Cardinal Court	:33 :03	7:33 a.m.	6:33 p.m.
Atkin-Colby (Main at Dale Street)	:40 :10	7:40 a.m.	6:40 p.m.
Watterson Towers (North Street)	:45 :15	7:45 a.m.	6:45 p.m.
Uptown Station	:45 :15	7:45 a.m.	6:45 p.m.
Hewett-Manchester (Fell Avenue)	:46 :16	7:46 a.m.	6:46 p.m.
Shelbourne apartments	:52 :22	7:52 a.m.	6:52 p.m.
Watterson Towers (North Street)	:59 :29	7:59 a.m.	6:59 p.m.
Uptown Station	:59 :29	7:59 a.m.	6:29 p.m.
Hewett-Manchester (Mulberry Street)	:03 :33	8:03 a.m.	7:03 p.m.
Atkin-Colby (Main at Dale Street)	:06 :36	8:06 a.m.	7:06 p.m.
Cardinal Court	:11 :41	8:11 a.m.	7:11 p.m.
Office of Parking & Transportation/S103	:13 :43	8:13 a.m.	7:13 p.m.
College Station/S104/S105	:18	7:18 p.m.	7:18 p.m.
The Point apartments (Trumbull)		7:22 p.m.	7:22 p.m.



**ILLINOIS STATE UNIVERSITY**  
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## REDBIRD RIDE Transportation programs 2015-2016

### Redbird Express

Provides transportation around campus from 7:30 a.m. to 7 p.m. on regular scheduled class days.

### NiteRide

Provides transportation from 7 p.m. to 1 a.m., seven days a week, around campus and other locations such as The Shoppes at College Hills, Walmart, and Parkway Plaza.

### Late NiteRide

Provides transportation beginning at 9 p.m. between Uptown Normal and downtown Bloomington on Thursday, Friday, and Saturday.

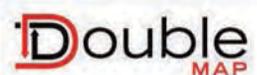
### Universal Access

Provides free access for all faculty, staff, and students around the community on the Connect Transit fixed bus routes.

### Office of Parking and Transportation

709 N. Main Street | Campus Box 9250  
Normal, IL 61790-9250  
tel (309) 438-8391 | (309) 438-PARK (7275)  
fax (309) 438-7179

[Parking.IllinoisState.edu](http://Parking.IllinoisState.edu)



Follow the Connect Transit routes in real time by downloading the free DoubleMap application on your smartphone.

# NiteRide Route



## Late NiteRide Red Route

Monday–Saturday, 9 p.m.–1 a.m.  
Sunday, 7 p.m.–1 a.m.

Bus leaves	at	Sunday First bus leaves	Weekdays and Saturdays First bus leaves	Last bus leaves
Bone Student Center	:00 :30	7:00 p.m.	9:00 p.m.	12:30 a.m.
Atkin-Colby	:01 :31	7:01 p.m.	9:01 p.m.	12:31 a.m.
Haynie, Wilkins, Wright	:03 :33	7:03 p.m.	9:03 p.m.	12:33 a.m.
Cardinal Court	:05 :35	7:05 p.m.	9:05 p.m.	12:35 a.m.
Parking and Transp./S103	:06 :36	7:06 p.m.	9:06 p.m.	12:36 a.m.
Alumni Center	:08 :38	7:08 p.m.	9:08 p.m.	12:38 a.m.
Traders Cr./S104/S105	:11 :41	7:11 p.m.	9:11 p.m.	12:41 a.m.
Lincoln College	:15 :45	7:15 p.m.	9:15 p.m.	12:45 a.m.
Alumni Center	:18 :48	7:18 p.m.	9:18 p.m.	12:48 a.m.
Parking and Transp./S103	:19 :49	7:19 p.m.	9:19 p.m.	12:49 a.m.
Cardinal Court	:20 :50	7:20 p.m.	9:20 p.m.	12:50 a.m.
Haynie, Wilkins, Wright	:22 :52	7:22 p.m.	9:22 p.m.	12:52 a.m.
Atkin-Colby	:27 :57	7:27 p.m.	9:27 p.m.	12:57 a.m.

Bus leaves	at	Sunday First bus leaves	Weekdays and Saturdays First bus leaves	Last bus leaves
Bone Student Center	:00 :30	7:00 p.m.	9:00 p.m.	12:30 a.m.
Hewett-Manchester	:02 :32	7:02 p.m.	9:02 p.m.	12:32 a.m.
Watterson Towers	:04 :34	7:04 p.m.	9:04 p.m.	12:34 a.m.
Uptown Station	:04 :34	7:04 p.m.	9:02 p.m.	12:34 a.m.
Linden and Vernon	:06 :36	7:06 p.m.	9:06 p.m.	12:36 a.m.
Shelbourne apartments	:12 :42	7:12 p.m.	9:12 p.m.	12:42 a.m.
Walmart	:19 :49	7:19 p.m.	9:19 p.m.	10:49 p.m.
Parkway Plaza	:23 :53	7:23 p.m.	9:23 p.m.	10:53 p.m.

Bus leaves	at	Sunday First bus leaves	Weekdays and Saturdays First bus leaves	Last bus leaves
Shoppes at College Hills	:00 :30	7:00 p.m.	9:00 p.m.	11:00 p.m.
Landmark Plaza	:02 :32	7:02 p.m.	9:02 p.m.	11:02 p.m.
Walmart	:05 :35	7:05 p.m.	9:05 p.m.	11:05 p.m.
Shelbourne apartments	:18 :48	7:18 p.m.	9:18 p.m.	12:48 a.m.
Linden and Vernon	:23 :53	7:23 p.m.	9:23 p.m.	12:53 a.m.
Uptown Station	:26 :56	7:26 p.m.	9:26 p.m.	12:56 a.m.
Watterson Towers	:26 :56	7:26 p.m.	9:26 p.m.	12:56 a.m.
Hewett-Manchester	:28 :58	7:28 p.m.	9:28 p.m.	12:58 a.m.

## NiteRide Blue Route

Monday–Saturday, 7–9 p.m.

Bus leaves	at	First bus leaves	Last bus leaves
Bone Student Center	:00 :30	7:00 p.m.	8:30 p.m.
Atkin-Colby	:01 :31	7:01 p.m.	8:31 p.m.
Haynie, Wilkins, Wright	:03 :33	7:03 p.m.	8:33 p.m.
Cardinal Court	:05 :35	7:05 p.m.	8:35 p.m.
Parking and Transp./S103	:06 :36	7:07 p.m.	8:37 p.m.
Cardinal Court	:08 :38	7:08 p.m.	8:38 p.m.
Haynie, Wilkins, Wright	:10 :40	7:10 p.m.	8:40 p.m.
Atkin-Colby	:14 :44	7:14 p.m.	8:44 p.m.

Bus leaves	at	First bus leaves	Last bus leaves
Bone Student Center	:18 :48	7:18 p.m.	8:48 p.m.
Hewett-Manchester	:20 :50	7:20 p.m.	8:50 p.m.
Uptown Station	:21 :51	7:21 p.m.	8:54 p.m.
Watterson Towers	:21 :51	7:21 p.m.	8:51 p.m.
Fell and Vernon	:22 :52	7:22 p.m.	8:52 p.m.
Watterson Towers	:24 :54	7:24 p.m.	8:54 p.m.
Hewett-Manchester	:25 :55	7:25 p.m.	8:55 p.m.

## NiteRide/Late NiteRide service dates

NiteRide is scheduled to operate seven days a week on the following dates.

### Fall 2015

August 12- September 3  
September 7- November 19  
November 29- December 10

### Spring 2016

January 10-14  
January 18-March 3  
March 13-May 5

## NITERIDE BLUE ROUTE

1. Bone Student Center
2. Atkin-Colby
3. Haynie, Wilkins, Wright
4. Cardinal Court
5. Parking & Transportation/S103
9. Hewett-Manchester Halls
10. Watterson Towers

## NITERIDE RED ROUTE

1. Bone Student Center
2. Atkin-Colby
3. Haynie, Wilkins, Wright
4. Cardinal Court
5. Parking and Transportation/S103
6. Alumni Center
7. Lincoln College
8. Traders Circle/S104/S105
9. Hewett-Manchester Halls
10. Watterson Towers
11. Linden and Vernon
12. Uptown Station
13. Shelbourne Apartments
14. Walmart
15. Parkway Plaza
16. The Shoppes at College Hills
17. Landmark Plaza

For the latest Redbird Express route updates, please visit

[Parking.IllinoisState.edu](http://Parking.IllinoisState.edu)



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# NiteRide Route



## Late NiteRide Red Route

Monday–Saturday, 9 p.m.–1 a.m.  
Sunday, 7 p.m.–1 a.m.

Bus leaves	at	Sunday First bus leaves	Weekdays and Saturdays First bus leaves	Last bus leaves
Bone Student Center	:00 :30	7:00 p.m.	9:00 p.m.	12:30 a.m.
Atkin-Colby	:01 :31	7:01 p.m.	9:01 p.m.	12:31 a.m.
Haynie, Wilkins, Wright	:03 :33	7:03 p.m.	9:03 p.m.	12:33 a.m.
Cardinal Court	:05 :35	7:05 p.m.	9:05 p.m.	12:35 a.m.
Parking and Transp./S103	:06 :36	7:06 p.m.	9:06 p.m.	12:36 a.m.
Alumni Center	:08 :38	7:08 p.m.	9:08 p.m.	12:38 a.m.
Traders Cr./S104/S105	:11 :41	7:11 p.m.	9:11 p.m.	12:41 a.m.
Lincoln College	:15 :45	7:15 p.m.	9:15 p.m.	12:45 a.m.
Alumni Center	:18 :48	7:18 p.m.	9:18 p.m.	12:48 a.m.
Parking and Transp./S103	:19 :49	7:19 p.m.	9:19 p.m.	12:49 a.m.
Cardinal Court	:20 :50	7:20 p.m.	9:20 p.m.	12:50 a.m.
Haynie, Wilkins, Wright	:22 :52	7:22 p.m.	9:22 p.m.	12:52 a.m.
Atkin-Colby	:27 :57	7:27 p.m.	9:27 p.m.	12:57 a.m.

Bus leaves	at	Sunday First bus leaves	Weekdays and Saturdays First bus leaves	Last bus leaves
Bone Student Center	:00 :30	7:00 p.m.	9:00 p.m.	12:30 a.m.
Hewett-Manchester	:02 :32	7:02 p.m.	9:02 p.m.	12:32 a.m.
Watterson Towers	:04 :34	7:04 p.m.	9:04 p.m.	12:34 a.m.
Uptown Station	:04 :34	7:04 p.m.	9:02 p.m.	12:34 a.m.
Linden and Vernon	:06 :36	7:06 p.m.	9:06 p.m.	12:36 a.m.
Shelbourne apartments	:12 :42	7:12 p.m.	9:12 p.m.	12:42 a.m.
Walmart	:19 :49	7:19 p.m.	9:19 p.m.	10:49 p.m.
Parkway Plaza	:23 :53	7:23 p.m.	9:23 p.m.	10:53 p.m.

Bus leaves	at	Sunday First bus leaves	Weekdays and Saturdays First bus leaves	Last bus leaves
Shoppes at College Hills	:00 :30	7:00 p.m.	9:00 p.m.	11:00 p.m.
Landmark Plaza	:02 :32	7:02 p.m.	9:02 p.m.	11:02 p.m.
Walmart	:05 :35	7:05 p.m.	9:05 p.m.	11:05 p.m.
Shelbourne apartments	:18 :48	7:18 p.m.	9:18 p.m.	12:48 a.m.
Linden and Vernon	:23 :53	7:23 p.m.	9:23 p.m.	12:53 a.m.
Uptown Station	:26 :56	7:26 p.m.	9:26 p.m.	12:56 a.m.
Watterson Towers	:26 :56	7:26 p.m.	9:26 p.m.	12:56 a.m.
Hewett-Manchester	:28 :58	7:28 p.m.	9:28 p.m.	12:58 a.m.

## NiteRide Blue Route

Monday–Saturday, 7–9 p.m.

Bus leaves	at	First bus leaves	Last bus leaves
Bone Student Center	:00 :30	7:00 p.m.	8:30 p.m.
Atkin-Colby	:01 :31	7:01 p.m.	8:31 p.m.
Haynie, Wilkins, Wright	:03 :33	7:03 p.m.	8:33 p.m.
Cardinal Court	:05 :35	7:05 p.m.	8:35 p.m.
Parking and Transp./S103	:06 :36	7:07 p.m.	8:37 p.m.
Cardinal Court	:08 :38	7:08 p.m.	8:38 p.m.
Haynie, Wilkins, Wright	:10 :40	7:10 p.m.	8:40 p.m.
Atkin-Colby	:14 :44	7:14 p.m.	8:44 p.m.

Bus leaves	at	First bus leaves	Last bus leaves
Bone Student Center	:18 :48	7:18 p.m.	8:48 p.m.
Hewett-Manchester	:20 :50	7:20 p.m.	8:50 p.m.
Uptown Station	:21 :51	7:21 p.m.	8:54 p.m.
Watterson Towers	:21 :51	7:21 p.m.	8:51 p.m.
Fell and Vernon	:22 :52	7:22 p.m.	8:52 p.m.
Watterson Towers	:24 :54	7:24 p.m.	8:54 p.m.
Hewett-Manchester	:25 :55	7:25 p.m.	8:55 p.m.

## NiteRide/Late NiteRide service dates

NiteRide is scheduled to operate seven days a week on the following dates.

**Fall 2015**  
August 12–September 3  
September 7–November 19  
November 29–December 10

**Spring 2016**  
January 10–14  
January 18–March 3  
March 13–May 5

## NITERIDE BLUE ROUTE

1. Bone Student Center
2. Atkin-Colby
3. Haynie, Wilkins, Wright
4. Cardinal Court
5. Parking & Transportation/S103
6. Hewett-Manchester Halls
7. Watterson Towers

## NITERIDE RED ROUTE

1. Bone Student Center
2. Atkin-Colby
3. Haynie, Wilkins, Wright
4. Cardinal Court
5. Parking and Transportation/S103
6. Alumni Center
7. Lincoln College
8. Traders Circle/S104/S105
9. Hewett-Manchester Halls
10. Watterson Towers
11. Linden and Vernon
12. Uptown Station
13. Shelbourne Apartments
14. Walmart
15. Parkway Plaza
16. The Shoppes at College Hills
17. Landmark Plaza

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## MEMO

DATE: April 28, 2015  
TO: Board of Trustees  
FROM: Patrick Kuebrich, Finance Director

**RECOMMENDATION:** That the Cash Farm Lease with Mark Thompson commencing on April 1, 2015 and ending on March 31, 2018 on a cash rent basis of \$200. per acre, with the annual rent payment due and payable on November 1, of each year of the lease agreement be approved.

**BACKGROUND:** In 2009 Connect Transit purchased seven additional adjoining acres for possible future expansion. Five of those seven acres are tillable. The past several years we have leased those acres to Mark Thompson to farm. The lease states Mr. Thompson agrees to mow the roadways and spray fence rows for weeds. The lease saves Connect Transit from having to maintain the property and provides some revenue. Mr. Thompson reports the land produces fair to average yields due to the fact it sits rather low and does not properly drain because of some tile damage. Per the Illinois Society of Professional Farm Managers and Rural Appraisers in the 2013 Illinois Farmland Values and Lease Trends the typical cash rental rates for an acre of land with average productivity ranges from \$125 to \$200.

**FINANCIAL IMPACT:** Staff has negotiated a multi-year lease with Mr. Thompson commencing on April 1, 2015 and ending on March 31, 2018 on a cash rent basis of \$200. per acre, with the annual rent payment due and payable on November 1, of each year of the lease agreement.

## CASH FARM LEASE

MADE AND ENTERED into by and between Bloomington-Normal Public Transit System, herein after called Lessor, and Mark Thompson, herein after called Lessee, this 1<sup>st</sup> day of April, 2015.

WITNESSETH:

1. That the Lessor hereby leases to Lessee, during the time period commencing on the 1<sup>st</sup> day of April, 2015, and ending on the 31<sup>st</sup> day of March, 2018, the following property (see Attachment A) to be used for farming purposes only. The tillable acres are stipulated to be 5 acres, more or less. Lessee, in consideration of this lease, agrees to pay cash rent on the basis of \$200.00 per acre.

The Lessor reserves the right to terminate this lease upon a six month written notice to the Lessee. The Lessor will notify the Lessee no later than October 1<sup>st</sup> to terminate the lease for the following year.

Annual rent is due and payable in the amount of \$1,000.00 on November 1, 2015, \$1,000.00 November 1, 2016 and \$1,000.00 November 1, 2017.

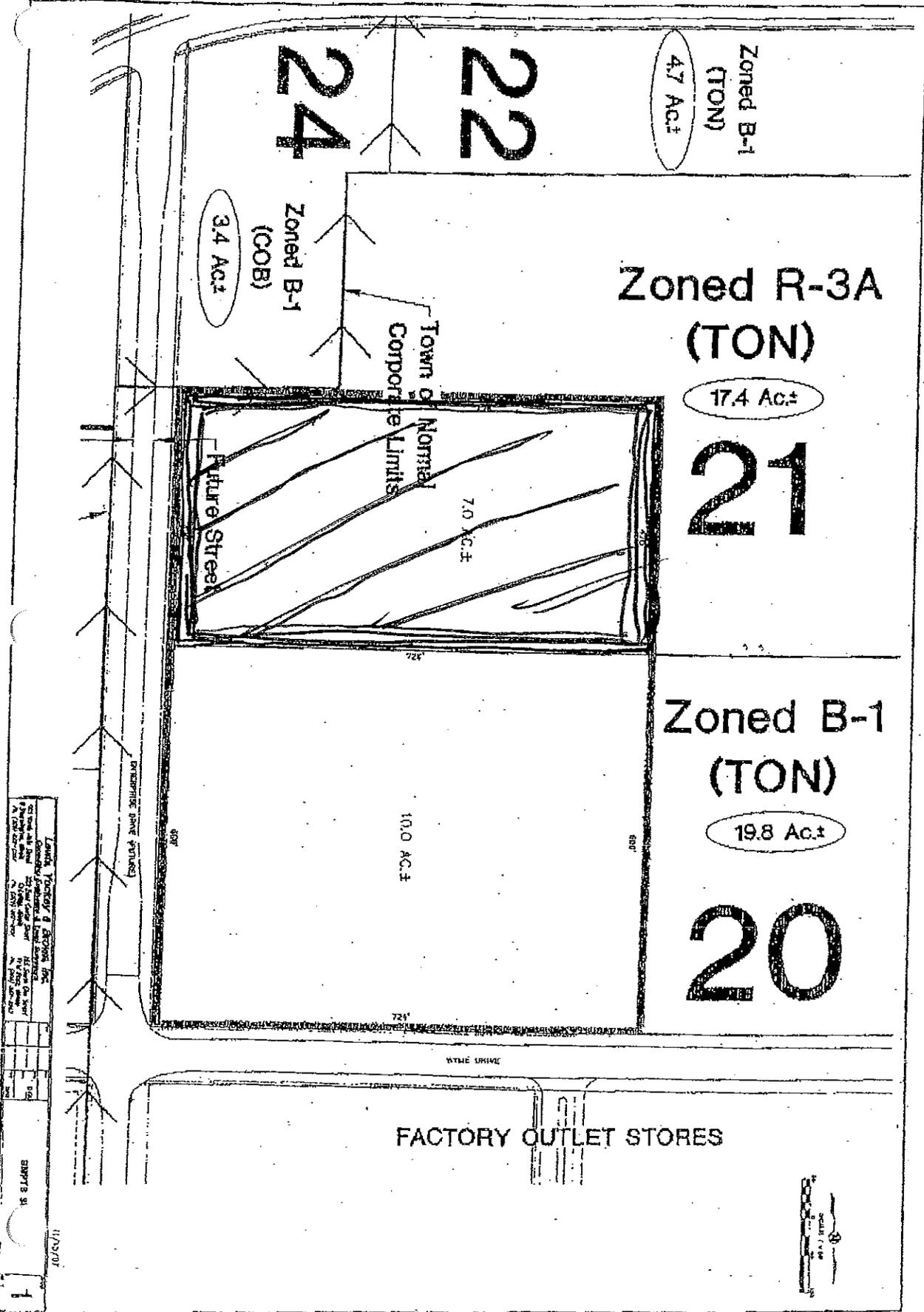
2. Lessee agrees to do and perform the following items:
  - Roadways shall be mowed at least twice during the growing season.
  - Spray fence rows in the spring with brush killer or other material.
  - To plant cover crop in the event layout acres are provided under the Government Program.
  - Ditch maintenance and tiling would be responsibility of Lessor.
  - Not to damage any existing grass waterways.
  - To provide adequate crop insurance.
  - To vacate said premises at the expiration of this lease without any notice to quit or any demands and to deliver up the premises to the Lessor.
  - Lessor consents to Lessee entering into any farm program and agrees to join in executing necessary agreements with Lessee receiving farm program payments.
  - To prorate lime application over a 4-year period.

IT IS FURTHER UNDERSTOOD AND ACKNOWLEDGED that Lessor has a lien against all crops harvested for payment of cash rent.

IT IS FURTHER UNDERSTOOD AND AGREED that this land is rent for farm uses only.

WITNESS our hands and seals this 1<sup>st</sup> day of April of 2015.

\_\_\_\_\_ Lessor \_\_\_\_\_ Lessee



Leland, Yonker & Brown, Inc.  
 Consulting Engineers & Land Surveyors  
 10000 W. 10th Street, Suite 100  
 Overland Park, KS 66211  
 Phone: (913) 646-1100  
 Fax: (913) 646-1101  
 E-mail: lyleb@lyb.com  
 Date: 1/13/2007  
 SHEET 31  
 1



## MEMO

DATE: April 28, 2015  
TO: Board of Trustees  
FROM: Patrick Kuebrich, Finance Director

**RECOMMENDATION:** That Andrew Johnson, General Manager, David White, Safety and Training Director and Jenifer Clark, Human Resources Director be authorized signatories for all of Connect Transit's bank accounts.

**BACKGROUND:** Connect Transit must have two (2) signatures on each check that is written. As a result of staffing changes, it has become necessary to authorize an alternate signer. Staff recommends authorizing three (3) signatories, Andrew Johnson, General Manager, David White, Safety and Training Director and Jenifer Clark, Human Resources Director to cover when one or the other are out of the office.

**FINANCIAL IMPACT:** None.



## MEMO

DATE: April 24, 2015  
TO: Board of Trustees  
FROM: Isaac Thorne, Procurement Director

**RECOMMENDATION:** That the multiple fixed fee contracts be awarded in an amount not exceed \$50,000 for bus stop signs, posts, and brackets and the General Manager be authorized to execute the necessary documents.

**BACKGROUND:** Multiple quotes were received for bus stop signs, posts, and brackets. The lowest prices received for the material are as follows:

Company	Description	Quantity	Unit Price	Sub-Total
MD Solutions, Inc.	12' x 1-1/2" Square Posts - Black	600	\$38.11	\$22,866.00
MD Solutions, Inc.	12" Bell Wing Bracket	600	\$4.00	\$2,400.00
Tapco	16" x 16" Bus Sign with Decal	600	\$30.31	\$18,186.00
Tapco	9" x 14" Route Information Sign	575	\$20.00	\$11,500.00
Tapco	9" x 19" Route Information Sign	30	\$20.00	\$600.00
			<b>Total</b>	<b>\$55,552.00</b>

**FINANCIAL IMPACT:** Funds for this project in the amount of \$44,442 will come from a Federal Transit Administration grant and \$11,110 will come from local capital funds.



## MEMO

DATE: April 28, 2015  
TO: Board of Trustees  
FROM: Isaac Thorne, Procurement Director

**RECOMMENDATION:** That a fixed fee contract for bus stop signs, posts, and brackets be awarded to A&H Company, Inc., in an amount not exceed \$112,552, and the General Manager be authorized to execute the necessary documents.

**BACKGROUND:** Only one (1) proposal for the Bus Stop Sign Removal and Installation RFP 15-02 was received. The details of the lone cost proposal are as follows:

Company	Description	Quantity	Unit Price	Sub-Total
A&H Co, Inc.	Sign Installation	600	\$90.00	\$54,000.00
A&H Co, Inc.	Sign Removal	150	\$20.00	\$3,000.00
			<b>Total</b>	<b>\$57,000.00</b>

**The installation of bus stop signs and posts will begin by the end of May when the signs are received from Vendors. A&H Company will install the signs route by route and could complete the installation by August 1st.**

**FINANCIAL IMPACT:** The cost proposal submitted by A&H Company is below staff's independent cost estimate. Funds for this project in the amount of \$45,600 will come from a Federal Transit Administration grant and \$11,400 will come from local capital funds.



## MEMO

DATE: April 28, 2015  
TO: Board of Trustees  
FROM: Patrick Kuebrich, Finance Director  
SUBJECT: FY 2016 Proposed Budget – Executive Summary

**RECOMMENDATION:** That the FY 2016 Budget be approved.

**BACKGROUND:** Attached for your review and consideration is the Fiscal Year 2016 Proposed Budget. The budget totals \$11,551,000.

Operating revenue and support highlights:

- Passenger fares are expected to increase 7.25% over FY 2015 Annual Budget. No fare increases are included in the budget.
- ISU contract fares are expected to increase 5.00% over FY 2015 Annual Budget.
- Miscellaneous Revenue is expected to increase 198.93% over FY 2015 Annual Budget due to the lease of the Oakland Avenue property to the City of Bloomington.

Operating expense highlights:

- An increase in our Connect Mobility service has required an increase in Operators' hours.
- A new Human Resources Generalist position is being proposed.
- All administrative positions will be filled for the whole year.
- Retirement Plan expenses are expected to increase due to employing more full time operators than part time operators and modifications to the contribution strategy.
- Health Insurance premiums are expected to increase about 10% for FY 2016 due to the Health Care Reform. Health Alliance is our current provider. We will continue to seek alternative quotes to keep prices down.
- Professional Services expenses are expected to increase due to legal fees.



- We anticipate Outside Repair – Labor and Bus Repair Parts to increase due to the age of our fleet.
- Contract Maintenance Services is expected to increase due to an increase in building and grounds maintenance.
- Lubricants expenses are anticipated to increase due to our oil change interval cycle.
- Shelters/Signs/Shop Tools expense is expected to decrease because shelters and signs will be acquired through Capital Grants.
- Dues/Subscriptions/Fees are expected to increase due to an increase in professional fees for Connect Transit employees.

**FINANCIAL IMPACT:** While preparing the FY 2016 budget, staff considered many different scenarios. The scenarios included a budget with funding and service comparable to FY 2015, and budgets with different levels decreases in funding. By looking at the different scenarios staff determined that our budget for FY 2016 is adaptable to many scenarios that could arise in the future. The budget totals \$11,551,000.

Staff is dedicated to quality customer care and providing efficient and cost-effective services to the community. To that end, Connect Transit's management team will continue to critically examine every aspect of our operation in an effort to control costs, improve efficiencies, and increase revenue.



	FY 2015 Annual Budget	FY 2016 Proposed Budget	FY 2015-FY 2016 Budget Change
<b>Operating Revenue</b>			
Passenger Fares	790,000.00	847,250.19	7.25%
ISU Contract Fares	495,000.00	519,750.00	5.00%
Other Contract Fares	135,000.00	135,000.00	0.00%
Advertising Revenue	45,000.00	45,000.00	0.00%
Miscellaneous Revenue	21,650.00	64,718.50	198.93%
<b>Total Operating Revenue</b>	<b>1,486,650.00</b>	<b>1,611,718.69</b>	<b>8.41%</b>
<b>Operating Expenses</b>			
Operations Wages	4,250,500.00	4,746,000.00	11.66%
Maintenance Wages	977,500.00	993,350.00	1.62%
Administration Wages	932,500.00	1,030,000.00	10.46%
Employer Payroll Tax Expense	496,410.00	550,000.00	10.80%
Retirement Plan	282,000.00	350,000.00	24.11%
Group Insurance	931,440.00	1,014,000.00	8.86%
Uniform Expense	28,200.00	27,700.00	-1.77%
Professional Services	98,600.00	126,650.00	28.45%
Outside Repair - Labor	63,400.00	109,200.00	72.24%
Contract Maintenance Services	104,760.00	140,450.00	34.07%
Custodial Services	5,300.00	11,750.00	121.70%
Employment Expenses	12,975.00	24,000.00	84.97%
Fuel	1,260,148.00	1,279,800.00	1.56%
Lubricants	20,000.00	40,950.00	104.75%
Tires	93,667.00	88,000.00	-6.05%
Bus Repair Parts	110,000.00	166,450.00	51.32%
Other Materials and Supplies	56,000.00	59,000.00	5.36%
Shelters/Signs/Shop Tools	35,300.00	8,000.00	-77.34%
Computer and Office Supplies	120,000.00	115,000.00	-4.17%
Utilities	110,200.00	127,000.00	15.25%
Corporate Insurance	243,800.00	259,000.00	6.23%
Dues/Subscriptions/Fees	34,300.00	37,700.00	9.91%
Printing/Marketing/Training	237,000.00	247,000.00	4.22%
<b>Total Operating Expenses</b>	<b>10,504,000.00</b>	<b>11,551,000.00</b>	<b>9.97%</b>
Operating Revenue	1,486,650.00	1,611,718.69	8.41%
State Support	6,827,600.00	7,508,150.00	9.97%
Federal Support	2,189,750.00	2,431,131.31	11.02%
<b>Total Revenue and Support</b>	<b>10,504,000.00</b>	<b>11,551,000.00</b>	<b>9.97%</b>