



**Bloomington-Normal Public Transit System  
Normal, Illinois**

**Comprehensive Annual Financial Report  
For the Fiscal Years  
July 1, 2019 to June 30, 2020 and  
July 1, 2018 to June 30, 2019**



**Bloomington Normal Public Transit System**

**Normal, Illinois**

**Comprehensive Annual Financial Report**

**For the Fiscal Years**

**July 1, 2019 to June 30, 2020 and**

**July 1, 2018 to June 30, 2019**

**Prepared by:**

**Bloomington Normal Public Transit System**

**Finance Department**

**[www.connect-transit.com](http://www.connect-transit.com)**

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October 21, 2020

Members of the Board of Trustees  
Bloomington-Normal Public Transit System  
Normal, Illinois

The Comprehensive Annual Financial Report (CAFR) of the Bloomington-Normal Public Transit System (Connect Transit) for the fiscal years ending June 30, 2020 and 2019, is submitted herewith. This report provides a broad view of Connect Transit's financial activities for the 2020 and 2019 fiscal years and its financial position at June 30, 2020 and 2019. This report was prepared by Connect Transit's Finance Department. Responsibility for the accuracy of the presented data and the fairness of the presentation, including all disclosures, rest with Connect Transit. The organization and content of this report follows the standards for annual financial reporting under the Governmental Accounting Standards Board (GASB). We believe the data as presented is accurate in all material respects, that it is presented in a manner designed to fairly set forth Connect Transit's financial position and results of operations as measured by financial activity, and that all disclosures necessary to enable the reader to gain the maximum understanding of Connect Transit's financial condition have been included contained.

Connect Transit financial statements have been audited by CliftonLarsonAllen, LLP, a firm of licensed certified public accountants. The goal of the independent audit was to provide reasonable assurance that the financial statements of Connect Transit for the fiscal years ended June 30, 2020 and 2019, are free of material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation. The independent auditor concluded, based upon the audit, that there was a reasonable basis for rendering an unmodified opinion that Connect Transit's financial statements for the fiscal years ended June 30, 2020 and 2019, are fairly presented in conformity with Generally Accepted Accounting Principles (GAAP). The independent auditors' report is presented as the first component of the financial section of this report.

As a recipient of various federal funding, Connect Transit is required under the Federal Single Audit Act, to have an annual audit, when applicable, of certain major federal grant programs performed. The audit contains information concerning whether grant activity is presented fairly in general purpose financial statements, whether internal controls are sufficient to provide reasonable assurance that the funds are managed properly, and whether material grant compliance requirements have been met. The auditors' reports relative to the Federal Single Audit Act are included in this report.

Generally Accepted Accounting Principles (GAAP) require that management provide a narrative introduction, overview, and analysis of the basic financial statements in the

Bloomington-Normal Public Transit System  
Letter of Transmittal

form of a Management's Discussion and Analysis (MD&A). This letter of transmittal should be read in conjunction with the MD&A. Connect Transit's MD&A can be found immediately following the report of the independent auditors. Connect Transit's operation is accounted for under a single enterprise fund, which uses the same accrual accounting method as private enterprise. Under revenue recognition and matching principles of the accrual accounting method, revenues are recorded when earned, and expenses are recorded when incurred. Note 1 to the financial statements provides further details of Connect Transit's accounting policies.

## **PROFILE OF THE AGENCY**

In 1972, the City of Bloomington and Town of Normal, by intergovernmental agreement, established an intergovernmental agency known as the Bloomington Normal Public Transit System after the privately owned National City bus company left the Bloomington-Normal market. The transit system operates as an independent agency governed by a board appointed by both the City of Bloomington and Town of Normal. In 2012, the transit system rebranded as Connect Transit.

Connect Transit provides fixed route, and demand response services in a 46 square mile area located in the City of Bloomington and the Town of Normal with a combined population of approximately 132,000 residents. In FY 2020, combined ridership for all modes of service totaled 2,188,176. Connect Transit is governed by a Board of Directors. Four members appointed by the City of Bloomington, three members appointed by the Town of Normal, and two Ex officio members (the City Manager for the City of Bloomington and the Town Manager for the Town of Normal). The Board appoints a General Manager to implement policies authorized by the Board and oversee Connect Transit's daily operations as well as its approximately 130 employees. Connect Transit operates up to 26 buses on 15 fixed routes. Connect Transit, under the name of Connect Mobility, provides demand – response service to all paratransit eligible riders within the American with Disabilities Act guidelines.

Connect Transit maintains a fleet of 37 buses for its 15 fixed routes. Included in this fleet are (10) 2018 New Flyer 40' buses, (7) 2016 New Flyer 40' buses, (5) 2015 New Flyer 40' buses, (4) 2011 Gillig 35' buses, (1) 2010 Gillig 35' bus, and (10) 2003 New Flyer 40' buses. Connect Mobility's paratransit fleet includes (9) 2018 Ford vans, (4) 2017 Ford vans, (3) 2011 Ford vans, and (2) 2010 Ford vans.

In FY 2020, fixed route services carried 2,118,110 passengers. Connect Transit's demand response services total ridership was 70,066.

Bloomington-Normal Public Transit System  
Letter of Transmittal

**ECONOMIC IMPACT**

The economic condition of Connect Transit is dependent on available state and federal funding. The City of Bloomington, Town of Normal, and advertising income support Connect Transit operations as well. New buses, improved routes, greater frequency and new bus shelters will have a significant impact on making public transportation a more attractive option for our riders.

**LONG-TERM FINANCIAL and CAPITAL PLANNING APPROACH**

Connect Transit's management has established a system of internal controls that is designed to help assure that the assets of Connect Transit are safeguarded against loss, theft, or misuse. The system of internal controls also helps assure that the accounting system compiles reliable financial data for the preparation of Connect Transit's financial statements. Internal accounting controls are designed to provide reasonable, but not absolute, assurance that these objectives will be met. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived and that evaluation of the costs and benefits require estimates and judgments by management. In addition, Connect Transit maintains budgetary controls. Budgetary control is maintained by periodic review of year-to-date, actual vs. budgeted expenditures. Connect Transit's long-term planning processes are managed under a unified planning structure. This includes monitoring contracts and external agreements in a timely fashion, meeting required reporting deadlines to Connect Transit's funding sources, and establishing and enforcing best practices.

**MAJOR INITIATIVES**

The initiatives for FY 2020 were planned in accordance with Connect Transit's strategic goals; each initiative and/or project was carefully reviewed before implementation to ensure adherence to Connect Transit's strategic goals. Planned initiatives and capital projects for FY 2020 included:

- Acquired 4 new service vehicles as replacement vehicles
- Implemented route adjustments
- Continued installation of new bus shelters and improving bus stops

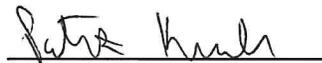
Bloomington-Normal Public Transit System  
Letter of Transmittal

**ACKNOWLEDGEMENTS**

We would like to thank all members of Connect Transit who assisted and contributed to the preparation of this report, as well as members of the Connect Transit Board for their interest and continued support in the ongoing efforts of the agency. We are very excited about the role that we will play as transit initiatives move forward, and we will continue to rely on our resources and strengths to be successful.



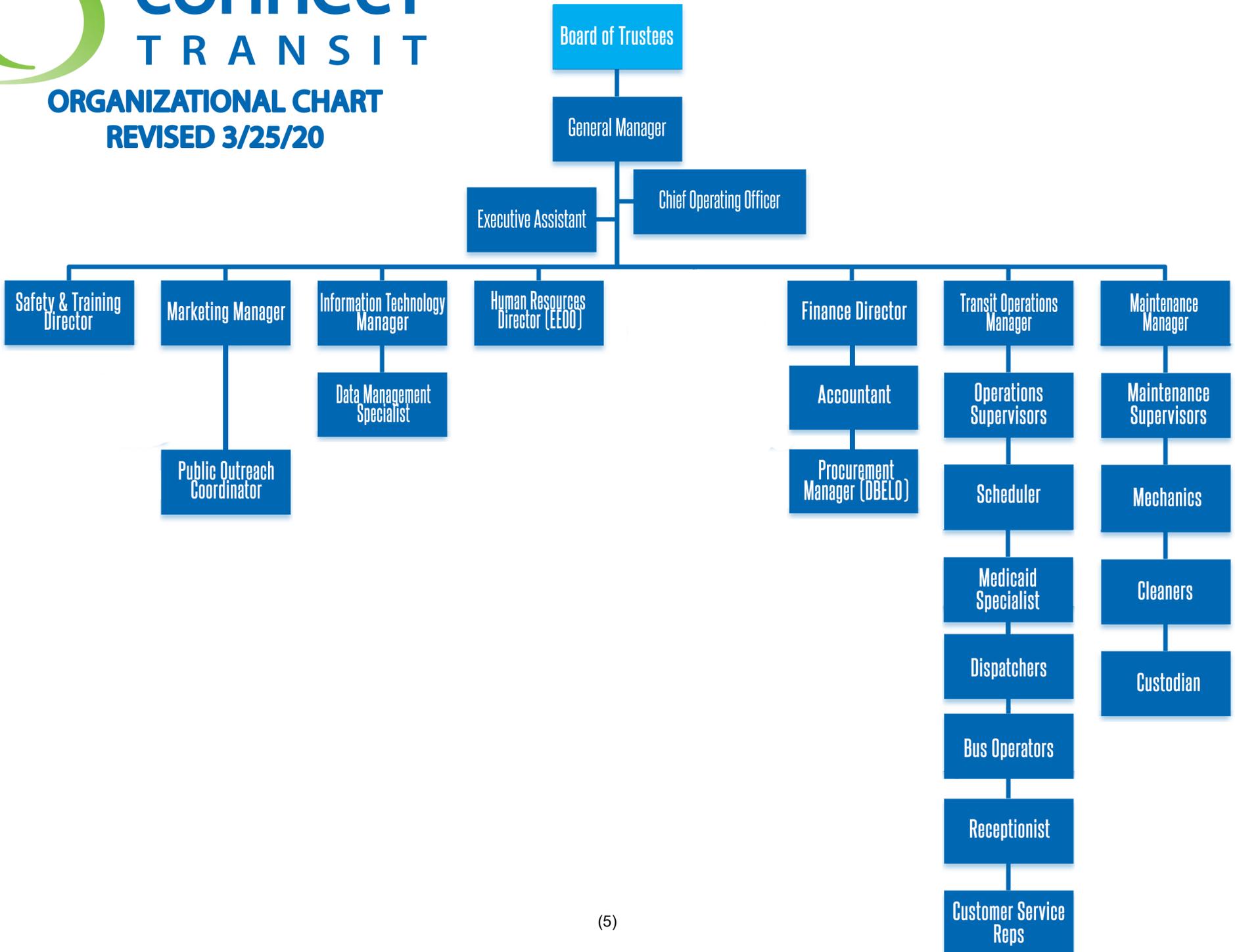
Martin Glaze  
Interim General Manager



Patrick Kuebrich  
Finance Director



**ORGANIZATIONAL CHART  
REVISED 3/25/20**



Bloomington-Normal Public Transit System  
Board of Trustees  
For the Years Ended June 30, 2020 and 2019

<u>Name</u>	<u>Position</u>	<u>Appointed By</u>
Ryan Whitehouse	Chairman	City of Bloomington
Julie Hile	Vice Chairman	Town of Normal
Judy Buchanan	Secretary	City of Bloomington
Linda Foster	Trustee	City of Bloomington
Tim McCue	Trustee	Town of Normal
Mike McCurdy	Trustee	Town of Normal
Deborah Presley	Trustee	City of Bloomington
Tim Gleason	Ex Officio	City of Bloomington
Pam Reese	Ex Officio	Town of Normal



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**Bloomington-Normal Public Transit  
System, Illinois**

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended

**June 30, 2019**

*Christopher P. Morill*

Executive Director/CEO



## INDEPENDENT AUDITORS' REPORT

Board of Trustees  
Bloomington-Normal Public Transit System  
Normal, Illinois

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the Bloomington-Normal Public Transit System, as of and for the years ended June 30, 2020 and 2019, and the related notes to the financial statements, which collectively comprise the entity's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditors' Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Bloomington-Normal Public Transit System as of June 30, 2020 and 2019, and the respective changes in its financial position and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

**Other Matters**

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, as listed in the Table of Contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Other Information*

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Bloomington-Normal Public Transit System's basic financial statements. The introductory section, the Consolidated Year-End Financial Report, Schedule of Computation of Federal Operating Assistance Grant, Schedule of Computation of Amount Due Illinois State University, and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements. The Schedule of Revenue and Expenses Under Downstate Operating Assistance Grant OP-20-44-IL is presented for purposes of additional analysis, as required by the Illinois Department of Transportation and is not a required part of the basic financial statements. The Schedule of Expenditures of Federal Awards, as required by Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards* (Uniform Guidance), is also presented for purposes of additional analysis and is not a required part of the basic financial statements.

The Consolidated Year-End Financial Report, Schedule of Computation of Federal Operating Assistance Grant, Schedule of Revenue and Expenses Under Downstate Operating Assistance Grant OP-20-44-IL, Schedule of Computation of Amount Due Illinois State University, and the Schedule of Expenditures of Federal Awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Board of Trustees  
Bloomington-Normal Public Transit System

The introductory section and statistical section have not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on them.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 21, 2020, on our consideration of the Bloomington-Normal Public Transit System's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Bloomington-Normal Public Transit System's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Bloomington-Normal Public Transit System's internal control over financial reporting and compliance.



**CliftonLarsonAllen LLP**

Peoria, Illinois  
October 21, 2020

## MANAGEMENT'S DISCUSSION AND ANALYSIS

Management's Discussion and Analysis (MD&A) is an introduction to the basic financial statements and supplementary information of the Bloomington-Normal Public Transit System (System). The MD&A should be read in conjunction with the basic financial statements, notes to financial statements, supplementary information, and the statistical section. The MD&A provides management's perspective on the performance of the System in the current year and its financial condition at year-end.

Questions concerning any of the information provided in this report or requests for additional information should be addressed to General Manager, Bloomington-Normal Public Transit System, 351 Wylie Drive, Normal, Illinois 61761.

### **Financial Highlights – Fiscal Year 2020**

- State operating assistance increased in fiscal year 2020 to \$8,443,483 from \$7,886,760 in fiscal year 2019.
- Federal operating assistance increased in fiscal year 2020 to \$2,151,804 from \$1,738,011 in fiscal year 2019.
- The assets of the System exceeded its liabilities at the close of the most recent fiscal year by \$26,015,280 (net position).
- The System operated in fiscal year 2020 without incurring long-term debt.

### **Financial Highlights – Fiscal Year 2019**

- State operating assistance increased in fiscal year 2019 to \$7,886,760 from \$7,719,588 in fiscal year 2018.
- Federal operating assistance decreased in fiscal year 2019 to \$1,738,011 from \$1,742,929 in fiscal year 2018.
- The assets of the System exceeded its liabilities at the close of the most recent fiscal year by \$26,562,715 (net position).
- The System operated in fiscal year 2019 without incurring long-term debt.

## MANAGEMENT'S DISCUSSION AND ANALYSIS

### Overview of the Financial Statements

The basic financial statements are the statements of net position, statements of revenues, expenses, and changes in net position, and the statements of cash flows. These financial statements were prepared using the full accrual accounting method used by businesses in the private sector.

The statements of net position present the financial position of the System on a full accrual historical cost basis. The statements of net position provide information on all the assets and liabilities of the System, with the difference between the two being the System's net position. Increases or decreases in net position are one indicator of whether the System's financial position is improving or deteriorating.

The statements of revenues, expenses, and changes in net position provide the performance of the System over its fiscal year, which is the twelve-month period ended June 30. These statements present the detail of how the net position presented on the statements of net position changed over the fiscal years. All activities that increase or decrease net position are reflected on these statements when they occur rather than when the related cash flow occurs.

The cash flow statements present the increase or decrease in cash and cash equivalents during the fiscal years resulting from the operating, financing, and investing activities of the System. These statements simply present the increases and decreases in cash and cash equivalents without regard to related revenues/receivables and expenses/liabilities.

The notes to financial statements provide further information on the items reported in the basic financial statements. This information is essential for the reader of this report to acquire a full understanding of the amounts in the financial statements and other commitments and events not reflected in the financial statements. The supplementary information also provides further detail on operating expenses, the state-operating grant of the System, the System's federal grants, and amounts owed to organizations with which the System has transportation contracts.

### The System as a Whole

The System's net position decreased from the prior year – decreasing from \$26.56 million to \$26.02 million. Our analysis below focuses on the net position (Table 1) and changes in net position (Table 2) of the System.

## MANAGEMENT'S DISCUSSION AND ANALYSIS

**Table 1**  
**Net Position**

	2020	2019	2018
Current and Other Assets	\$ 9,309,568	\$ 8,127,951	\$ 9,699,963
Asset Held for Sale	425,536	425,536	425,536
Capital Assets	18,556,359	19,634,204	20,527,618
Total Assets	<u>28,291,463</u>	<u>28,187,691</u>	<u>30,653,117</u>
Current and Other Liabilities	1,543,459	992,780	3,258,495
Noncurrent Liabilities	732,724	632,196	533,842
Total Liabilities	<u>2,276,183</u>	<u>1,624,976</u>	<u>3,792,337</u>
Net Position:			
Net Investment in Capital Assets	18,523,354	19,601,199	20,494,613
Unrestricted	7,491,926	6,961,516	6,366,167
Total Net Position	<u>\$ 26,015,280</u>	<u>\$ 26,562,715</u>	<u>\$ 26,860,780</u>

**Fiscal Year 2020** – The System’s net position decreased by 2.06 percent (\$26.02 million compared to \$26.56 million) during fiscal year 2020.

Capital assets decreased by \$1,077,845 during fiscal year 2020 due to depreciation of the capital assets.

Unrestricted net position, the part of net position that can be used to finance day-to-day operations without constraints established by enabling legislation or other legal requirements, increased by \$530,410 (\$7.492 million compared to \$6.962 million). This increase in unrestricted net position is due to the increase in the fund balance of local capital contributions. This fund is accumulating local contributions from the City of Bloomington and Town of Normal to fund the local share of current and future capital projects.

**Fiscal Year 2019** – The System’s net position decreased by 1.1 percent (\$26.56 million compared to \$26.86 million) during fiscal year 2019.

Capital assets decreased by \$893,414 during fiscal year 2019 due to depreciation of the capital assets.

Unrestricted net position, the part of net position that can be used to finance day-to-day operations without constraints established by enabling legislation or other legal requirements, increased by \$595,349 (\$6.962 million compared to \$6.366 million). This increase in unrestricted net position is due to the increase in the fund balance of local capital contributions. This fund is accumulating local contributions from the City of Bloomington and Town of Normal to fund the local share of current and future capital projects.

## MANAGEMENT'S DISCUSSION AND ANALYSIS

**Table 2**  
**Changes in Net Position**

	2020	2019	2018
Operating Revenues:			
Revenues from Transportation Services	\$ 1,203,698	\$ 1,351,668	\$ 1,303,139
Other Operating Revenues	131,023	126,214	86,392
Total Operating Revenues	1,334,721	1,477,882	1,389,531
Operating Expenses:			
Transportation Services	14,886,701	14,098,561	13,806,137
Operating Loss	(13,551,980)	(12,620,679)	(12,416,606)
Non-Operating Revenues:			
Operating Grants	10,595,287	9,624,771	9,462,517
Local Subsidies	2,151,028	2,097,311	2,041,055
Interest Income	1,458	1,592	1,590
Total Non-Operating Revenues	12,747,773	11,723,674	11,505,162
Income/Loss Before			
Other Revenues	(804,207)	(897,005)	(911,444)
Other Revenues:			
Capital Grants	256,772	598,940	4,893,579
Change in Net Position	(547,435)	(298,065)	3,982,135
Net Position, Beginning of Year	26,562,715	26,860,780	22,878,645
Net Position, End of Year	\$ 26,015,280	\$ 26,562,715	\$ 26,860,780

**Fiscal Year 2020** – The System’s operating revenues decreased by \$143,161 or 9.7 percent in 2020 (\$1,334,721) compared to 2019 (\$1,477,882). Operating expenses increased 5.6 percent (\$788,140).

Factors that led to the increases included:

- Decrease in passenger fares due to COVID-19
- Increased salaries and wages expense
- Increased bus repair and maintenance due to aging fleet

## MANAGEMENT'S DISCUSSION AND ANALYSIS

**Fiscal Year 2019** – The System's operating revenues increased by \$88,351 or 6.4 percent in 2019 (\$1,477,882) compared to 2018 (\$1,389,531). Operating expenses increased 2.1 percent (\$292,424).

Factors that led to the increases included:

- Increase in passenger fares
- Increased property insurance expense due to increase in new buses
- Increased salaries and wages
- Increased depreciation expense of capital assets

### **Budgetary Highlights**

**Fiscal Year 2020** – The Board of Trustees approved the System's General Operating Fund budget for fiscal year 2020 on April 23, 2019. The budget included operating expenses of \$13,717,000 excluding depreciation.

- Operating revenue of \$1,334,721 was \$302,279 under budget.
- Operating expenses, less depreciation, totaled \$13,009,402 was \$707,598 under budget

**Fiscal Year 2019** – The Board of Trustees approved the System's General Operating Fund budget for fiscal year 2019 on March 27, 2018. The budget included operating expenses of \$13,181,000 excluding depreciation.

- Operating revenue of \$1,477,882 was \$87,118 under budget.
- Operating expenses, less depreciation, totaled \$12,249,546 was \$931,454 under budget.

## MANAGEMENT'S DISCUSSION AND ANALYSIS

### Capital Asset Administration

At the end of fiscal year 2020, the System had \$18.6 million invested in a broad range of capital assets (see Table 3 below). This amount represents a net decrease (including additions and deductions) of \$1,077,845 or 5.5 percent less than last year, due mainly to accumulated depreciation of capital assets.

**Table 3**  
**Capital Assets at Year-End**

	2020	2019	2018
Land and Improvements	\$ 1,220,018	\$ 1,220,018	\$ 1,220,018
Construction in Process	236,285	61,398	-
Facilities	10,019,879	9,513,044	9,207,221
Revenue Vehicles	15,617,752	16,415,742	18,869,246
Other Equipment	1,861,692	1,843,105	1,825,408
Less: Accumulated Depreciation	(10,399,267)	(9,419,103)	(10,594,275)
Totals	<u>\$ 18,556,359</u>	<u>\$ 19,634,204</u>	<u>\$ 20,527,618</u>

This year's major additions included:

Construction in Process	\$ 236,285
Building Improvement	506,835
Revenue Vehicles	96,070
Other Equipment	21,662
	<u>\$ 860,852</u>

Fiscal Year 2019 Major Additions Include:

Construction in Process	\$ 61,398
Building Improvement	305,823
Revenue Vehicles	570,683
Other Equipment	17,697
	<u>\$ 955,601</u>

The System's fiscal year 2021 capital budget calls for \$4.976 million for capital expenditures.

Some of the more significant fiscal year 2021 capital projects include:

Revenue Vehicle Purchase	\$ 4,000,000
Revenue Vehicle Mid-Life Overhaul	460,000
Bus Stop Improvements	516,000
	<u>\$ 4,976,000</u>

More detailed information about the System's capital assets is presented in Note 5 to the financial statements.

## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

### **Economic Factors and Next Year's Budget**

- For fiscal year 2021, operating assistance from IDOT will again be 65 percent of allowable operating expenses. Because the State of Illinois has passed a budget, there should not be a delay in IDOT making quarterly payments.
- The General Operating Fund budget contained a total of \$14,500,000 for operating expenses in fiscal year 2021.

**BLOOMINGTON-NORMAL PUBLIC TRANSIT SYSTEM  
STATEMENTS OF NET POSITION  
JUNE 30, 2020 AND 2019**

<b>ASSETS</b>	2020	2019
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalents	\$ 7,135,128	\$ 6,695,359
Receivables	1,470,139	929,600
Inventory	255,083	237,303
Prepaid Expenses	449,218	265,689
Total Current Assets	9,309,568	8,127,951
<b>NONCURRENT ASSETS</b>		
Asset Held for Sale	425,536	425,536
Capital Assets		
Land, Construction in Process, not Being Depreciated	1,456,303	1,281,416
Other Property and Equipment, Net of Depreciation	17,100,056	18,352,788
Total Capital Assets, Net	18,556,359	19,634,204
Total Noncurrent Assets	18,981,895	20,059,740
Total Assets	\$ 28,291,463	\$ 28,187,691
<b>LIABILITIES AND NET POSITION</b>		
<b>CURRENT LIABILITIES</b>		
Accounts Payable, Including \$33,005 Retainage Payable For 2020 and 2019	\$ 390,563	\$ 193,747
Accrued Expenses	391,254	335,969
Unearned Revenue	161,642	163,064
Compensated Absences	600,000	300,000
Total Current Liabilities	1,543,459	992,780
<b>NONCURRENT LIABILITIES</b>		
Compensated Absences, Net of Current Portion	732,724	632,196
Total Liabilities	2,276,183	1,624,976
<b>NET POSITION</b>		
Net Investment in Capital Assets	18,523,354	19,601,199
Unrestricted	7,491,926	6,961,516
Total Net Position	26,015,280	26,562,715
Total Liabilities and Net Position	\$ 28,291,463	\$ 28,187,691

See accompanying Notes to Basic Financial Statements.

**BLOOMINGTON-NORMAL PUBLIC TRANSIT SYSTEM**  
**STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION**  
**YEARS ENDED JUNE 30, 2020 AND 2019**

	2020	2019
<b>OPERATING REVENUES</b>		
Passenger Fares	\$ 636,680	\$ 807,478
Contract Fares	567,018	544,190
Miscellaneous Income	131,023	126,214
Total Operating Revenues	1,334,721	1,477,882
<b>OPERATING EXPENSES</b>		
Salaries and Wages	8,059,042	7,546,803
Depreciation	1,877,299	1,849,015
Fuel and Lubricants	728,288	808,359
Bus Repair and Maintenance	639,496	403,217
Group Insurance	1,200,775	1,140,066
Insurance	585,299	606,389
Payroll Taxes	577,365	559,868
Retirement Plan	327,638	301,792
Professional Fees	238,543	247,010
Supplies	203,352	223,957
Utilities and Telephone	112,534	115,780
Other Operating Expenses	337,070	296,305
Total Operating Expenses	14,886,701	14,098,561
<b>OPERATING LOSS</b>	(13,551,980)	(12,620,679)
<b>NONOPERATING REVENUES</b>		
State of Illinois Operating Assistance Grant	8,443,483	7,886,760
Federal Operating Assistance Grant	2,151,804	1,738,011
Local Subsidies	2,151,028	2,097,311
Interest Income	1,458	1,592
Total Nonoperating Revenues	12,747,773	11,723,674
<b>LOSS BEFORE OTHER REVENUES</b>	(804,207)	(897,005)
<b>OTHER REVENUES</b>		
State of Illinois Capital Grants	82,585	598,940
Federal Capital Grants	174,187	-
Total Other Revenues	256,772	598,940
<b>CHANGE IN NET POSITION</b>	(547,435)	(298,065)
Net Position – Beginning of Year	26,562,715	26,860,780
<b>NET POSITION – END OF YEAR</b>	\$ 26,015,280	\$ 26,562,715

See accompanying Notes to Basic Financial Statements.

**BLOOMINGTON-NORMAL PUBLIC TRANSIT SYSTEM  
STATEMENTS OF CASH FLOWS  
YEARS ENDED JUNE 30, 2020 AND 2019**

	2020	2019
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Receipts from Customers	\$ 1,330,516	\$ 1,229,400
Payments to Vendors	(4,954,853)	(7,006,110)
Payments to Employees	(7,603,229)	(7,409,153)
Net Cash Used by Operating Activities	(11,227,566)	(13,185,863)
 <b>CASH FLOWS FROM NONCAPITAL AND RELATED FINANCING ACTIVITIES</b>		
State Operating Assistance Grant Proceeds Received	8,194,257	11,269,287
Federal Operating Assistance Grant Proceeds Received	1,863,274	2,561,223
Net Cash Provided by Noncapital and Related Financing Activities	10,057,531	13,830,510
 <b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>		
State Capital Grant Proceeds Received	82,585	598,940
Federal Capital Grant Proceeds Received	174,187	333,333
Local Subsidies Received	2,151,028	2,097,311
Purchases of Capital Assets	(799,454)	(955,601)
Net Cash Provided by Capital and Related Financing Activities	1,608,346	2,073,983
 <b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Interest Received	1,458	1,592
 <b>INCREASE IN CASH AND CASH EQUIVALENTS</b>	439,769	2,720,222
Cash and Cash Equivalents – Beginning of Year	6,695,359	3,975,137
 <b>CASH AND CASH EQUIVALENTS – END OF YEAR</b>	\$ 7,135,128	\$ 6,695,359
 <b>NONCASH ACTIVITIES</b>		
Capital Asset Additions Included in Accounts Payable	\$ -	\$ -

See accompanying Notes to Basic Financial Statements.

**BLOOMINGTON-NORMAL PUBLIC TRANSIT SYSTEM  
STATEMENTS OF CASH FLOWS (CONTINUED)  
YEARS ENDED JUNE 30, 2020 AND 2019**

	<u>2020</u>	<u>2019</u>
<b>RECONCILIATION OF OPERATING LOSS TO NET CASH USED IN OPERATING ACTIVITIES</b>		
Operating Loss	\$ (13,551,980)	\$ (12,620,679)
Adjustments to Reconcile Operating Loss to Net Cash Used in Operating Activities:		
Depreciation	1,877,299	1,849,015
Effects of Changes in Operating Assets and Liabilities:		
Receivables	(2,783)	(284,762)
Inventory	(17,780)	(57,408)
Prepaid Expenses	(183,529)	95,332
Accounts Payable	196,816	(2,341,291)
Accrued Expenses	55,285	39,296
Compensated Absences	400,528	98,354
Unearned Revenue	(1,422)	36,280
	<u>                    </u>	<u>                    </u>
Net Cash Used in Operating Activities	<u>\$ (11,227,566)</u>	<u>\$ (13,185,863)</u>

See accompanying Notes to Basic Financial Statements.

**BLOOMINGTON-NORMAL PUBLIC TRANSIT SYSTEM  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2020 AND 2019**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Organization**

The Bloomington-Normal Public Transit System (the System) was formed as an agency of the City of Bloomington (Bloomington) and the Town of Normal (Normal) in 1972. The purpose of the System is to provide transportation services within the City of Bloomington and the Town of Normal. The System is governed by a Board of Trustees appointed by the city and town councils of Bloomington and Normal, respectively. The System operates as an enterprise fund, which accounts for operation in a manner similar to private business enterprises – where the intent of the governing body (the Board of Trustees) is that the costs (expenses, including depreciation) of providing services to the general public on a continuing basis be financed or recovered primarily through user charges. Funding is provided primarily by annual grants from the Federal Transit Administration (FTA) (15% of 2020 revenues and 12% of 2019 revenues), the Illinois Department of Transportation (IDOT) (60% of 2020 revenues and 61% of 2019 revenues), and subsidies from Bloomington and Normal (16% of 2020 revenues and 15% of 2019 revenues).

In evaluating how to define the government, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria set forth in the Codification of Governmental Accounting and Financial Reporting Standards, Section 2100. The financial reporting entity consists of (a) the primary government, the System, which has a separately appointed governing body, is legally separate and fiscally independent of other state and local governments, (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. The System is an independent special purpose government in that it has the authority to determine its budget, set rates or levy taxes, and issue bonded debt without approval by another government.

There are no component units of the System nor is the System dependent on any other entity.

The financial statements of the System are prepared in accordance with accounting principles generally accepted in the United States of America (GAAP).

For the purposes of preparing the statement of cash flows, cash equivalents include demand deposits and funds held in money market accounts.

Receivables are reported at the estimated net realized amounts from third-party payers and others for services rendered. Receivables are stated at the amount management expects to collect or the outstanding balance. The allowance for doubtful receivables was \$-0- at June 30, 2020 and 2019.

Prepaid expenses, such as for insurance, are expensed over the term in which the services were received.

Inventories are stated at cost. Inventory consists of the value of on hand bus tokens, outstanding bus tokens, and replacement parts for bus repair.

**BLOOMINGTON-NORMAL PUBLIC TRANSIT SYSTEM  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2020 AND 2019**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Organization (Continued)**

Purchased capital assets are valued at actual or estimated historical cost, while donated capital assets are valued at their acquisition value at the time of donation. Assets are capitalized if they are valued at more than \$10,000 and have a useful life of more than one year. Depreciation is calculated on all capital assets other than land, works of art, and assets that appreciate in value using the straight-line method and the following useful lives:

Vehicles	3 – 12 Years
Furniture and Equipment	3 – 15 Years
Buildings and Improvements	10 – 50 Years

It is the System's policy to allow employees to accumulate unused compensated absences. The System calculates the liability for unused sick leave included in compensated absences using the vesting method. The cost of these benefits is recorded on the financial statements in the fiscal year earned by the employees.

The System reports decreases in net position that relate to future periods as deferred outflows of resources in a separate section of its statements of net position. No deferred outflows of resources are reported in these financial statements.

The System's statements of net position report a separate section for deferred inflows of resources. This separate financial statement element reflects an increase in net position that applies to a future period. The System will not recognize the related revenue until a future event occurs. No deferred inflows of resources are reported in these financial statements.

Operating revenues include all revenues from the provision of a service by the System. These services consist of the provision of public transportation. All other revenues are considered nonoperating or other revenues.

Operating grant revenue is recognized as it is earned. Capital grant revenue is recorded as capital grant expenditures are incurred. Receivables result principally from amounts due from FTA and IDOT.

The System's policy is to apply restricted resources first when an expense is incurred for a purpose for which both restricted and unrestricted net position are available.

A budget is adopted annually by the Board of Trustees, as required by ordinances enacted by Bloomington and Normal.

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**BLOOMINGTON-NORMAL PUBLIC TRANSIT SYSTEM  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2020 AND 2019**

**NOTE 2 DEPOSITS AND INVESTMENTS**

State statutes authorize the System to invest in: direct obligations of federally insured banks and savings and loan associations; insured obligations of Illinois credit unions; securities issued or guaranteed by the U.S. Government; money market mutual funds investing only in U.S. Government based securities; commercial paper of U.S. corporations with assets over \$500 million; short-term obligations of the Federal National Mortgage Association; repurchase agreements; and the investment pools managed by the State Treasurer of Illinois.

The System currently deposits all funds in Commerce Bank.

**Custodial Credit Risk – Bank Deposits**

Custodial credit risk is the risk that in the event of a bank failure, the System’s deposits may not be returned to it. At June 30, 2020 and 2019, the System’s \$7,434,826 and \$6,873,780 bank balance, respectively, was fully insured or collateralized.

**Interest Rate and Credit Risk**

The System’s investment policy addresses interest rate risk by (a) structuring investment maturities to meet operating cash needs and (b) investing operating funds primarily in short-term securities, money market mutual funds, or similar investment pools with average maturities consistent with the policy. The System’s investment policy addresses credit risk by (a) limiting the types of investments allowed, (b) prequalifying financial institutions, brokers, and advisors, and (c) diversifying its portfolio.

**NOTE 3 RECEIVABLES**

Receivables were as follows at June 30:

	2020	2019
Federal Operating Assistance Grant	\$ 835,077	\$ 546,547
State of Illinois Operating Assistance Grant	313,027	63,801
Other	322,035	319,252
Totals	\$ 1,470,139	\$ 929,600

**Operating Assistance Grants**

The final estimated operating grant amounts from FTA and IDOT are subject to review and approval of the eligible expenses by IDOT. The receivable amounts above are based on eligible expenses as calculated by management and management is not aware of any potential changes to the eligible expenses as of the date of the auditors’ report.

**BLOOMINGTON-NORMAL PUBLIC TRANSIT SYSTEM  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2020 AND 2019**

**NOTE 4 ASSETS HELD FOR SALE**

During fiscal year 2011, the System adopted a plan to dispose of the land, building, and office furniture located at 104 East Oakland Avenue in Bloomington, Illinois. The assets were considered held for sale as the System closed the building upon the completion of construction of new facilities. The capital assets held for sale were deemed not to be impaired and were carried at net book value at the time of closure. During fiscal year 2015, the System began leasing this property. In fiscal year 2016, the lease was terminated. During fiscal year 2018, the building was demolished and office furniture disposed of. The remaining asset is classified as an investment (assets held for sale) and is carried at net book value as of June 30, 2020, which is lower of cost or net realizable value.

**NOTE 5 CAPITAL ASSETS, NET**

The changes in capital assets for fiscal year 2020 were as follows:

	June 30, 2019	Additions	Disposals	June 30, 2020
Not Being Depreciated:				
Land	\$ 1,220,018	\$ -	\$ -	\$ 1,220,018
Construction in Process	61,398	236,285	(61,398)	236,285
Total Capital Assets, not Being Depreciated	1,281,416	236,285	(61,398)	1,456,303
Being Depreciated:				
Buildings and Improvements	9,513,044	506,835	-	10,019,879
Vehicles	16,415,742	96,070	(894,060)	15,617,752
Furniture and Equipment	1,843,105	21,662	(3,075)	1,861,692
Total Capital Assets, Being Depreciated	27,771,891	624,567	(897,135)	27,499,323
Less: Accumulated Depreciation				
Buildings and Improvements	(1,979,940)	(240,760)	-	(2,220,700)
Vehicles	(5,368,259)	(1,322,929)	894,060	(5,797,128)
Furniture and Equipment	(2,070,904)	(313,610)	3,075	(2,381,439)
Total Accumulated Depreciation	(9,419,103)	(1,877,299)	897,135	(10,399,267)
Capital Assets, Net	<u>\$ 19,634,204</u>	<u>\$ (1,016,447)</u>	<u>\$ (61,398)</u>	<u>\$ 18,556,359</u>

**BLOOMINGTON-NORMAL PUBLIC TRANSIT SYSTEM  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2020 AND 2019**

**NOTE 5 CAPITAL ASSETS, NET (CONTINUED)**

The changes in capital assets for fiscal year 2019 were as follows:

	June 30, 2018	Additions	Disposals	June 30, 2019
Not Being Depreciated:				
Land	\$ 1,220,018	\$ -	\$ -	\$ 1,220,018
Construction in Process	-	61,398	-	61,398
Total Capital Assets, not Being Depreciated	1,220,018	61,398	-	1,281,416
Being Depreciated:				
Buildings and Improvements	9,207,221	305,823	-	9,513,044
Vehicles	18,869,246	570,683	(3,024,187)	16,415,742
Furniture and Equipment	1,825,408	17,697	-	1,843,105
Total Capital Assets, Being Depreciated	29,901,875	894,203	(3,024,187)	27,771,891
Less: Accumulated Depreciation				
Buildings and Improvements	(1,741,851)	(238,089)	-	(1,979,940)
Vehicles	(7,114,226)	(1,278,220)	3,024,187	(5,368,259)
Furniture and Equipment	(1,738,198)	(332,706)	-	(2,070,904)
Total Accumulated Depreciation	(10,594,275)	(1,849,015)	3,024,187	(9,419,103)
Capital Assets, Net	<u>\$ 20,527,618</u>	<u>\$ (893,414)</u>	<u>\$ -</u>	<u>\$ 19,634,204</u>

Depreciation for transit operations for the years ended June 30, 2020 and 2019 was \$1,877,299 and \$1,849,015, respectively.

**NOTE 6 NONCURRENT LIABILITIES**

The following is a summary of changes in noncurrent liabilities for the years ended June 30:

	June 30, 2019	Issued	Retired	June 30, 2020	Due Within One Year
Accrued Compensated Absences	<u>\$ 932,196</u>	<u>\$ 1,282,054</u>	<u>\$ (881,526)</u>	<u>\$ 1,332,724</u>	<u>\$ 600,000</u>
	June 30, 2018	Issued	Retired	June 30, 2019	Due Within One Year
Accrued Compensated Absences	<u>\$ 833,842</u>	<u>\$ 888,747</u>	<u>\$ (790,393)</u>	<u>\$ 932,196</u>	<u>\$ 300,000</u>

**BLOOMINGTON-NORMAL PUBLIC TRANSIT SYSTEM  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2020 AND 2019**

**NOTE 7 DEFERRED COMPENSATION PLAN**

The System offers its employees a deferred compensation plan (Plan) in accordance with Internal Revenue Code Section 457, administered by the ICMA Retirement Corporation. Each participant has an individual account with ICMA into which all contributions flow. The participants are offered various investment options through the Plan and are allowed to invest funds in their account at their own discretion among the options. The System may amend, modify, or terminate the Plan provided it transmits such an amendment at least 30 days prior to the effective date of the amendment. The Plan is available to all employees who have completed twelve months of service. Deferred compensation is not available to employees until termination, death, or unusual emergency. A participant may contribute the lesser of \$7,500 adjusted annually for inflation or 33.33% of their includible compensation. The System contributes 5% of the participants' includible compensation in each year less an amount equal to the annual premium necessary to fund the primary death benefit for each employee (active employees only). Contributions to the Plan for the year ended June 30, 2020 totaled \$773,015, which consisted of \$445,377 contributed by the employees and \$327,638 contributed by the System. Contributions to the Plan for the year ended June 30, 2019 totaled \$723,840, which consisted of \$422,048 contributed by the employees and \$301,792 contributed by the System.

The assets of the Plan are held in a trust for the exclusive benefit of the Plan participants. Since the System does not hold the assets in a trustee capacity, nor does it have fiduciary accountability for the Plan assets, the Plan assets are not included in the financial statements.

**NOTE 8 INSURANCE COVERAGE**

The System is exposed to various risks related to torts, theft or damage of capital assets, error or omissions and natural disasters for which the System carries insurance. There was no significant reduction in insurance coverage from the prior year. The System self-insures for physical damage to vehicles not covered by another party's insurance. There have been no settlement amounts that have exceeded insurance coverage in the past three years.

**NOTE 9 RELATED PARTY TRANSACTIONS**

As described in Note 1, the System receives annual subsidies from the City of Bloomington and Town of Normal to provide for the operational expense and purchase of capital assets not funded by federal and state capital grants. For the year ended June 30, 2020, payments received from the City of Bloomington and Town of Normal totaled \$1,242,603 and \$908,425, respectively. For the year ended June 30, 2019, payments received from the City of Bloomington and Town of Normal totaled \$1,212,479 and \$884,832, respectively.

**BLOOMINGTON-NORMAL PUBLIC TRANSIT SYSTEM  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2020 AND 2019**

**NOTE 10 COMMITMENTS AND CONTINGENCIES**

As of year-end, the System has entered into several contracts totaling \$2,636,105, for which the amount paid or accrued at year-end related to these contracts was \$1,523,740. The remaining balance on these contracts is \$1,112,365 at June 30, 2020. These contracts were for ADA paratransit eligibility services, automatic ticketing system, tire lease, oils, lubricants, fuel, on board surveys, radio services, bus stop improvements, financial audit services, downtown transfer center study, and a planning services agreement.

During the fiscal year, the World Health Organization declared the spread of Coronavirus Disease (COVID-19) a worldwide pandemic. Subsequent to year-end, the COVID-19 pandemic continues to have significant effects on global markets, supply chains, businesses, and communities. Specific to the System, COVID-19 may impact various parts of its 2021 operations and financial results. Management believes the System is taking appropriate actions to mitigate the negative impact. However, the full impact of COVID-19 is unknown and cannot be reasonably estimated as these events are still developing.

## **SUPPLEMENTARY INFORMATION**

**BLOOMINGTON-NORMAL PUBLIC TRANSIT SYSTEM  
CONSOLIDATED YEAR-END FINANCIAL REPORT  
YEAR ENDED JUNE 30, 2020**

CSFA Number	Program Name	State	Federal	Other	Total
494-80-1137	Transit Statewide/Non-Metropolitan Transportation Planning - State	\$ 15,800	\$ -	\$ -	\$ 15,800
494-80-1139	Transit Statewide/Non Metropolitan Transportation Planning - Federal Sec 5305(e)	63,002	-	-	63,002
494-80-1141	Transit Downstate Operating Assistance Program	8,443,483	2,151,804	2,394,685	12,989,972
494-80-1284	Transit Downstate Transit Improvement Fund Program	3,743	-	-	3,743
	Other Grant Programs and Activities	-	174,187	-	174,187
	All Other Costs Not Allocated	-	-	2,264,564	2,264,564
	<b>Total</b>	<b>\$ 8,526,028</b>	<b>\$ 2,325,991</b>	<b>\$ 4,659,249</b>	<b>\$ 15,511,268</b>

**BLOOMINGTON-NORMAL PUBLIC TRANSIT SYSTEM  
SCHEDULE OF COMPUTATION OF FEDERAL OPERATING ASSISTANCE GRANT  
YEAR ENDED JUNE 30, 2020**

Operating Expenses, Excluding Depreciation	\$ 13,071,850
Less: Ineligible Expenses:	
APTA and IPTA Dues	(3,500)
Advertising Expenses	(71,092)
Lobbying Expense	(112,000)
Miscellaneous Expense	-
Total Eligible Operating Expenses	12,885,258
Less: Offsets to Total Eligible Operating Expenses:	
Passenger Fares	(1,203,698)
Interest Income	(1,458)
City of Bloomington and Town of Normal Support	(1,000,000)
Miscellaneous Income	(131,023)
Federal Project Cost, Net	10,549,079
Federal Participation Rate Limit	0.5
Federal Participation Limit	\$ 5,274,540
Actual Federal Participation:	
Federal Project Cost, Net	\$ 10,549,079
State Operating Assistance	(8,443,483)
State Operating Assistance Applied to Costs Ineligible for Federal Operating Assistance	46,208
Calculated Federal Operating Assistance	2,151,804
Maximum Federal Operating Assistance	2,151,804
Actual Federal Operating Assistance – Lessor of Calculated and Maximum Federal Operating Assistance	2,151,804
Payments Received from FTA as of June 30, 2020	1,316,727
Due from FTA as of June 30, 2020	\$ 835,077

**BLOOMINGTON-NORMAL PUBLIC TRANSIT SYSTEM  
SCHEDULE OF REVENUE AND EXPENSES UNDER DOWNSTATE  
OPERATING ASSISTANCE GRANT OP-20-44-IL  
YEAR ENDED JUNE 30, 2020**

**OPERATING REVENUES AND INCOME**

401	Passenger Fares for Transit Services	\$ 506,432
402	Special Transit Fares	697,266
406	Auxiliary Revenue	131,023
407	Nontransportation Revenue	1,458
409	Bloomington and Normal Operating Support	1,000,000
	Revenue Recorded in Fiscal Year 2020	<u>1,000,000</u>

Total Operating Revenue and Income 2,336,179

**OPERATING EXPENSES**

501	Labor	8,058,972
502	Fringe Benefits	2,420,160
503	Professional Services	490,980
504	Materials and Supplies Consumed	1,342,665
505	Utilities	113,809
506	Casualty and Liability	347,861
507	Vehicle Inspection & Registration	3,937
508	Debt Services	96,070
509	Miscellaneous Expense	231,021
	Total Operating Expenses	<u>13,105,475</u>

Less: Ineligible Expenses:

APTA and IPTA Dues	3,500
Lobbying Expense	112,000
Miscellaneous Expense	-
Total Ineligible Expenses	<u>115,500</u>

Total Eligible Operating Expenses \$ 12,989,975

**Total Eligible Operating Expenses** \$ 12,989,975

**Total Operating Revenue and Income** 2,336,179

**Deficit** (10,653,796)

**65% of Eligible Expense** 8,443,483

**Maximum Contract Amount** 11,479,700

**Eligible Downstate Operating Assistance**

(Deficit, 65% of Eligible Expense, or Maximum Contract Amount,  
Whichever is Less) 8,443,483

**FY20 Downstate Operating Assistance Received**

(Through June 30, 2020) 8,214,468

**FY20 Downstate Operating Assistance**

Received (Subsequent to June 30, 2020) -

**FY20 Downstate Operating Assistance Owed** \$ 229,015

**BLOOMINGTON-NORMAL PUBLIC TRANSIT SYSTEM  
SCHEDULE OF COMPUTATION OF AMOUNT DUE  
ILLINOIS STATE UNIVERSITY  
YEAR ENDED JUNE 30, 2020**

Universal Access Service Agreement	\$ 567,018
Balance Due from (to) ISU as of July 1, 2019	-
Service Payments Received from ISU During Fiscal Year 2020	<u>(567,018)</u>
Balance Due from (to) ISU as of June 30, 2020	<u><u>\$ -</u></u>

# BLOOMINGTON-NORMAL PUBLIC TRANSIT SYSTEM

## STATISTICAL SECTION

The following section of Bloomington-Normal Public Transit System's comprehensive annual financial report provides detailed statistical information as a context for understanding what the information in the financial statements, note disclosures, and supplementary information says about the system's overall health.

<b>Contents</b>	<b>Page</b>
Financial Trends	33-34
These schedules contain trend information to help the reader understand how the System's financial performance and well-being have changed over time.	
Revenue Capacity	35-36
These schedules contain information to help the reader assess the System's most significant revenue source.	
Demographic and Economic Information	37-38
These schedules offer demographic and economic indicators to help the reader understand the environment within which the System's financial activities take place.	
Operating Information	39-43
These schedules contain service and infrastructure data to help the reader understand how the information in the System's financial report relates to the services it provides and the activities it performs.	

Bloomington-Normal Public Transit System  
 Net Position by Component, Last Ten Fiscal Years  
 Unaudited

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>
Net Position										
Net investment in capital assets	18,523,354	19,601,199	20,494,613	16,819,419	14,665,222	12,014,623	12,391,162	13,485,312	13,365,024	12,800,910
Unrestricted	<u>7,491,926</u>	<u>6,961,516</u>	<u>6,366,167</u>	<u>6,059,226</u>	<u>6,062,660</u>	<u>6,403,141</u>	<u>6,117,621</u>	<u>5,067,358</u>	<u>4,348,134</u>	<u>5,553,098</u>
Total Net Position	<u><u>26,015,280</u></u>	<u><u>26,562,715</u></u>	<u><u>26,860,780</u></u>	<u><u>22,878,645</u></u>	<u><u>20,727,882</u></u>	<u><u>18,417,764</u></u>	<u><u>18,508,783</u></u>	<u><u>18,552,670</u></u>	<u><u>17,713,158</u></u>	<u><u>18,354,008</u></u>

Notes:

1) Data source - Audited Financial Statements

Bloomington-Normal Public Transit System  
Changes in Net Position, Last Ten Fiscal Years  
Unaudited

	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
<b>Operating Revenues</b>										
Passenger and Contract Fares	\$ 1,203,698	\$ 1,351,668	\$ 1,303,139	\$ 1,251,585	\$ 1,413,686	\$ 1,433,468	\$ 1,371,605	\$ 1,356,584	\$ 1,186,308	\$ 1,034,840
Other Operating Revenue	131,023	126,214	86,392	121,139	151,208	119,683	16,257	16,411	21,524	12,034
<b>Total Operating Revenues</b>	<u>1,334,721</u>	<u>1,477,882</u>	<u>1,389,531</u>	<u>1,372,724</u>	<u>1,564,894</u>	<u>1,553,151</u>	<u>1,387,862</u>	<u>1,372,995</u>	<u>1,207,832</u>	<u>1,046,874</u>
<b>Operating Expenses</b>										
Salaries and Wages	8,059,042	7,546,803	7,311,970	7,260,197	6,397,683	6,170,601	5,695,108	5,016,369	5,012,670	4,660,768
Fuel and Lubricants	728,288	808,359	762,045	699,424	861,354	1,126,709	1,154,578	1,217,346	1,125,364	1,010,569
Bus Repair and Maintenance	639,496	403,217	618,548	609,181	681,126	572,623	596,531	808,975	378,001	531,994
Group Insurance	1,200,775	1,140,066	1,044,893	1,198,596	708,477	717,808	643,651	536,483	472,227	398,651
Insurance	585,299	606,389	577,853	454,432	473,071	411,638	457,147	484,561	445,380	405,671
Payroll Taxes	577,365	559,868	540,498	536,482	471,485	452,265	419,941	387,083	375,219	359,984
Retirement Plan	327,638	301,792	294,981	260,335	229,349	211,207	195,183	185,759	188,335	153,953
Professional Fees	238,543	247,010	282,257	212,904	314,365	108,573	83,241	163,027	53,577	121,338
Supplies	203,352	223,957	153,899	150,810	163,364	92,560	146,152	148,762	-	-
Utilities and Telephone	112,534	115,780	105,077	117,286	104,102	128,635	127,004	115,000	105,660	106,561
Other Operating Expenses	337,070	296,305	471,549	342,831	393,152	366,041	320,478	224,294	216,559	413,304
Depreciation	1,877,299	1,849,015	1,642,567	1,570,868	1,194,661	1,121,471	1,327,202	1,348,075	1,079,311	803,769
<b>Total Operating Expenses</b>	<u>14,886,701</u>	<u>14,098,561</u>	<u>13,806,137</u>	<u>13,413,346</u>	<u>11,992,189</u>	<u>11,480,131</u>	<u>11,166,216</u>	<u>10,635,734</u>	<u>9,452,303</u>	<u>8,966,562</u>
<b>Operating Loss</b>	<u>(13,551,980)</u>	<u>(12,620,679)</u>	<u>(12,416,606)</u>	<u>(12,040,622)</u>	<u>(10,427,295)</u>	<u>(9,926,980)</u>	<u>(9,778,354)</u>	<u>(9,262,739)</u>	<u>(8,244,471)</u>	<u>(7,919,688)</u>
<b>Non-Operating Revenues</b>										
State Operating Grants	8,443,483	7,886,760	7,719,588	7,681,950	7,064,354	6,721,529	6,378,435	6,029,509	5,437,594	5,158,043
Federal Operating Grants	2,151,804	1,738,011	1,742,929	1,739,100	2,131,109	2,025,608	2,024,376	1,868,335	1,107,464	1,742,042
Local Subsidies	2,151,028	2,097,311	2,041,055	2,165,624	1,205,110	986,934	928,820	901,946	866,025	821,130
Interest Income	1,458	1,592	1,590	2,057	4,157	5,023	4,133	3,026	2,622	6,167
Capital Grants	256,772	598,940	4,893,579	2,602,654	2,332,683	96,867	398,703	1,299,435	189,916	1,097,224
Other	-	-	-	-	-	-	-	-	-	-
<b>Total Non-Operating Revenues</b>	<u>13,004,545</u>	<u>12,322,614</u>	<u>16,398,741</u>	<u>14,191,385</u>	<u>12,737,413</u>	<u>9,835,961</u>	<u>9,734,467</u>	<u>10,102,251</u>	<u>7,603,621</u>	<u>8,824,606</u>
<b>Changes in Net Position</b>	\$ (547,435)	\$ (298,065)	\$ 3,982,135	\$ 2,150,763	\$ 2,310,118	\$ (91,019)	\$ (43,887)	\$ 839,512	\$ (640,850)	\$ 904,918

Notes:

1) Data source - Audited Financial Statements

Bloomington-Normal Public Transit System  
Revenue By Source, Last Ten Fiscal Years  
Unaudited

Fiscal Year Ended June 30	Federal and State Grants	Local Subsidies	Passenger and Contract Fares	Interest Income	Other Operating Revenue	Total
2020	\$ 10,852,059	\$ 2,151,028	\$ 1,203,698	\$ 1,458	\$ 131,023	\$ 14,339,266
2019	10,223,711	2,097,311	1,351,668	1,592	126,214	13,800,496
2018	14,356,096	2,041,055	1,303,139	1,590	86,392	17,788,272
2017	12,023,704	2,165,624	1,251,585	2,057	121,139	15,564,109
2016	11,528,146	1,205,110	1,413,686	4,157	151,208	14,302,307
2015	8,843,704	986,934	1,433,468	5,023	119,683	11,388,812
2014	8,801,514	928,820	1,371,605	4,133	16,257	11,122,329
2013	9,197,279	901,946	1,356,584	3,026	16,411	11,475,246
2012	6,734,974	866,025	1,186,308	2,622	21,524	8,811,453
2011	7,997,309	821,130	1,034,840	6,167	12,034	9,871,480

Notes:

1) Data source - Audited Financial Statements

Bloomington-Normal Public Transit System  
Revenue Payers  
Current Year and Nine Years Ago  
Unaudited

	2020			2011		
	Total Revenue	Rank	Percentage of Total Revenue	Total Revenue	Rank	Percentage of Total Revenue
Illinois Department of Transportation	\$ 8,526,068	1	59.5%	\$ 5,194,748	1	52.6%
Federal Transit Administration	2,325,991	2	16.2%	2,802,561	2	28.4%
	\$ 10,852,059		75.7%	\$ 7,997,309		81.0%

Notes:

1) Data source - Audited Financial Statements

Bloomington-Normal Public Transit System  
Demographic and Economic Statistics  
Last Ten Fiscal Years  
Unaudited

Year	Population (1)	Per Capita Personal Income (2)	Personal Income (thousands)	Unemployment Rate (1)
2020	131,799	49,180	6,481,874,820	3.8%
2019	132,704	47,350	6,283,534,400	4.2%
2018	132,902	45,539	6,052,224,178	4.1%
2017	132,269	44,397	5,872,346,793	5.1%
2016	133,324	43,064	5,741,464,736	4.9%
2015	133,324	43,479	5,796,794,196	5.5%
2014	131,570	42,508	5,592,777,560	7.3%
2013	129,843	41,664	5,409,778,752	6.9%
2012	129,107	39,160	5,055,830,120	7.2%
2011	126,983	38,552	4,895,448,616	7.7%

Notes:

- 1) Data source - Bloomington-Normal Economic Development Council Demographic Profile
- 2) US Commerce Department - Bureau of Economic Analysis.

Bloomington-Normal Public Transit System  
Principal Employers in the City of Bloomington and Town of Normal  
Current Year and Nine Years Ago  
Unaudited

Employer	2020			2011		
	Employees	Rank	Percentage of Total City and Town Employment	Employees	Rank	Percentage of Total City and Town Employment
State Farm Insurance	14,200	1	16.2%	14,450	1	15.7%
Illinois State University	3,319	2	3.8%	3,259	2	3.5%
Country Financial	2,034	3	2.3%	2,084	3	2.3%
Unit 5 School District	1,600	4	1.8%	1,826	4	2.0%
OSF - St. Joseph Medical Center	1,408	5	1.6%	1,140	7	1.2%
Advocate BroMenn Medical Center	1,337	6	1.5%	1,522	5	1.7%
McLean County	846	7	1.0%	806	9	0.9%
Afni, Inc.	830	8	0.9%	900	8	1.0%
City of Bloomington	715	9	0.8%	743	10	0.8%
District 87 Schools	686	10	0.8%	691	11	0.7%
Mitsubishi Motor Manufacturing				1,278	6	1.4%
Total Principal Employees	26,975		30.7%	28,699		31.1%
Total Bloomington-Normal Labor Force	87,889			92,168		

Notes:

1) Data source - Bloomington-Normal Economic Development Council Demographic Profile

Bloomington-Normal Public Transit System  
 Full-Time Equivalent Employees by Function, Last Ten Fiscal Years  
 Unaudited

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>
Transit Operations	101.0	106.0	103.0	97.0	89.0	81.0	82.0	82.0	97.4	92.6
Maintenance	16.0	17.0	21.0	19.0	17.0	16.0	15.0	12.1	16.2	16.9
Administration	13.0	14.0	11.0	11.0	18.0	13.0	13.0	11.0	8.5	5.8
Total	<u>130.0</u>	<u>137.0</u>	<u>135.0</u>	<u>127.0</u>	<u>124.0</u>	<u>110.0</u>	<u>110.0</u>	<u>105.1</u>	<u>122.1</u>	<u>115.3</u>

Notes:

- 1) 2020 data source - Bloomington-Normal Public Transit System
- 2) 2019 and years prior - National Transit Database data

Bloomington-Normal Public Transit System  
Selected Operating Information, Last Ten Fiscal Years  
Unaudited

	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
Unlinked Passenger Trips										
A. Fixed Route	2,118,110	2,442,954	2,240,810	2,217,641	2,427,565	2,654,677	2,521,963	2,009,241	2,033,698	1,807,676
B. Demand Response	70,066	90,518	89,313	83,366	75,477	74,134	65,382	58,035	50,249	41,558
Total	<u>2,188,176</u>	<u>2,533,472</u>	<u>2,330,123</u>	<u>2,301,007</u>	<u>2,503,042</u>	<u>2,728,811</u>	<u>2,587,345</u>	<u>2,067,276</u>	<u>2,083,947</u>	<u>1,849,234</u>
Passenger Miles										
A. Fixed Route	5,035,053	6,463,762	6,725,658	6,737,597	7,354,690	7,436,845	7,767,646	6,228,647	6,304,134	5,595,838
B. Demand Response	377,721	506,747	497,119	486,869	428,145	398,609	372,205	342,753	250,107	250,102
Total	<u>5,412,774</u>	<u>6,970,509</u>	<u>7,222,777</u>	<u>7,224,466</u>	<u>7,782,835</u>	<u>7,835,454</u>	<u>8,139,851</u>	<u>6,571,400</u>	<u>6,554,241</u>	<u>5,845,940</u>
Total Actual Miles										
A. Fixed Route	1,327,117	1,351,881	1,375,623	1,430,661	1,334,158	1,310,106	1,312,781	1,347,599	1,363,483	1,325,020
B. Demand Response	374,143	440,826	422,061	419,883	408,808	385,865	353,422	291,905	319,696	299,418
Total	<u>1,701,260</u>	<u>1,792,707</u>	<u>1,797,684</u>	<u>1,850,544</u>	<u>1,742,966</u>	<u>1,695,971</u>	<u>1,666,203</u>	<u>1,639,504</u>	<u>1,683,179</u>	<u>1,624,438</u>
Total Actual Hours										
A. Fixed Route	106,479	111,124	115,140	119,722	94,575	93,933	93,148	93,566	93,478	93,238
B. Demand Response	31,501	35,663	33,853	31,475	30,643	30,266	28,953	21,795	21,470	21,462
Total	<u>137,980</u>	<u>146,787</u>	<u>148,993</u>	<u>151,197</u>	<u>125,218</u>	<u>124,199</u>	<u>122,101</u>	<u>115,361</u>	<u>114,948</u>	<u>114,700</u>

Notes:

- 1) 2020 data source - Bloomington-Normal Public Transit System
- 2) 2019 and years prior - National Transit Database data

Bloomington-Normal Public Transit System  
Selected Operating Information (continued), Last Ten Fiscal Years  
Unaudited

	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
Vehicle Revenue Miles										
A. Fixed Route	1,246,254	1,293,762	1,297,165	1,306,691	1,287,354	1,266,037	1,266,588	1,303,831	1,319,705	1,282,627
B. Demand Response	321,200	378,915	364,377	365,955	352,242	341,637	292,029	252,160	272,245	249,544
Total	<u>1,567,454</u>	<u>1,672,677</u>	<u>1,661,542</u>	<u>1,672,646</u>	<u>1,639,596</u>	<u>1,607,674</u>	<u>1,558,617</u>	<u>1,555,991</u>	<u>1,591,950</u>	<u>1,532,171</u>
Vehicle Revenue Hours										
A. Fixed Route	102,557	108,169	111,187	113,325	92,315	91,253	90,579	90,913	91,302	90,826
B. Demand Response	27,654	31,213	30,022	27,753	26,479	26,078	24,591	19,486	19,834	19,230
Total	<u>130,211</u>	<u>139,382</u>	<u>141,209</u>	<u>141,078</u>	<u>118,794</u>	<u>117,331</u>	<u>115,170</u>	<u>110,399</u>	<u>111,136</u>	<u>110,056</u>
Total Operating Expenses										
A. Fixed Route	9,833,785	9,274,585	9,243,650	9,252,731	8,197,286	7,891,011	7,691,160	7,548,159	6,753,206	6,448,625
B. Demand Response	3,175,617	2,974,961	2,919,920	2,589,747	2,588,244	2,467,647	2,129,852	1,739,500	1,522,250	1,213,754
Total	<u>13,009,402</u>	<u>12,249,546</u>	<u>12,163,570</u>	<u>11,842,478</u>	<u>10,785,530</u>	<u>10,358,658</u>	<u>9,821,012</u>	<u>9,287,659</u>	<u>8,275,456</u>	<u>7,662,379</u>
Fare Revenue										
A. Fixed Route	1,055,352	1,216,019	1,169,718	1,127,929	1,280,909	1,303,049	1,252,642	1,248,514	1,079,540	944,518
B. Demand Response	148,346	135,649	133,421	123,656	132,776	130,418	118,962	108,070	106,768	90,314
Total	<u>1,203,698</u>	<u>1,351,668</u>	<u>1,303,139</u>	<u>1,251,585</u>	<u>1,413,685</u>	<u>1,433,467</u>	<u>1,371,604</u>	<u>1,356,584</u>	<u>1,186,308</u>	<u>1,034,832</u>

Notes:

- 1) 2020 data source - Bloomington-Normal Public Transit System
- 2) 2019 and years prior - National Transit Database data

Bloomington-Normal Public Transit System  
 Selected Operating Information (continued), Last Ten Fiscal Years  
 Unaudited

	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
Cost per Passenger Mile										
A. Fixed Route	1.95	1.43	1.37	1.37	1.11	1.06	0.99	1.21	1.07	1.15
B. Demand Response	8.41	5.98	5.88	5.32	6.05	6.19	5.72	5.08	6.09	4.85
Cost per Total Actual Mile										
A. Fixed Route	7.41	6.82	6.72	6.47	6.14	6.02	5.86	5.60	4.95	4.87
B. Demand Response	8.49	6.88	6.92	6.17	6.33	6.40	6.03	5.96	4.76	4.05
Cost per Unlinked Passenger Trip										
A. Fixed Route	4.64	3.77	4.12	4.17	3.38	2.97	3.05	3.76	3.32	3.57
B. Demand Response	45.32	33.50	32.72	31.06	34.29	33.29	32.58	29.97	30.29	29.21
Cost per Total Actual Hour										
A. Fixed Route	92.35	82.95	80.26	77.29	86.67	84.01	82.57	80.67	72.24	69.16
B. Demand Response	100.81	85.02	86.33	82.28	84.46	81.53	73.56	79.81	70.90	56.55
Fare Revenue per Passenger Trip										
A. Fixed Route	0.50	0.50	0.52	0.51	0.53	0.49	0.50	0.62	0.50	0.50
B. Demand Response	2.12	1.50	1.49	1.48	1.76	1.76	1.82	1.86	2.10	2.20

Notes:

- 1) 2020 data source - Bloomington-Normal Public Transit System
- 2) 2019 and years prior - National Transit Database data

Bloomington-Normal Public Transit System  
 Selected Operating Information (continued), Last Ten Fiscal Years  
 Unaudited

	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
Full-Time Equivalent Employees										
A. Fixed Route	98.87	108.05	105.85	100.10	96.31	88.14	88.10	84.30	97.10	93.60
B. Demand Response	31.13	29.95	29.15	26.90	27.69	21.86	21.90	20.80	25.00	21.70
Total	<u>130.00</u>	<u>138.00</u>	<u>135.00</u>	<u>127.00</u>	<u>124.00</u>	<u>110.00</u>	<u>110.00</u>	<u>105.10</u>	<u>122.10</u>	<u>115.30</u>
Capital Assets - Revenue Vehicles										
A. Fixed Route	37.00	39.00	37.00	42.00	40.00	35.00	35.00	29.00	29.00	32.00
B. Demand Response	18.00	18.00	17.00	13.00	16.00	21.00	21.00	21.00	13.00	13.00
Total	<u>55.00</u>	<u>57.00</u>	<u>54.00</u>	<u>55.00</u>	<u>56.00</u>	<u>56.00</u>	<u>56.00</u>	<u>50.00</u>	<u>42.00</u>	<u>45.00</u>

Notes:

- 1) 2020 data source - Bloomington-Normal Public Transit System
- 2) 2019 and years prior - National Transit Database data

# Bloomington-Normal Public Transit System

## Statistical Section

The following section of Bloomington-Normal Public Transit System's comprehensive annual financial report provides detailed statistical information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the system's overall health.

<b>Contents</b>	<b>Page</b>
Financial Trends	
These schedules contain trend information to help the reader understand how the system's financial performance and well-being have changed over time.	
Revenue Capacity	
These schedules contain information to help the reader assess the system's most significant revenue source.	
Demographic and Economic Information	
These schedules offer demographic and economic indicators to help the reader understand the environment within which the system's financial activities take place.	
Operating Information	
These schedules contain service and infrastructure data to help the reader understand how the information in the system's financial report relates to the services it provides and the activities it performs.	



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Trustees  
Bloomington-Normal Public Transit System  
Normal, Illinois

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Bloomington-Normal Public Transit System (the System), as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the System's basic financial statements, and have issued our report thereon dated October 21, 2020.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the System's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the System's internal control. Accordingly, we do not express an opinion on the effectiveness of the System's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the System’s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity’s internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity’s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



**CliftonLarsonAllen LLP**

Champaign, Illinois  
October 21, 2020



## **INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

Board of Trustees  
Bloomington-Normal Public Transit System  
Normal, Illinois

### **Report on Compliance for Each Major Federal Program**

We have audited the Bloomington-Normal Public Transit System's (the System) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the System's major federal programs for the year ended June 30, 2020. The System's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

### ***Management's Responsibility***

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

### ***Auditors' Responsibility***

Our responsibility is to express an opinion on compliance for each of the System's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the System's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for major federal programs. However, our audit does not provide a legal determination of the System's compliance.

**Opinion on Each Major Federal Program**

In our opinion, the System complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2020.

**Report on Internal Control Over Compliance**

Management of the System is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the System's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the System's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the result of that testing based on the requirements of Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



**CliftonLarsonAllen LLP**

Champaign, Illinois  
October 21, 2020

**BLOOMINGTON-NORMAL PUBLIC TRANSIT SYSTEM  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
YEAR ENDED JUNE 30, 2020**

Federal Grantor/Pass-Through Grantor/ Program Title	CFDA Number	Grant Number	Total Awards Expended	Passed Through to Subrecipients
<b>U.S. Department of Transportation –</b>				
Federal Transit Administration Direct:				
Urbanized Area Formula Grants, Section 5307				
Used for Operations	20.507	* IL-2018-030-00	\$ 2,151,804	\$ -
Used for Capital Additions	20.507	* IL-90-X716-00	4,187	-
	20.507	* IL-2018-030-00	170,000	-
<b>Total Federal Transit Cluster</b>			<b>\$ 2,325,991</b>	<b>\$ -</b>

\* Denotes a Major Program

**Notes to Schedule of Expenditures of Federal Awards:**

**Basis of Presentation**

The accompanying Schedule of Expenditures of Federal Awards (the Schedule) includes the federal award activity of the Bloomington-Normal Public Transit System's programs of the federal government for the year ended June 30, 2020. The information in this Schedule is presented in accordance with the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the System, it is not intended to and does not present the financial position, changes in net position, or cash flows of the System.

**Summary of Significant Accounting Policies**

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. The System has not elected to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

**Nonmonetary Assistance**

The System did not receive any federal awards in the form of noncash assistance for insurance in effect during the year, loans, or loan guarantees during the fiscal year ended June 30, 2020.

**BLOOMINGTON-NORMAL PUBLIC TRANSIT SYSTEM  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
YEAR ENDED JUNE 30, 2020**

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**Section I – Summary of Auditors’ Results**

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**Financial Statements**

1. Type of auditors’ report issued: Unmodified
2. Internal control over financial reporting:
- Material weakness(es) identified? \_\_\_\_\_ yes       x       no
  - Significant deficiency(ies) identified? \_\_\_\_\_ yes       x       none reported
3. Noncompliance material to financial statements noted? \_\_\_\_\_ yes       x       no

**Federal Awards**

1. Internal control over major federal programs:
- Material weakness(es) identified? \_\_\_\_\_ yes       x       no
  - Significant deficiency(ies) identified? \_\_\_\_\_ yes       x       none reported
2. Type of auditors’ report issued on compliance for major federal programs: Unmodified
3. Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? \_\_\_\_\_ yes       x       no

**Identification of Major Federal Programs**

**CFDA Number(s)**

20.507

**Name of Federal Program or Cluster**

Federal Transit Cluster

Dollar threshold used to distinguish between Type A and Type B programs:

\$ 750,000

Auditee qualified as low-risk auditee?

      x       yes                      no

**BLOOMINGTON-NORMAL PUBLIC TRANSIT SYSTEM  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)  
YEAR ENDED JUNE 30, 2020**

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**Section II – Financial Statement Findings**

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Our audit did not disclose any matters required to be reported in accordance with *Governmental Auditing Standards*.

**BLOOMINGTON-NORMAL PUBLIC TRANSIT SYSTEM  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)  
YEAR ENDED JUNE 30, 2020**

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**Section III – Federal Award Findings and Questioned Costs**

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Our audit did not disclose any matters required to be reported in accordance with 2 CFR 200.516(a).